


MACKENZIE COUNTY

# REGULAR COUNCIL MEETING

**AUGUST 28, 2019**  
**10:00 AM**

FORT VERMILION COUNCIL  
CHAMBERS

 780.927.3718

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**Mackenzie County**



**MACKENZIE COUNTY  
REGULAR COUNCIL MEETING**

**Wednesday, August 28, 2019  
10:00 a.m.**

**Fort Vermilion Council Chambers  
Fort Vermilion, Alberta**

**AGENDA**

			Page
<b>CALL TO ORDER:</b>	1.	a) Call to Order	
<b>AGENDA:</b>	2.	a) Adoption of Agenda	
<b>ADOPTION OF PREVIOUS MINUTES:</b>	3.	a) Minutes of the August 13, 2019 Regular Council Meeting	7
		b) Business Arising out of the Minutes	
<b>DELEGATIONS:</b>	4.	a) Wilhelm Friesen, LA on Wheels Society – Handi-Bus Agreement (Agenda Item #9.c) (10:30 a.m.)	
		b) Fort Vermilion RCMP (11:45 a.m.)	
		c)	
<b>TENDERS:</b>	5.	a) None	
<b>PUBLIC HEARINGS:</b>		Public hearings are scheduled for 1:00 p.m.	
	6.	a) Bylaw 1145-19 Land Use Bylaw Amendment to Rezone Plan 162 0364, Block 24, Lots 18, 19, 20, 21 & 22 from Hamlet Residential 1A “H-R1A” to Hamlet Residential 1B “H-R1B” (La Crete)	25
		b) Bylaw 1148-19 Land Use Bylaw Amendment to Rezone Plan 892 2718,, Lot 2, & NE 26-105-15-W5M from Agricultural “A” to Rural Industrial General “RIG” (La Crete Rural)	35
<b>GENERAL REPORTS:</b>	7.	a) Disaster Recovery Program (DRP) Updates (Standing Item)	
		b)	

<b>AGRICULTURE SERVICES:</b>	8.	a)		
		b)		
<b>COMMUNITY SERVICES:</b>	9.	a)	Organizational Chart Amendment – Manager of Emergency & Protective Services	45
		b)	Fort Vermilion Processor/Wood Splitter Purchase	49
		c)	LA on Wheels – Handi-bus Agreement	51
		d)		
<b>FINANCE:</b>	10.	a)	Policy ADM049 Bursaries	59
		b)	Financial Reports – January 1, 2019 to July 31, 2019	71
		c)		
<b>OPERATIONS:</b>	11.	a)		
		b)		
<b>UTILITIES:</b>	12.	a)		
		b)		
<b>PLANNING &amp; DEVELOPMENT:</b>	13.	a)	Bylaw 1154-19 Land Use Bylaw Amendment to Rezone Plan 182 1653, Block 1, Lot 2 from Agricultural “A” to Rural Industrial – General “RIG” (La Crete Rural)	81
		b)	Bylaw 1155-19 Land Use Bylaw Amendment to amend the definition of Dwelling-Row	89
		c)	Township Road 1042 Road Allowance Use	97
		d)		
		e)		
<b>ADMINISTRATION:</b>	14.	a)	Mackenzie Region Aboriginal Interagency Committee Meetings	99
		b)	Canadian Bison Association – Grant Extension to Invest in Dealing with Diseased Northern Bison	107

- c) Caribou Update (Standing Item)
- COUNCIL COMMITTEE REPORTS:**
  - 15. a) Council Committee Reports (verbal)
  - b) Municipal Planning Commission Meeting Minutes 113
  - c) Community Services Committee Meeting Minutes 125
- INFORMATION / CORRESPONDENCE:**
  - 16. a) Information/Correspondence 131
- CLOSED MEETING:** *Freedom of Information and Protection of Privacy Act Division 2, Part 1 Exceptions to Disclosure*
- 17. a) Union Negotiations Update (s.23, 24)
  - b)
- NOTICE OF MOTION:** 18. a)
- NEXT MEETING DATES:** 19. a) Regular Council Meeting  
September 10, 2019  
10:00 a.m.  
Fort Vermilion Council Chambers
  - b) Regular Council Meeting  
September 23, 2019  
10:00 a.m.  
Fort Vermilion Council Chambers
- ADJOURNMENT:** 20. a) Adjournment





Mackenzie County

# REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>August 28, 2019</b>
<b>Presented By:</b>	<b>Carol Gabriel, Director of Legislative &amp; Support Services</b>
<b>Title:</b>	<b>Minutes of the August 13, 2019 Regular Council Meeting</b>

**BACKGROUND / PROPOSAL:**

Minutes of the August 13, 2019, Regular Council Meeting are attached.

**OPTIONS & BENEFITS:**

**COSTS & SOURCE OF FUNDING:**

**SUSTAINABILITY PLAN:**

**COMMUNICATION / PUBLIC PARTICIPATION:**

Approved Council Meeting minutes are posted on the County website.

**POLICY REFERENCES:**

Author: C. Gabriel Reviewed by: CG CAO: \_\_\_\_\_

**RECOMMENDED ACTION:**

- Simple Majority       Requires 2/3       Requires Unanimous

That the minutes of the August 13, 2019 Regular Council Meeting be adopted as presented.

Author: \_\_\_\_\_ Reviewed by: \_\_\_\_\_ CAO: \_\_\_\_\_



**MACKENZIE COUNTY  
REGULAR COUNCIL MEETING**

**August 13, 2019  
10:00 a.m.**

**Fort Vermilion Council Chambers  
Fort Vermilion, AB**

**PRESENT:** Josh Knelsen Reeve  
Jacquie Bateman Councillor  
Peter F. Braun Councillor  
Cameron Cardinal Councillor (joined via teleconference at 1:06 p.m.)  
David Driedger Councillor  
Eric Jorgensen Councillor (teleconference/in-person at 11:38 a.m.)  
Ernest Peters Councillor  
Lisa Wardley Councillor

**REGRETS:** Walter Sarapuk Deputy Reeve  
Anthony Peters Councillor

**ADMINISTRATION:** Len Racher Chief Administrative Officer  
Byron Peters Deputy CAO  
Doug Munn Director of Community Services  
David Fehr Director of Operations  
Carol Gabriel Director of Legislative & Support Services/Recording Secretary  
Jennifer Batt Interim Director of Finance  
Grant Smith Agricultural Fieldman  
Julie Emmerson Executive Assistant

**ALSO PRESENT:** Willie Schmidt, Fleet Maintenance Manager  
Members of the public.

Minutes of the Regular Council meeting for Mackenzie County held on August 13, 2019 in the Council Chambers at the Fort Vermilion County Office.

**CALL TO ORDER: 1. a) Call to Order**

Reeve Knelsen called the meeting to order at 10:00 a.m.

**AGENDA: 2. a) Adoption of Agenda**

**MOTION 19-08-409 MOVED** by Councillor Wardley

That the agenda be approved with the following additions:

- 3. b) Paramount Meeting
- 7. b) Fort Vermilion River Sign
- 14. e) Caribou – Moratorium
- 14. f) Extension Highway 58 East to Wood Buffalo National Park

**CARRIED**

**MINUTES FROM  
PREVIOUS  
MEETING:**

**3. a) Minutes of the July 24, 2019 Regular Council Meeting**

**MOTION 19-08-410**

**MOVED** by Councillor Braun

That the minutes of the July 24, 2019 Regular Council Meeting be adopted as presented.

**CARRIED**

**3. b) Business Arising out of the Minutes**

Update regarding the status of the meeting to be scheduled with Paramount Resources Ltd.

**GENERAL  
REPORTS:**

**7. a) CAO and Director Reports**

**MOTION 19-08-411**

**MOVED** by Councillor Driedger

That the CAO and Directors reports for July 2019 be received for information.

**CARRIED**

**PLANNING &  
DEVELOPMENT:**

**13. a) Bylaw 1152-19 Land Use Bylaw Amendment to Rezone NE 11-106-15-W5M from Agricultural “A” to Rural Industrial – General “RIG” (La Crete Rural)**

**MOTION 19-08-412**

**MOVED** by Councillor Braun

That first reading be given to Bylaw 1152-19 being a Land Use Bylaw Amendment to rezone Part of NE 11-106-15-W5M from Agricultural “A” to Rural Industrial General “RIG”, subject to public hearing input.

**CARRIED**

**GENERAL  
REPORTS:**

**7. b) Disaster Recovery Program (DRP) Updates  
(Standing Item)**

**MOTION 19-08-413**

**MOVED** by Councillor Bateman

That administration investigate with the Disaster Recovery Program regarding the loss of access to grazing leases.

**CARRIED**

**MOTION 19-08-414**

**MOVED** by Councillor Wardley

That the Fort Vermilion Streetscape be authorized to replace and reinstall the Fort Vermilion River Sign and that administration apply for funding through the Disaster Recovery Program for the ice jam event.

**CARRIED**

**AGRICULTURE  
SERVICES:**

**8. a) None**

Reeve Knelsen recessed the meeting at 10:37 a.m. and reconvened the meeting at 10:49 a.m.

**COMMUNITY  
SERVICES:**

**9. a) Bylaw 1144-19 Remuneration for Volunteer Fire  
Fighters**

**MOTION 19-08-415**  
Requires 2/3

**MOVED** by Councillor Braun

That second reading be given to Bylaw 1144-19 being a bylaw for the remuneration of volunteer fire fighters within Mackenzie County as AMENDED.

**CARRIED**

**MOTION 19-08-416**  
Requires 2/3

**MOVED** by Councillor E. Peters

That third reading be given to Bylaw 1144-19 being a bylaw for the remuneration of volunteer fire fighters within Mackenzie County.

**CARRIED**

**TENDERS: 5. b) 2019 Micro Surfacing**

**MOTION 19-08-417 MOVED** by Councillor Braun

That the 2019 Micro-Surfacing Tenders – Envelope 1 be opened.

**CARRIED**

Tenders Received

West Can	All required documents enclosed.
ACP	All required documents enclosed.

**MOTION 19-08-418 MOVED** by Councillor Driedger

That the 2019 Micro-Surfacing Tenders - Envelope 2 be opened for the qualified bidders.

**CARRIED**

Tenders Received

West Can	\$248,472.00
ACP	\$168,000.00

**MOTION 19-08-419 MOVED** by Councillor Wardley

That the 2019 Micro-Surfacing contract be awarded to the lowest qualified bidder, while staying within budget.

**CARRIED**

**TENDERS: 5. a) 2019 Chip Seal**

**MOTION 19-08-420 MOVED** by Councillor E. Peters

That the 2019 Chip Seal Tenders – Envelope 1 be opened.

**CARRIED**

Tenders Received

West Can	All required documents enclosed.
ACP	All required documents enclosed.

**MOTION 19-08-421**      **MOVED** by Councillor Braun

That the 2019 Chip Seal Tenders - Envelope 2 be opened for the qualified bidders.

**CARRIED**

Tenders Received

West Can	\$409,363.50
ACP	\$428,557.50

**MOTION 19-08-422**      **MOVED** by Councillor Bateman

That the 2019 Chip Seal tenders be rejected as the bids were over budget.

**CARRIED**

**MOTION 19-08-423**      **MOVED** by Councillor Bateman

That administration bring back options for the chip seal project.

**CARRIED**

**DELEGATIONS:**      **4. a) Willie Schmidt, Fleet Maintenance Manager**

Councillor Jorgensen joined the meeting in person at 11:38 a.m.

**ADMINISTRATION:**      **14. c) Fire Truck Purchase**

**MOTION 19-08-424**      **MOVED** by Councillor Driedger  
Requires 2/3

That funds in the amount of \$86,355.00 be provided from the General Capital Reserve for the purchase of a 2011 Peterbuilt 367 T/A Fire Truck.

**CARRIED**

Reeve Knelsen recessed the meeting at 11:52 a.m. and reconvened the meeting at 12:52 p.m.

**MOTION 19-08-425**      **MOVED** by Councillor Jorgensen

That the Disaster Recovery Program be added to the Closed Meeting.

**CARRIED**

**COMMUNITY SERVICES:**

**9. b) Organizational Chart Amendment – Manager of Emergency & Protective Services**

**MOTION 19-08-426**

**MOVED** by Councillor Jorgensen

That the position of Manager of Emergency & Protective Services be TABLED to budget deliberations.

**DEFEATED**

Councillor Cardinal joined the meeting via teleconference at 1:06 p.m.

**MOTION 19-08-427**

**MOVED** by Councillor Braun

That the position of Manager of Emergency & Protective Services be TABLED to the next meeting for more information.

**CARRIED**

**PUBLIC HEARINGS:**

**6. a) Bylaw 1115-18 Municipal Reserve Closure Plan 052 2360, Block 2, 3MR (NW 3-106-15-W5M)**

Reeve Knelsen called the public hearing for Bylaw 1115-18 to order at 1:26 p.m.

Reeve Knelsen asked if the public hearing for proposed Bylaw 1115-18 was properly advertised. Byron Peters, Deputy CAO, answered that the bylaw was advertised in accordance with the Municipal Government Act.

Reeve Knelsen asked the Development Authority to outline the proposed Municipal Reserve Closure. Byron Peters, Deputy CAO, presented the following:

*Administration has received a request from a developer to purchase Municipal Reserve in order to consolidate their two (2) lots at the corner of Main Street and 94th Avenue.*

*Their request is to purchase the municipal reserve lot, close*

*the adjacent lane, to consolidate all the land into one commercial lot. Once consolidated, the lots will have to be rezoned, as they are currently zoned as Hamlet Country Residential "H-CR" and La Crete Highway Commercial "LC-HC".*

*In order to sell the lot, the Municipal Reserve designation must be removed via bylaw.*

*The applicant must purchase the Municipal Reserve from the County at market value. The market value of the land will be requested once Council has decided if they are willing to sell the Municipal Reserve and the designation is removed.*

*First reading was given on June 12, 2019.*

Reeve Knelsen asked if Council has any questions of the proposed Municipal Reserve Closure. Council had the following questions or comments:

- *Did we agree to swap lands for the strip on the main street side? Yes, an agreement is in place with the landowner.*

Reeve Knelsen asked if any submissions were received in regards to proposed Bylaw 1115-18. No submissions were received.

Reeve Knelsen asked if there was anyone present who would like to speak in regards to the proposed Bylaw 1115-18. There was no one was present to speak to the proposed bylaw.

Reeve Knelsen closed the public hearing for Bylaw 1115-18 at 1:28 p.m.

**MOTION 19-08-428** **MOVED** by Councillor Wardley

That second reading be given to Bylaw 1115-18 being a Municipal Reserve Closure Bylaw to close a portion of lane between Lots 1 & 3MR, Block 2, Plan 052 2360 for the purpose of consolidation.

**CARRIED**

**MOTION 19-08-429** **MOVED** by Councillor Braun

That third reading be given to Bylaw 1115-18 being a Municipal Reserve Closure Bylaw to close a portion of lane between Lots 1 & 3MR, Block 2, Plan 052 2360 for the purpose of consolidation.

**CARRIED**

**PUBLIC HEARINGS: 6. b) Bylaw 1116-18 Lane Closure Between Lots 1 & 3MR, Block 2, Plan 052 2360 (La Crete)**

Reeve Knelsen called the public hearing for Bylaw 1116-18 to order at 1:28 p.m.

Reeve Knelsen asked if the public hearing for proposed Bylaw 1116-18 was properly advertised. Byron Peters, Deputy CAO, answered that the bylaw was advertised in accordance with the Municipal Government Act.

Reeve Knelsen asked the Development Authority to outline the proposed Lane Closure. Byron Peters, Deputy CAO, presented the following:

*Administration has received a request from a developer to purchase Municipal Reserve in order to consolidate their two (2) lots at the corner of Main Street and 94th Avenue.*

*Their request is to purchase the municipal reserve lot, purchase and close the adjacent lane, to consolidate all the land into one commercial lot. Once consolidated, the lots will have to be rezoned, as they are currently zoned as Hamlet Country Residential "H-CR" and La Crete Highway Commercial "LC-HC".*

*In order to sell the lane, it must be closed via bylaw and approved by the Minister of Transportation. The applicant must purchase the lane from the County at market value. The market value of the land will be requested once Council has decided if they are willing to sell the Municipal Reserve and the designation is removed.*

*This application was circulated to referral agencies and there are no current utilities or easements within the lane.*

*The County will be required to allocate 10 m of the land on the west side for future road widening. The right of way on the east is currently 25 meters. A 30 meter right of way is desired therefore the County will allocate 5 meters to the east. In order to accommodate the developer, we can reallocate the Municipal Reserve to the west side and 5 meters of the lane can be reallocated to the east side for the right of way.*



*The developer will only be required to buy 1 meter of the lane at market value.*

*First reading was given on June 12, 2019.*

Reeve Knelsen asked if Council has any questions of the proposed lane closure. There were no questions.

Reeve Knelsen asked if any submissions were received in regards to proposed Bylaw 1116-18. No submissions were received.

Reeve Knelsen asked if there was anyone present who would like to speak in regards to the proposed Bylaw 1116-18. There was no one was present to speak to the proposed bylaw.

Reeve Knelsen closed the public hearing for Bylaw 1116-18 at 1:29 p.m.

**MOTION 19-08-430**

**MOVED** by Councillor Braun

That Bylaw 1116-18 being a Road Closure Bylaw to close a portion of lane between Lots 1 & 3MR, Block 2, Plan 052 2360 for the purpose of consolidation be forwarded to the Minister for approval.

**CARRIED**

**FINANCE:**

**10. a) None**

**OPERATIONS:**

**11. a) None**

**UTILITIES:**

**12. a) None**

**PLANNING &  
DEVELOPMENT:**

**13. b) Bylaw 1153-19 Land Use Bylaw Amendment to Rezone Part of SE 6-107-14-W5M from Agricultural "A" to Rural Country Residential 1 "RCR1" (La Crete)**

**MOTION 19-08-431**

**MOVED** by Councillor Bateman

That first reading be given to Bylaw 1153-19 being a Land Use Bylaw Amendment to rezone part of SE 6-107-14-W5M from Agricultural "A" to Rural Country Residential 1 "RCR1", subject to public hearing input.

**DEFEATED**

**PLANNING &  
DEVELOPMENT:**

**13. c) Fort Vermilion Streetscape Implementation Committee  
– Proposed Lookout Deck Update**

**MOTION 19-08-432**

**MOVED** by Councillor Wardley

That the lookout deck drawing as shown in the Fort Vermilion Streetscape Design Plan be approved and that administration be authorized to move forward with obtaining cost estimates for the project and pursue the Community Facility Enhancement Program (CFEP) grant application.

**CARRIED**

**PLANNING &  
DEVELOPMENT:**

**13. d) Fort Vermilion Streetscape Implementation Committee  
– Proposed Tree Planting Project**

**MOTION 19-08-433**

**MOVED** by Councillor Jorgensen

That the Fort Vermilion Streetscape Implementation Committee proposed tree planting project be approved which includes three (3) chokecherry trees being planted on each of the lots located at 5001 River Road (ATB), 5005 River Road and 5001 44<sup>th</sup> Avenue.

**CARRIED**

Reeve Knelsen recessed the meeting at 1:54 p.m. and reconvened the meeting at 2:09 p.m. with all members present with the exception of Councillor Jorgensen.

**PLANNING &  
DEVELOPMENT:**

**13. e) Fort Vermilion Streetscape Implementation Committee  
– Member Resignation**

**MOTION 19-08-434**

**MOVED** by Councillor Wardley

That the member at large resignation on the Fort Vermilion Streetscape Implementation Committee be received for information.

**CARRIED**

**PLANNING &  
DEVELOPMENT:**

**13. f) Multi-Year Funding Request for the Collaborative  
Grassroots Caribou Recovery Research Project**

Councillor Jorgensen rejoined the meeting at 2:10 p.m.

**MOTION 19-08-435**  
Requires 2/3

**MOVED** by Councillor Wardley

That \$150,000 be reallocated from the Zama Road Frost Heaves project in support of the three year research data project for the Northwest Species at Risk (NWSAR) Committee.

**CARRIED**

**ADMINISTRATION:**

**14. a) Bylaw 1151-19 Establish Position of Director of Emergency Management and Deputy Director of Emergency Management**

**MOTION 19-08-436**

**MOVED** by Councillor Bateman

That first reading be given to Bylaw 1151-19 being a bylaw to establish the position of Director of Emergency Management and Deputy Director of Emergency Management for Mackenzie County as presented.

**CARRIED**

**MOTION 19-08-437**

**MOVED** by Councillor Braun

That second reading be given to Bylaw 1151-19 being a bylaw to establish the position of Director of Emergency Management and Deputy Director of Emergency Management for Mackenzie County.

**CARRIED**

**MOTION 19-08-438**  
Requires Unanimous

**MOVED** by Councillor Wardley

That consideration be given to go to third reading of Bylaw 1151-19 being a bylaw to establish the position of Director of Emergency Management and Deputy Director of Emergency Management for Mackenzie County at this meeting.

**CARRIED UNANIMOUSLY**

**MOTION 19-08-439**

**MOVED** by Councillor Jorgensen

That third reading be given to Bylaw 1151-19 being a bylaw to establish the position of Director of Emergency Management and Deputy Director of Emergency Management for Mackenzie County.

**CARRIED**

**ADMINISTRATION: 14. b) Tri-Council Meeting Agenda – September 4, 2019**

**MOTION 19-08-440 MOVED** by Councillor Wardley

That the following items be added to the September 4, 2019 Tri-Council meeting for discussion:

1. Lobby Government Effectively Seminar
2. Regional Economic Discussions
3. 2022 Alberta Summer Games
4. Regional Emergency Management Bylaw

**CARRIED**

**ADMINISTRATION: 14. d) November 12, 2019 Regular Council Meeting Date**

**MOTION 19-08-441 MOVED** by Councillor Wardley  
Requires Unanimous

That the November 12, 2019 Regular Council meeting be rescheduled to November 5, 2019.

**CARRIED UNANIMOUSLY**

**ADMINISTRATION: 14. e) Caribou Update (Standing Item)**

**MOTION 19-08-442 MOVED** by Councillor Wardley

That a letter be sent to the provincial government requesting the roll-back of moratoriums within caribou ranges in Mackenzie County.

**CARRIED**

**MOTION 19-08-443 MOVED** by Councillor Jorgensen

That the caribou update be received for information.

**CARRIED**

**ADMINISTRATION: 14. f) Extension of Highway 58 East to Wood Buffalo National Park (ADDITION)**

**MOTION 19-08-444 MOVED** by Councillor Wardley  
Requires Unanimous

That a letter be sent to regional and territorial stakeholders, and

the First Nations, in support of the extension of Highway 58 east through Wood Buffalo National Park as a critical northern connector.

**CARRIED UNANIMOUSLY**

Reeve Knelsen recessed the meeting at 2:58 p.m. and reconvened the meeting at 3:07 p.m.

**COUNCIL  
COMMITTEE  
REPORTS:**

**15. a) Council Committee Reports (verbal)**

**MOTION 19-08-445**

**MOVED** by Councillor Bateman

That the Council committee reports be received for information.

**CARRIED**

**COUNCIL  
COMMITTEE  
REPORTS:**

**15. b) Municipal Planning Commission Meeting Minutes**

**MOTION 19-08-446**

**MOVED** by Councillor Bateman

That the Municipal Planning Commission meeting minutes of July 25, 2019 be received for information.

**CARRIED**

**COUNCIL  
COMMITTEE  
REPORTS:**

**15. c) Emergency Advisory Committee Meeting Minutes**

**MOTION 19-08-447**

**MOVED** by Councillor Wardley

That the unapproved Emergency Advisory Committee meeting minutes of July 23, 2019 be received for information.

**CARRIED**

**COUNCIL  
COMMITTEE  
REPORTS:**

**15. c) Finance Committee Meeting Minutes**

**MOTION 19-08-448**

**MOVED** by Councillor Braun

That the unapproved Finance Committee meeting minutes of July 25, 2019 be received for information.

**CARRIED**

**INFORMATION /  
CORRESPONDENC:**

**16. a) Information/Correspondence**

**MOTION 19-08-449**

**MOVED** by Councillor E. Peters

That the information/correspondence items be accepted for information purposes.

**CARRIED**

**CLOSED MEETING:**

**17. Closed Meeting**

**MOTION 19-08-450**

**MOVED** by Councillor Bateman

That Council move into a closed meeting at 3:29 p.m. to discuss the following:

- 17. a) 2018 Year End Audit – Management Letter (*FOIP, Div. 2, Part 1, s. 24*)
- 17. b) Disaster Recovery Program (*FOIP, Div. 2, Part 1, s. 17*)

**CARRIED**

The following individuals were present during the closed meeting discussion. (*MGA Section 602.08(1)(6)*)

- All Councillors
- Len Racher, Chief Administrative Officer
- Byron Peters, Deputy Chief Administrative Officer
- Carol Gabriel, Director of Legislative & Support Services
- Jennifer Batt, Interim Director of Finance
- Dave Fehr, Director of Operations
- Doug Munn, Director of Community Services
- Julie Emmerson, Executive Assistant

**MOTION 19-08-451**

**MOVED** by Councillor Braun

That Council move out of a closed meeting at 4:01 p.m.

**CARRIED**

**17. a) 2018 Year End Audit – Management Letter**

**MOTION 19-08-452**      **MOVED** by Councillor Bateman

That the 2018 year end audit – management letter be received for information.

**CARRIED**

**17. b) Disaster Recovery Program**

**MOTION 19-08-453**      **MOVED** by Councillor Jorgensen

That the Disaster Recovery Program update be received for information.

**CARRIED**

**NOTICE OF MOTION:**      **18. a) None**

**NEXT MEETING DATE:**      **19. a) Next Meeting Dates**

Committee of the Whole Meeting  
August 27, 2019  
10:00 a.m.  
Fort Vermilion Council Chambers

Regular Council Meeting  
August 28, 2019  
10:00 a.m.  
Fort Vermilion Council Chambers

**ADJOURNMENT:**      **20. a) Adjournment**

**MOTION 19-08-454**      **MOVED** by Councillor Braun

That the Council meeting be adjourned at 4:02 p.m.

**CARRIED**

These minutes will be presented to Council for approval on August 28, 2019.

---

Joshua Knelsen

---

Lenard Racher

---

Reeve

---

Chief Administrative Officer

UNAPPROVED





This item was taken to Council on July 24, 2019 for first reading where it was passed with the following motion:

**MOTION 19-07-384**      **MOVED** by *Councillor Bateman*

That first reading be given to Bylaw 1145-19 being a Land Use Bylaw Amendment to rezone Plan 162 0364, Block 24, Lots 18, 19, 20, 21 & 22 from Hamlet Residential 1A "H-R1A" to Hamlet Residential 1B "H-R1B", subject to public hearing input.

**CARRIED**

**OPTIONS & BENEFITS:**

The Planning and Development Department is in support of this rezoning request as the lots are in an area with like built form.

Options are to pass, defeat or table second and third reading of the bylaw.

**COSTS & SOURCE OF FUNDING:**

All costs will be borne by the applicant.

**SUSTAINABILITY PLAN:**

**Strategy E25.2** Identify and promote each hamlet's strengths in relation to fostering family-friendly environments.

**Goal E26** That Mackenzie County is prepared with infrastructure and services for continually growing population.

**COMMUNICATION/PUBLIC PARTICIPATION:**

The bylaw amendment has been advertised as per MGA requirements, this includes all adjacent landowners. The applicant also displayed a rezoning notification sign on their property as per Mackenzie County Land Use Bylaw regulation.

**POLICY REFERENCES:**

Not applicable at this time.

**Author:** L Washkevich      **Reviewed by:** C Smith      **CAO:** \_\_\_\_\_

**RECOMMENDED ACTION:**

Motion 1

Simple Majority       Requires 2/3       Requires Unanimous

That second reading be given to Bylaw 1145-19 being a Land Use Bylaw Amendment to rezone Plan 162 0364, Block 24, Lots 18, 19, 20, 21 & 22 from Hamlet Residential 1A "H-R1A" to Hamlet Residential 1B "H-R1B".

Motion 2

Simple Majority       Requires 2/3       Requires Unanimous

That third reading be given to Bylaw 1145-19 being a Land Use Bylaw Amendment to rezone Plan 162 0364, Block 24, Lots 18, 19, 20, 21 & 22 from Hamlet Residential 1A "H-R1A" to Hamlet Residential 1B "H-R1B".

**Author:** L Washkevich      **Reviewed by:** C Smith      **CAO:** \_\_\_\_\_

**BYLAW NO. 1145-19**  
**BEING A BYLAW OF**  
**MACKENZIE COUNTY**  
**IN THE PROVINCE OF ALBERTA**

**TO AMEND THE**  
**MACKENZIE COUNTY LAND USE BYLAW**

**WHEREAS**, Mackenzie County has a Municipal Development Plan adopted in 2009, and

**WHEREAS**, Mackenzie County has adopted the Mackenzie County Land Use Bylaw in 2011, and

**WHEREAS**, the Council of Mackenzie County, in the Province of Alberta, has deemed it desirable to amend the Mackenzie County Land Use Bylaw to accommodate a Dwelling – Single Family. with or without Garage-Attached.

**NOW THEREFORE**, THE COUNCIL OF THE MACKENZIE COUNTY, IN THE PROVINCE OF ALBERTA, DULY ASSEMBLED, HEREBY ENACTS AS FOLLOWS:

1. That the land use designation of the subject parcel known as:

Plan 162 0364, Block 24, Lots 18, 19, 20, 21 & 22

within the Hamlet of La Crete, be rezoned from Hamlet Residential 1A “H-R1A” to Hamlet Residential 1B “H-1B” as outlined in Schedule “A” hereto attached.

READ a first time this 26<sup>th</sup> day of June, 2019.

PUBLIC HEARING held this \_\_\_ day of \_\_\_\_\_, 2019

READ a second time this \_\_\_ day of \_\_\_\_\_, 2019.

READ a third time and finally passed this \_\_\_ day of \_\_\_\_\_, 2019.

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Joshua Knelsen  
Reeve

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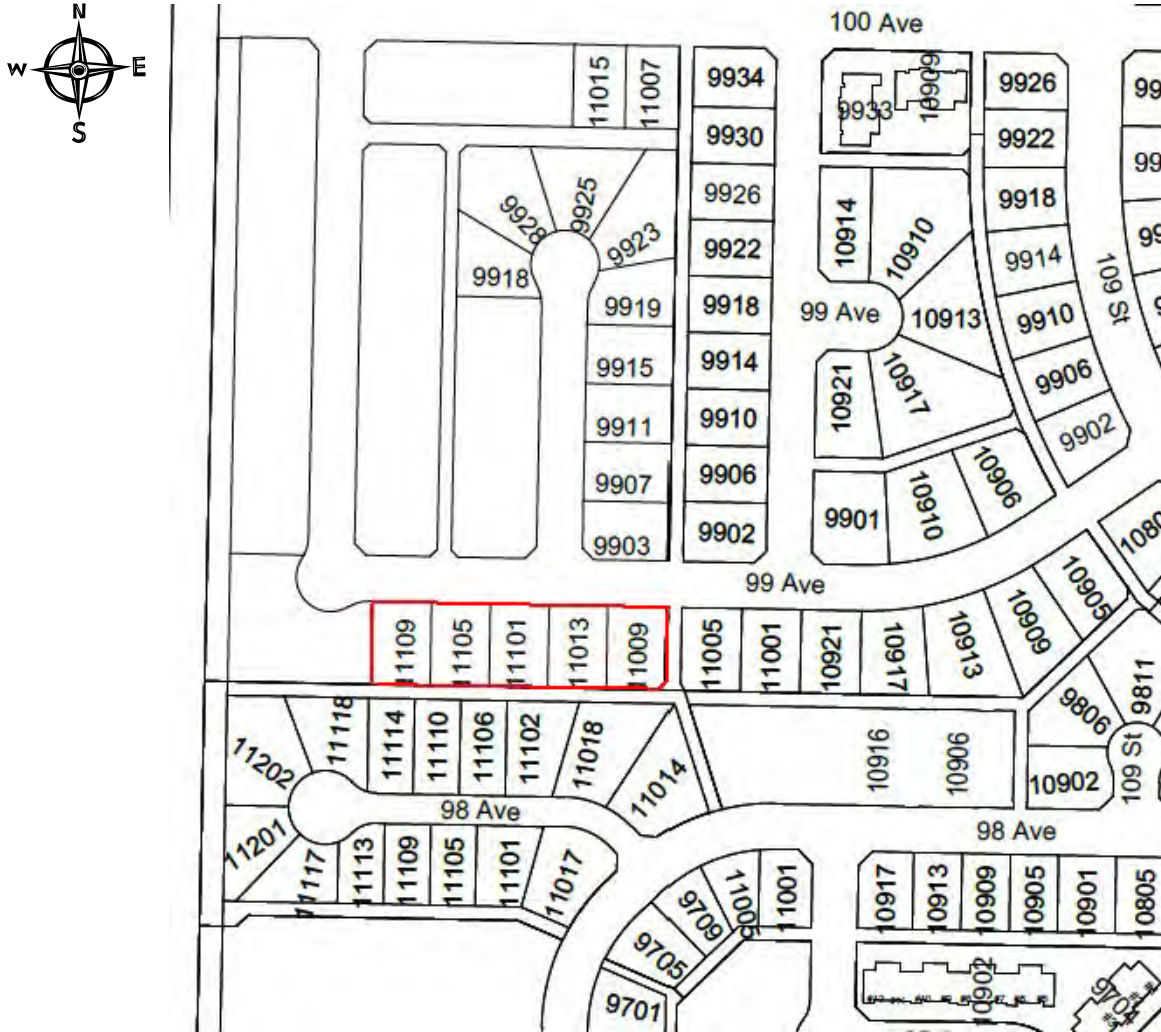
Lenard Racher  
Chief Administrative Officer

**BYLAW No. 1145-19**

**SCHEDULE "A"**

1. That the land use designation of the following property known as:

Plan 162 0364, Block 24, Lots 18, 19, 20, 21 & 22 within the Hamlet of La Crete, be rezoned from Hamlet Residential 1A "H-R1A" to Hamlet Residential 1B "H-R1B"



FROM: Hamlet Residential 1A "H-R1A"

TO: Hamlet Residential 1B "H-R1B"



# LAND USE BYLAW AMENDMENT APPLICATION

APPLICATION NO. \_\_\_\_\_

NAME OF APPLICANT <i>George Janzen</i>		
ADDRESS <i>Box 543</i>		
TOWN <i>La Crete, Alberta</i>		
POSTAL CODE <i>T0H-2H0</i>	PHONE (RES.) <i>926-6024</i>	BUS.

COMPLETE IF DIFFERENT FROM APPLICANT

NAME OF REGISTERED OWNER <i>Quality Investment</i>		
ADDRESS <i>Box 543</i>		
TOWN <i>La Crete, Alberta</i>		
POSTAL CODE <i>T0H-2H0</i>	PHONE (RES.) <i>926-6024</i>	BUS.

**LEGAL DESCRIPTION OF THE LAND AFFECTED BY THE PROPOSED AMENDMENT**

QTR./LS.	SEC.	TWP.	RANGE	M.	OR	PLAN <i>1620364</i>	BLK <i>24</i>	LOT <i>18, 19, 20 21, 22</i>
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**LAND USE CLASSIFICATION AMENDMENT PROPOSED:**

FROM: *HR1A* TO: *HR1B*

**REASONS SUPPORTING PROPOSED AMENDMENT:**

- development has been ready for sale <sup>for 3 years</sup> and they haven't sold.
- finished residential cost will be about \$46,000 less in cost and therefore more people might be interested in these properties.
- there is a zoning for trailers right behind these properties, so it would be an easy transition.
- HR1B allows for houses without garages, whereas HR1A zonings have to have attached garages.

I/WWE HAVE ENCLOSED THE REQUIRED APPLICATION FEE OF \$ *460.00* RECEIPT NO. *242896*

*[Signature]*  
\_\_\_\_\_  
APPLICANT

*May 14 19*  
\_\_\_\_\_  
DATE

NOTE: REGISTERED OWNER'S SIGNATURE REQUIRED IF DIFFERENT FROM APPLICANT.

*[Signature]*  
\_\_\_\_\_  
REGISTERED OWNER

*May 14.19*  
\_\_\_\_\_  
DATE

Mackenzie County  
Box 640, 4511-46 Avenue  
Fort Vermilion, AB T0H 1N0



Mackenzie County

Phone: (780) 927-3718  
Fax: (780) 927-4266  
Email: office@mackenziecounty.com  
www.mackenziecounty.com



# BYLAW APPLICATION



File No. Bylaw 1145-19

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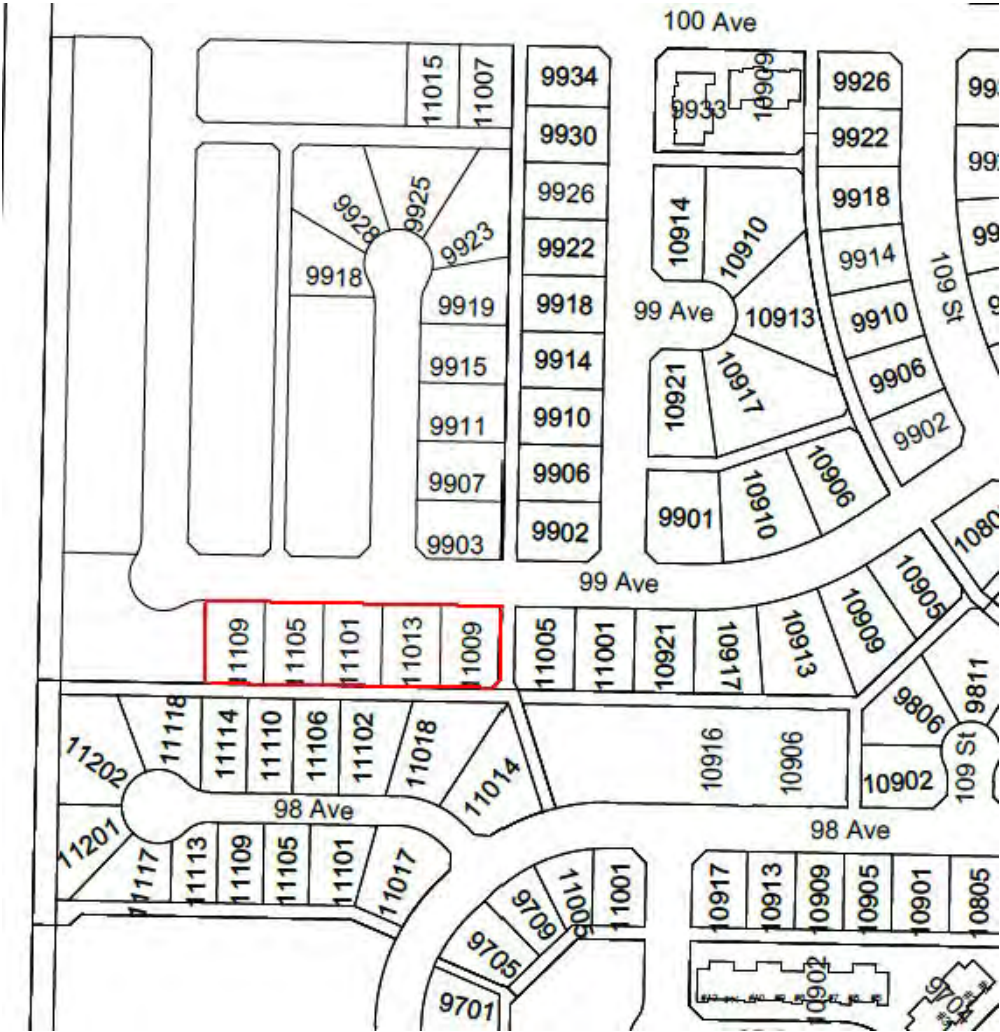
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**Mackenzie County**



# BYLAW APPLICATION



File No. Bylaw 1145-19

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**Mackenzie County**

**NOT TO SCALE**





**Mackenzie County**

**PUBLIC HEARING FOR LAND USE BYLAW AMENDMENT**

**BYLAW 1145-19**

**Order of Presentation**

\_\_\_\_\_ This Public Hearing will now come to order at \_\_\_\_\_.

\_\_\_\_\_ Was the Public Hearing properly advertised?

\_\_\_\_\_ Will the Development Authority \_\_\_\_\_, please outline the proposed Land Use Bylaw Amendment and present his submission.

\_\_\_\_\_ Does the Council have any questions of the proposed Land Use Bylaw Amendment?

\_\_\_\_\_ Were any submissions received in regards to the proposed Land Use Bylaw Amendment? *If yes, please read them.*

\_\_\_\_\_ Is there anyone present who would like to speak in regards of the proposed Land Use Bylaw Amendment?

\_\_\_\_\_ If YES: Does the Council have any questions of the person(s) making their presentation?

\_\_\_\_\_ This Hearing is now closed at \_\_\_\_\_.

**REMARKS/COMMENTS:**





Mackenzie County

# REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>August 28, 2019</b>
<b>Presented By:</b>	<b>Byron Peters, Deputy Chief Administrative Officer</b>
<b>Title:</b>	<b>PUBLIC HEARING Bylaw 1148-19 Land Use Bylaw Amendment to Rezone Plan 892 2718,, Lot 2, &amp; NE 26-105-15-W5M from Agricultural “A” to Rural Industrial General “RIG” (La Crete Rural)</b>

## BACKGROUND / PROPOSAL:

Mackenzie County has received a request to rezone Lot 2, Plan 892 2718 & NE 26-105-15-W5M from Agricultural “A” to Rural Industrial General “RIG” otherwise known as the La Crete Sawmills. Currently, these properties are not zoned correctly to accommodate the sawmill.

This rezoning will bring everything into compliance. The applicant was granted a temporary permit to construct an addition to their existing office building. This permit was given on the condition that the property would need to be rezoned from “A” to “RIG”.

The intention of the RIG district is to provide for heavy industrial uses on large land parcels, distant from residential uses.

Bylaw 11xx-19 was presented to the Municipal Planning Commission on June 13, 2019 where the following motion was made:

***MPC-19-06-081 MOVED by David Driedger***

That the Municipal Planning Commission recommend to Council to approve Bylaw 11\_\_-19 being a Land Use Bylaw Amendment to Rezone Plan 892 2718,, Lot 2 & NE 26-105-15-W5M from Agricultural “A” to Rural Industrial General “RIG” to accommodate Natural Resource Processing.

***CARRIED***

**Author:** L Washkevich      **Reviewed by:** C Smith      **CAO:** \_\_\_\_\_

This item was taken to Council on July 24, 2019 for first reading where it was passed with the following motion:

**MOTION 19-07-393** *MOVED* by Councillor Bateman

That first reading be given to Bylaw 1148-19 being a Land Use Bylaw Amendment to rezone Plan 892 2718,, Lot 2 & NE 26-105-15-W5M from Agricultural “A” to Rural Industrial General “RIG” to accommodate Natural Resource Processing, subject to public hearing input.

**CARRIED**

**OPTIONS & BENEFITS:**

Options are to pass, defeat or table second and third reading of the bylaw.

**COSTS & SOURCE OF FUNDING:**

All costs will be borne by the applicant.

**SUSTAINABILITY PLAN:**

**Goal E26** That Mackenzie County is prepared with infrastructure and services for continually growing population.

**COMMUNICATION/PUBLIC PARTICIPATION:**

The bylaw amendment has been advertised as per MGA requirements, this includes all adjacent landowners. The applicant also displayed a rezoning notification sign on their property as per Mackenzie County Land Use Bylaw regulation.

**POLICY REFERENCES:**

Not applicable at this time.

**Author:** L Washkevich **Reviewed by:** C Smith **CAO:** \_\_\_\_\_

**RECOMMENDED ACTION:**

Motion 1

Simple Majority       Requires 2/3       Requires Unanimous

That second reading be given to Bylaw 1148-19 being a Land Use Bylaw Amendment to rezone Plan 892 2718,, Lot 2 & NE 26-105-15-W5M from Agricultural “A” to Rural Industrial General “RIG” to accommodate Natural Resource Processing.

Motion 2

Simple Majority       Requires 2/3       Requires Unanimous

That third reading be given to Bylaw 1148-19 being a Land Use Bylaw Amendment to rezone Plan 892 2718,, Lot 2 & NE 26-105-15-W5M from Agricultural “A” to Rural Industrial General “RIG” to accommodate Natural Resource Processing.

**Author:** L Washkevich      **Reviewed by:** C Smith      **CAO:** \_\_\_\_\_

**BYLAW NO. 1148-19**  
**BEING A BYLAW OF**  
**MACKENZIE COUNTY**  
**IN THE PROVINCE OF ALBERTA**

**TO AMEND THE**  
**MACKENZIE COUNTY LAND USE BYLAW**

**WHEREAS**, Mackenzie County has a Municipal Development Plan adopted in 2009, and

**WHEREAS**, Mackenzie County has adopted the Mackenzie County Land Use Bylaw in 2011, and

**WHEREAS**, the Council of Mackenzie County, in the Province of Alberta, has deemed it desirable to amend the Mackenzie County Land Use Bylaw to accommodate Natural Resource Processing.

**NOW THEREFORE**, THE COUNCIL OF THE MACKENZIE COUNTY, IN THE PROVINCE OF ALBERTA, DULY ASSEMBLED, HEREBY ENACTS AS FOLLOWS:

1. That the land use designation of the subject parcel known as:

Plan 892 2718, , Lot 2 & NE 26-105-15-W5M

be rezoned from Agricultural "A" to Rural Industrial General "RIG" as outlined in Schedule "A" hereto attached.

READ a first time this 26<sup>th</sup> day of June, 2019.

PUBLIC HEARING held this \_\_\_ day of \_\_\_\_\_, 2019.

READ a second time this \_\_\_ day of \_\_\_\_\_, 2019.

READ a third time and finally passed this \_\_\_ day of \_\_\_\_\_, 2019.

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Joshua Knelsen  
Reeve

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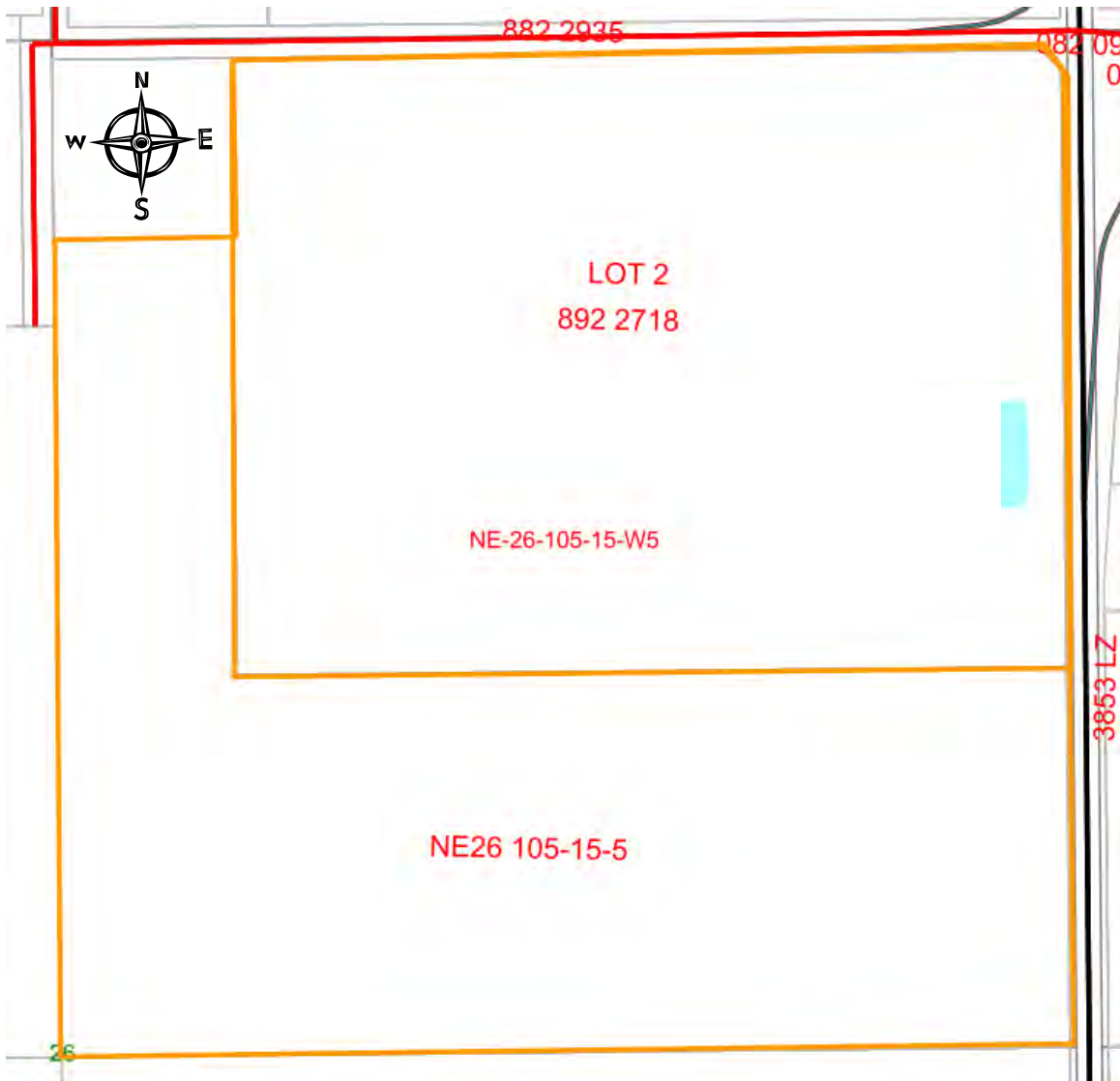
Lenard Racher  
Chief Administrative Officer

**BYLAW No. 1148-19**

**SCHEDULE "A"**

1. That the land use designation of the following property known as:

Plan 892 2718, Lot 2 & NE 26-105-15-W5M in Rural La Crete, be rezoned from Agricultural "A" to Rural Industrial General "RIG"



FROM: Agricultural "A"

TO: Rural Industrial General "RIG"

# LAND USE BYLAW AMENDMENT APPLICATION

APPLICATION NO. \_\_\_\_\_

NAME OF APPLICANT		
ADDRESS		
TOWN		
POSTAL CODE	PHONE (RES.)	BUS.

**COMPLETE IF DIFFERENT FROM APPLICANT**

NAME OF REGISTERED OWNER <i>LaCrete Sawmills</i>		
ADDRESS <i>Box 1090</i>		
TOWN <i>LaCrete</i>		
POSTAL CODE <i>AB</i>	PHONE (RES.) <i>80928-2292</i>	BUS.

**LEGAL DESCRIPTION OF THE LAND AFFECTED BY THE PROPOSED AMENDMENT**

QTR./LS.	SEC.	TWP.	RANGE	M.	OR	PLAN	BLK	LOT
<i>NE</i>	<i>26</i>	<i>105</i>	<i>15</i>	<i>5</i>	<i>and</i>	<i>8922718</i>		<i>2</i>

**LAND USE CLASSIFICATION AMENDMENT PROPOSED:**

FROM: *A* TO: *R1G*

**REASONS SUPPORTING PROPOSED AMENDMENT:**

*Rezoning is required to support any development on this property. LaCrete Sawmills would fall under Industrial use, Heavy which isn't a use in Agriculture.*

I/WE HAVE ENCLOSED THE REQUIRED APPLICATION FEE OF \$ *460.00*

RECEIPT NO. *248923*

\_\_\_\_\_  
APPLICANT

\_\_\_\_\_  
DATE

NOTE: REGISTERED OWNER'S SIGNATURE REQUIRED IF DIFFERENT FROM APPLICANT.

*[Signature]*  
\_\_\_\_\_  
REGISTERED OWNER

*May 15, 2019*  
\_\_\_\_\_  
DATE

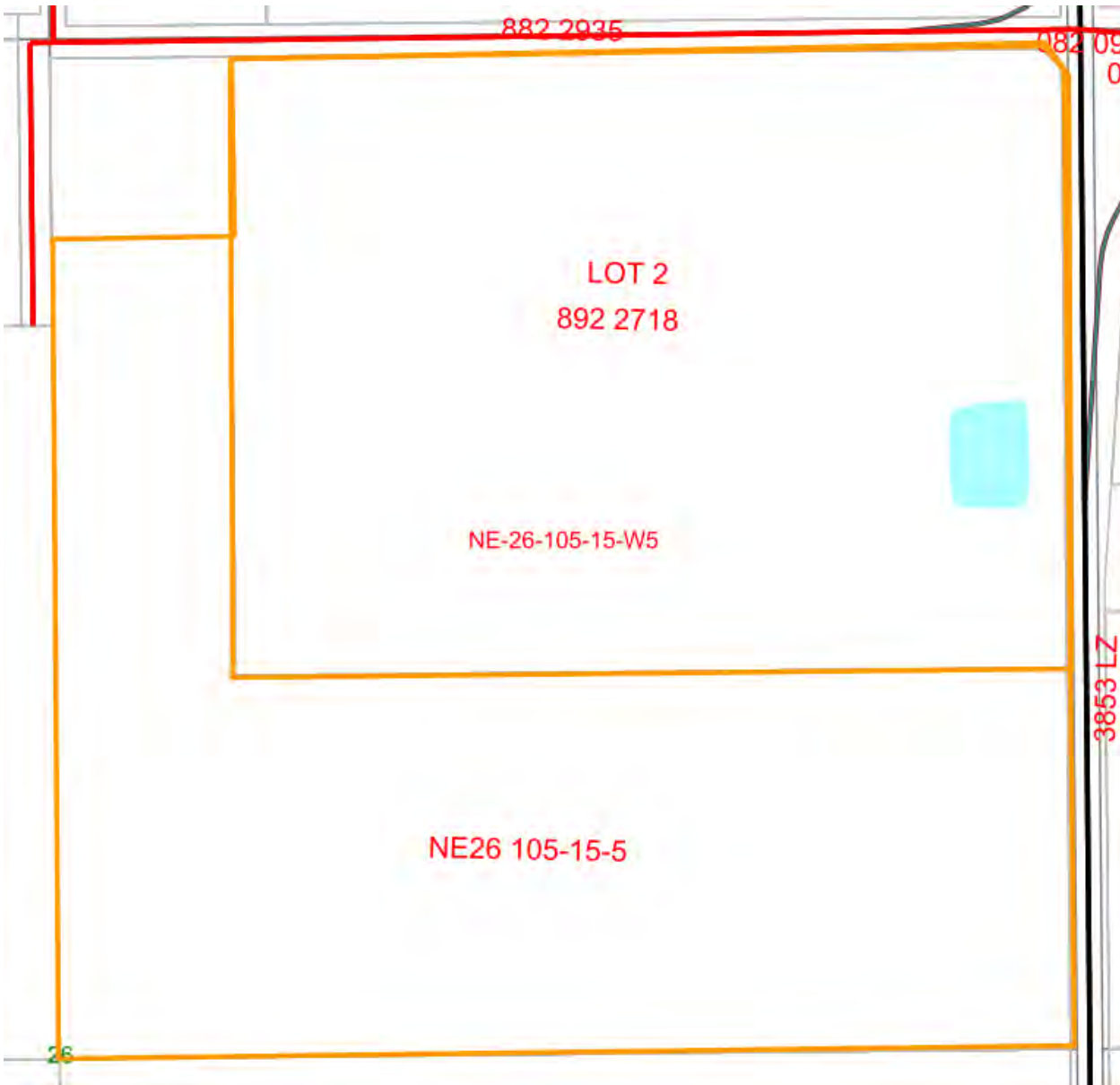
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# BYLAW APPLICATION



File No. Bylaw 1148-19

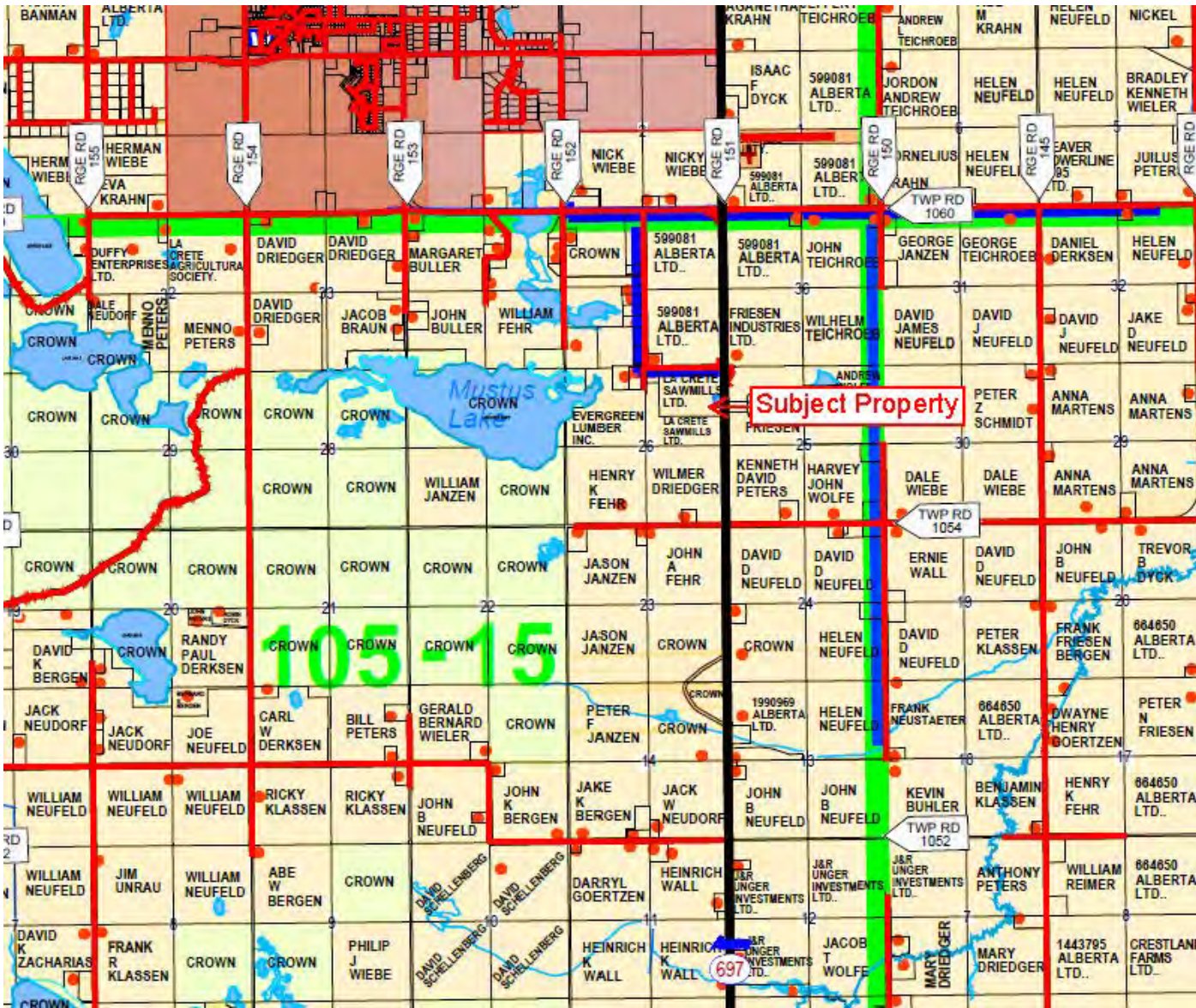
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**Mackenzie County**

# BYLAW APPLICATION



File No. Bylaw 1148-19

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Mackenzie County

NOT TO SCALE



**Mackenzie County**

**PUBLIC HEARING FOR LAND USE BYLAW AMENDMENT**

**BYLAW 1148-19**

**Order of Presentation**

\_\_\_\_\_ This Public Hearing will now come to order at \_\_\_\_\_.

\_\_\_\_\_ Was the Public Hearing properly advertised?

\_\_\_\_\_ Will the Development Authority \_\_\_\_\_, please outline the proposed Land Use Bylaw Amendment and present his submission.

\_\_\_\_\_ Does the Council have any questions of the proposed Land Use Bylaw Amendment?

\_\_\_\_\_ Were any submissions received in regards to the proposed Land Use Bylaw Amendment? *If yes, please read them.*

\_\_\_\_\_ Is there anyone present who would like to speak in regards of the proposed Land Use Bylaw Amendment?

\_\_\_\_\_ If YES: Does the Council have any questions of the person(s) making their presentation?

\_\_\_\_\_ This Hearing is now closed at \_\_\_\_\_.

**REMARKS/COMMENTS:**





Mackenzie County

# REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>August 28, 2019</b>
<b>Presented By:</b>	<b>Doug Munn, Director of Community Services</b>
<b>Title:</b>	<b>Organizational Chart Amendment – Manager of Emergency &amp; Protective Services</b>

## **BACKGROUND / PROPOSAL:**

At the August 13, 2019 council meeting, administration presented the need for an additional position of a municipal Manager of Emergency and Protective Services. Council tabled the item for more information.

The following is an annual breakdown of the costs for this position:

Salary Range	\$102,827 - \$114,252
Benefits Range (20% of Salary)	\$20,565 - \$22,850
Vehicle Operating Expenses (annual)	\$4,000
Vehicle Capital Expenses	\$0
Training and Conferences	See note below
Minimum cost per year	\$127,392
Maximum cost per year	\$141,102

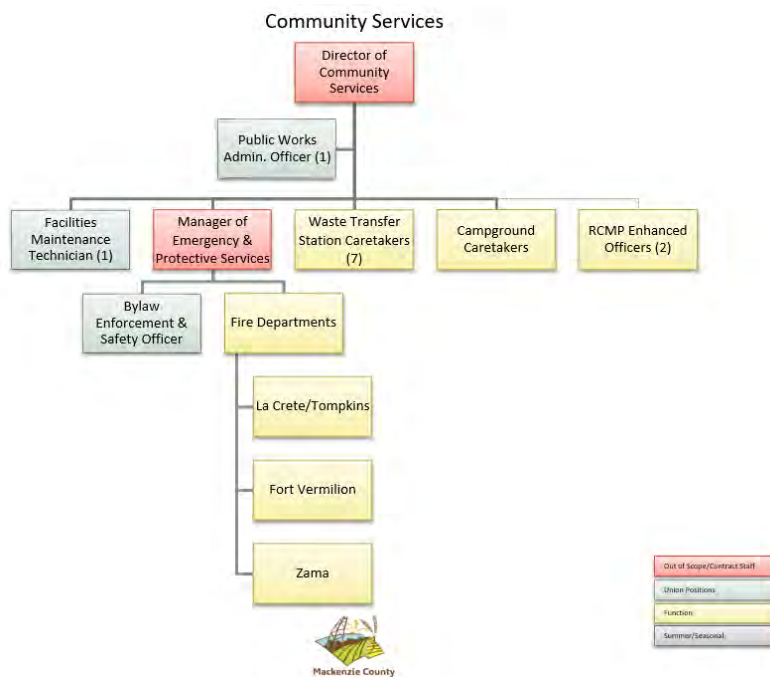
Notes on costs:

- Vehicle Capital Expenses – the vehicle that was used by the Peace Officer will be deployed to the Manager of Emergency and Protective Services so there will be no cost for this expense.
- Training and Conferences – There are funds in the current annual operating budget to attend training and conferences for the Fire Chiefs. Budgets are reviewed and approved annually during budget deliberations.

**Author:** D. Munn      **Reviewed by:** \_\_\_\_\_      **CAO:** L. Racher



The proposed position of Manager of Emergency & Protective Services is shown under the Community Services Department organizational chart.



The Manager of Emergency & Protective Services will be tasked with the following fundamental responsibilities:

### Emergency Management Planning

- Review and provide recommendations to update the Municipal Emergency Plan and related plans.
- Keep informed of federal, provincial, and local regulations affecting emergency plans and ensure compliance.
- Apply for federal and/or provincial funding for emergency management related needs and administer and report on progress of such grants.
- Coordinate emergency or disaster preparedness training courses for municipal staff.
- Prepare plans that outline operating procedures to be used in response to disasters or emergencies.
- Develop and maintain liaisons with municipalities, county departments, and similar entities to facilitate plan development, response effort coordination, and exchanges of personnel and equipment.
- Consult with officials of schools, hospitals, seniors facilities, and other institutions to determine their needs and capabilities in the event of a natural disaster or other emergency.

Author: D. Munn Reviewed by: \_\_\_\_\_ CAO: L. Racher

### Fire Services

- Establish and maintain Standard Operating Procedures for emergency services.
- Review annual budgets submitted by the emergency departments. Monitors departmental spending within approved policies and budget.
- Monitors departmental activities.
- Responds to public inquires and complaints according to approved policies and procedures.
- Prepare and administer the Quality Management Plan in the Fire Discipline.
- Prepare annual reports and recommendations to the Director of Community Services.
- Ensures that emergency personnel are provided with the necessary training required for certifications.
- Prepare and monitor mutual aid agreements with surrounding municipalities, provincial government, and First Nations communities.
- Prepare and monitor contracts for emergency services and dispatching within the municipality.
- Ensure all communications equipment is to acceptable standards for providing emergency services in the municipality.
- Coordinate and monitor the Medical Co-Responder Program.
- Ensure firefighting equipment and vehicles are maintained to a high standard and maintain a replacement plan.
- Ensure that time sheets, incident reports, investigation reports and other administrative tasks are completed in a timely manner.
- Oversee structural fire scenes when possible for the purpose of training and improving efficiency.
- Keep up to date on new legislation that affects existing bylaws and operating procedures and update internal documents accordingly.

### Protective Services

- Provide education and awareness to promote safety in order to reduce the incidence of accidents, emergencies and bylaw infractions.
- Promote public safety in all areas of protective services.
- Enforce municipal bylaws in order to ensure a safe environment for community members.
- Conduct investigations for all protective services to ensure laws and regulations are maintained.
- Respond to resident complaints and concerns regarding protective services.
- Assist with regular liaison with the RCMP and the Enhanced Policing members.
- Supervise the position of Bylaw Enforcement and Safety Officer.
- Recommend improvements to enforcement bylaws.

**Author:** D. Munn **Reviewed by:** \_\_\_\_\_ **CAO:** L. Racher

**OPTIONS & BENEFITS:**

Mackenzie County is a large municipality covering 12 per cent of Alberta's entire landmass, at just over 80,000 square kilometers. Serving a population of 12,512, three hamlets, a large rural area, inter-municipal initiatives, and increasing demands of the provincial and federal governments, the current municipal staffing complement is extremely stretched in order to operate and plan effectively. The additional position will also allow us to be more pro-active instead of reactive to various situations.

**COSTS & SOURCE OF FUNDING:**

Due to starting date being late in the year the 2019 budget would not be significantly impacted and funds are available.

Funds would be required in the 2020 Operating Budget and subsequent years.

**SUSTAINABILITY PLAN:**

N/A

**COMMUNICATION / PUBLIC PARTICIPATION:**

N/A

**POLICY REFERENCES:**

ADM038 Organizational Structure

**RECOMMENDED ACTION:**

Simple Majority       Requires 2/3       Requires Unanimous

That the position of Manager of Emergency & Protective Services be approved under the Community Services Department on the Organizational Chart.

Author: D. Munn      Reviewed by: \_\_\_\_\_      CAO: L. Racher





Mackenzie County

# REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>August 28, 2019</b>
<b>Presented By:</b>	<b>Doug Munn, Director of Community Services</b>
<b>Title:</b>	<b>Fort Vermilion Processor/Wood Splitter Purchase</b>

## **BACKGROUND / PROPOSAL:**

The 2019 capital budget includes \$33,200 for the purchase of a Processor/Wood Splitter. Administration has been negotiating with a company for this purchase and the price has now increased to over \$40,000. This issue was discussed at the Community Services Committee on August 7, 2019 and they recommended that we re-evaluate the decision to purchase this equipment and consider having this work done by contract. This evaluation determined that it would be cheaper to contract the work annually than to purchase the equipment and use Mackenzie County resources.

It is estimated that a contract for \$6,000 annually could buck enough wood for the year.

## **OPTIONS & BENEFITS:**

1. That administration proceed with the purchase of the Processor/Wood Splitter in 2019 at an increased cost of \$42,000. (an additional \$8,800 would be required for this purchase)
2. That the purchase of the Processor/Wood Splitter be cancelled and that administration proceed with contract wood processing services in 2019 at a cost of \$6,000.

## **COSTS & SOURCE OF FUNDING:**

The 2019 Capital Budget includes \$33,200 for the Fort Vermilion Processor/Wood Splitter.

**Author:** D. Munn      **Reviewed by:** J. Batt      **CAO:** \_\_\_\_\_

If the recommended action is approved, administration will budget for a contractor to buck wood annually.

**SUSTAINABILITY PLAN:**

**COMMUNICATION / PUBLIC PARTICIPATION:**

**POLICY REFERENCES:**

**RECOMMENDED ACTION:**

Motion 1

- Simple Majority       Requires 2/3       Requires Unanimous

That the Fort Vermilion Processor/Wood Splitter project be cancelled and that the funds in the amount of \$33,200 be returned to the Vehicle & Equipment Reserve in the 2019 Budget.

Motion 2

- Simple Majority       Requires 2/3       Requires Unanimous

That the budget be amended to include \$6,000 for the contracted services for wood processing/splitting in 2019 with funds coming from the General Operating Reserve.

Author: D. Munn      Reviewed by: J. Batt      CAO: \_\_\_\_\_



Mackenzie County

# REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>August 28, 2019</b>
<b>Presented By:</b>	<b>Doug Munn, Director of Community Services</b>
<b>Title:</b>	<b>Handi-Bus Agreement - LA on Wheels Society</b>

**BACKGROUND / PROPOSAL:**

We received a request from the LA on Wheels Society to discuss modifying the Handi-bus Agreement to include maintenance on the other bus owned by the Society (see attached email). Wilhelm Friesen will be in attendance to discuss changes to the Handi-bus Agreement.

Attached is a copy of the Handi-bus Agreement that was signed on March 26, 2019.

**OPTIONS & BENEFITS:**

1. That the Handi-Bus Agreement with the LA on Wheels Society be amended.
2. Table the discussion on this topic and direct administration to bring back additional information.
3. Deny the request to amend the agreement.

**COSTS & SOURCE OF FUNDING:**

**SUSTAINABILITY PLAN:**

**COMMUNICATION / PUBLIC PARTICIPATION:**

Author: Doug Munn Reviewed by: \_\_\_\_\_ CAO: \_\_\_\_\_

**POLICY REFERENCES:**

**RECOMMENDED ACTION:**

- Simple Majority       Requires 2/3       Requires Unanimous

For discussion.

Author: D. Munn      Reviewed by: \_\_\_\_\_      CAO: \_\_\_\_\_

**From:** [Wilhelm Friesen](#)  
**To:** [Carol Gabriel](#)  
**Subject:** LA On Wheels  
**Date:** August 20, 2019 9:39:26 AM

---

Good Morning Carol,

I spoke to Josh Knelsen about the maintenance of the La On Wheels bus that the society owns. It was agreed upon that for taking over the county bus that the county would then in turn cover all cost of running the buses minus the fuel. Josh wanted to bring this to counsel again as no one had thought of this when we were dealing with it.

Thanks Carol

Wilhelm Friesen  
***NorRite Accounting***  
Box 235, La Crete  
Alberta, T0H 2H0  
780-841-9014

# HANDI-BUS AGREEMENT

This lease made as of 26 day of MARCH, 2019.

BETWEEN:

**MACKENZIE COUNTY**  
4511-46 Avenue, Box 640  
Fort Vermilion Alberta T0H 1N0  
(hereinafter called the "County")

-and-

**LA ON WHEELS SOCIETY**  
Box 69  
Buffalo Head Prairie Alberta T0H 4A0  
(hereinafter called the "SOCIETY")

WHEREAS Mackenzie County is the legal owner of the Handi-bus described as:

*in the attached separate vehicle lease agreement*

And, LA on Wheels is the Organization who desires to take over the Handi-Bus program and lease the Handi-Bus from the County with the following agreement.

IN CONSIDERATION of the mutual covenants and agreements herein, the parties agree as follows:

**1. Grant of Agreement**

The County hereby shall enter into an agreement with the SOCIETY for the Handi-Bus Program said vehicle as described in the attached Auto Lease agreement as shown in Schedule "A" hereto attached and made part of this agreement (hereinafter called "Unit # 1048").

**2. Term of Agreement**

The term of this agreement is a period of five (5) years commencing this 26 day of MARCH, 2019 (agreement commencement date) to the 26 day of MARCH, 2024. Notwithstanding the date above, the term shall commence on the agreement commencement date. The five (5) year term is renewed at such time as both parties agree to an extension in writing. Such extension shall be completed before the expiry date of the previous term. The lease term is subject to the conditions and provisions contained herein.

**3. Payment**

During the currency of the lease, the SOCIETY shall pay to the owner the following amounts:

- a) For vehicle, lease the sum of one dollar (\$1.00), per annum, payable on or before January 1<sup>st</sup> of each and every year of the term.

**4. Specific Conditions of the Agreement**

- a) The SOCIETY is responsible to follow all provincial and federal regulations regarding the operation of the vehicle.
- b) The SOCIETY is responsible to operate the van according to the following principles:
  - a. Mackenzie Council recognizes that the Handi-Van services are an important resource for the persons with mobility impairments and/or senior citizens and is an effective travel option that connects the users to the medical needs as well as to the life enhancing activities that may otherwise be neglected.
  - b. The Handi-Van services shall be provided to the County residents exclusively with the priority given to persons with mobility impairments.
  - c. Patrons are able to access the use of these vehicles by calling the local Handi-Van contact.
- c) If the van is to be used for any other purpose than those stated then those intentions should be made clear to the County throughout the term of this agreement.
- d) The SOCIETY is responsible to provide qualified drivers and pay for fuel for the vehicle.
- e) The van may leave the region at the Boards discretion providing that it does not interrupted the service within the county boundaries.

**5. Repair and Maintenance**

The County will be responsible for all the maintenance and capital costs. This would include paying for insurance, maintenance, repairs and commercial bus semi-annual safety inspections. The SOCIETY is responsible for communicating with County administration when these items are due or required.

**6. Registration**

The vehicle will be registered to the SOCIETY.

**7. Insurance**

The SOCIETY hereby agrees to insure the leased vehicle with a minimum of \$5,000,000.00 liability coverage effective the commencement date of this agreement. Such insurance shall remain in full force and affect during the term of this agreement and/or any extension thereto.

**8. Termination of the Lease**

The parties agree that this lease will remain in full force and affect during the terms stated herein and any extension granted thereto.

Both parties have the option to terminate this agreement and lease by providing to the other party 30 days notice in writing. If such termination is not at the end of a calendar year, pro-rated adjustments to the Additional Provisions shall be calculated and paid proportionately by the parties.

**9. Return of the Leased Vehicle**

The SOCIETY shall, upon the termination of this lease, return the leased vehicle in a condition the same or better than its condition at the inception of this agreement. The return of the leased vehicle shall include a joint inspection by both parties to ensure that the return is satisfactory to the County and the SOCIETY.

**10. Sale of the Leased Vehicle**

The County agrees and covenants that the leased vehicle shall not be sold, transferred or gifted in any way to any other party without first providing the SOCIETY 30 days written notice.

**11. Notices**

All notices, demands and requests which may be or are required to be given by either party hereto to the other shall be in writing. All notices, demands and requests by the SOCIETY to the County shall be served personally or sent by registered mail addressed to the County at:

Chief Administrative Officer  
Mackenzie County  
4511-46 Avenue, Box 640  
Fort Vermilion Alberta T0H 1N0

or at such place as the County may from time to time designate by a written notice to the SOCIETY, and all notices by the County to the SOCIETY shall be served personally or sent by registered mail addressed to the SOCIETY at:

LA on Wheels  
Box 69  
Buffalo Head Prairie, Alberta T0H 4A0

or at such other place as the SOCIETY may from time to time designate by written notice to the County. Notices which are served in the manner aforesaid shall be deemed sufficiently served or given for all purposes hereof, in the case of those given by registered mail, on the third business day following the date of mailing.

**12. General**

a) Words importing the singular number only shall include the plural and vice versa; words importing the masculine gender shall include the feminine gender and shall include firms and corporations.



- b) This lease and everything herein contained shall extend to, bind and ensure to the benefit of the heirs, executors, administrators, successors and assigns (as the case may be) of each of the parties. All covenants herein contained shall be deemed joint and several.
- c) If any covenant, obligation, agreement, term or condition of this lease or the application thereof to any person or circumstances shall, to any extent, be invalid or unenforceable, the remainder of this lease or the application of such covenant, to persons or circumstances other than those in respect of which it is held invalid or unenforceable, shall not be affected and each covenant shall be separately valid and enforceable to the fullest extent permitted by law.

Signed by the parties as of the date first written above.


Mackenzie County

  
WITNESS

  
Chief Administrative Officer

LA on Wheels

  
WITNESS

  
( Wilhelm Eiesen )  
Print Name





Mackenzie County

# REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>August 28, 2019</b>
<b>Presented By:</b>	<b>Jennifer Batt, Interim Director of Finance</b>
<b>Title:</b>	<b>Policy ADM049 Bursaries</b>

## **BACKGROUND / PROPOSAL:**

At the July 25, 2019 Finance Committee Meeting, a motion was made for administration to revise Policy ADM049 Bursaries and that it is to be brought to Council for Councils consideration.

The proposed change is under Section 1 – Student Eligibility:

- 1.3 Mature students are eligible to receive a bursary at the discretion of the Finance Committee. The student's ~~immediate family~~ must be living within Mackenzie County. These students will be given third priority.

A copy of the amended policy is attached for review.

## **OPTIONS & BENEFITS:**

N/A

## **COSTS & SOURCE OF FUNDING:**

N/A

## **SUSTAINABILITY PLAN:**

N/A

Author: J.Veenstra Reviewed by: \_\_\_\_\_ CAO: \_\_\_\_\_

**COMMUNICATION / PUBLIC PARTICIPATION:**

N/A

**POLICY REFERENCES:**

Policy ADM049 Bursaries

**RECOMMENDED ACTION:**

Simple Majority       Requires 2/3       Requires Unanimous

That Policy ADM049 Bursaries be amended as presented.

Author: J.Veenstra      Reviewed by: \_\_\_\_\_      CAO: \_\_\_\_\_

## Mackenzie County

<b>Title</b>	<b>Bursaries</b>	<b>Policy No:</b>	<b>ADM049</b>
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<b>Legislation Reference</b>	<b>MGA, Section 1 b)</b>
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### **Purpose**

To encourage and to afford an opportunity to Mackenzie County residents to pursue studying in priority fields which are critically appealing to the Mackenzie Region, and thereby enhance the residents' abilities to make a meaningful contribution to their communities.

### **Policy Statement and Guidelines**

#### **Statement:**

Mackenzie County Council recognizes the need for a skilled and knowledgeable workforce in the Mackenzie Region and therefore encourages further learning. In order to provide financial assistance to qualified applicants/students, a bursary fund is established during an annual budgeting process.

#### **Guidelines:**

##### **1. Student Eligibility**

- 1.1 First time university/college students may receive a bursary within two years from their public school graduation date and either student or immediate family must be living in the County.
- 1.2 Students returning to their second to fourth year of studies may apply to receive a bursary. Student's immediate family must be living within Mackenzie County.
- 1.3 Mature students are eligible to receive a bursary at the discretion of the Finance Committee. The student's ~~immediate family~~ must be living within Mackenzie County. These students will be given third priority.
- 1.4 Students enrolled in part time studies will be eligible for a bursary prorated to the number of months studied compared to a full time program.
- 1.5 Must be enrolled in a post-secondary education or certified trade institution.
- 1.6 Must commit to live and work in the Mackenzie region upon graduation from a post-secondary institution. Work experience must be obtained in the field of study for which the bursary was received. The length of return service will be based on the amount awarded as follows:

- \$500 – 3 months
- \$1,000 – 6 months
- \$1,500 – 9 months
- \$2,000 – 12 months

1.7 Must be able to demonstrate commitment to community and education.

## **2. *Return Service Agreement***

Every student selected to receive a Mackenzie County Bursary must sign an agreement. The Agreement commits the student to live and work in the field of study the bursary was received for within the Mackenzie region. The length of return services is based on the total value of bursary support with three months of return service for each \$500 of total bursary support or any portion thereof. For example: a bursary of \$1000 has a return service agreement of six months.

Students not returning to work within the Mackenzie region may be expected to reimburse bursary grants received.

## **3. *Bursary Amount***

The amount of the bursary will be dependent on the length and field of study; the number and value of bursaries available each year may vary.

## **4. *Bursary Cancellation***

If a bursary is excluded or expelled from the institution or discontinues his/her studies on his/her own accord, the bursary shall be cancelled and the bursar shall have to repay the County the full bursary amount within one month of cancellation/discontinuation of studies. The bursar shall be responsible for notifying the County.

## **5. *Bursary Awarding***

The Finance Committee shall be responsible to review the applications and award the annual bursaries.

## **6. *Administrative Process***

6.1 The bursary applications (Schedule A) shall be advertised during the first two weeks of March with the closing date for applications being 4:30 p.m. on the last day of April.

6.2 Successful bursary recipients will receive notification within two weeks of the awards; however, the funds will not be provided until the Return Service Agreement (Schedule B) has been signed and confirmations of acceptance

from the post-secondary institution have been received. The deadline to receive required documentation for bursary payment will be September 30<sup>th</sup> of the year the bursary is awarded.

- 6.3 If not all annually allocated funds have been distributed, the Finance Committee may re-advertise the bursary applications.
- 6.4 Any unused funds in any given year shall be allocated to the Bursary Reserve established by Council.
- 6.5 County administration will follow up with bursary recipients, current and previous, at least once a year to update the recipient's status.
- 6.6 Upon extenuating circumstances, recipients unable to meet their commitments may request in writing to the Finance Committee for relief of their obligation because of the individual case.

**7. Administrative Responsibilities**

Chief Administrative Officer or Designate shall be responsible for monitoring compliance with this policy.

	<b>Date</b>	<b>Resolution Number</b>
<b>Approved</b>	2011-04-12	11-04-347
<b>Amended</b>	2014-03-26	14-03-197
<b>Amended</b>	2015-08-11	15-08-547
<b>Amended</b>	2016-08-09	16-08-580
<b>Amended</b>	2016-09-28	16-09-689
<b>Amended</b>	2017-01-09	17-01-015
<b>Amended</b>	2017-08-08	17-08-562

## MACKENZIE COUNTY BURSARY APPLICATION (SCHEDULE A)

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### General Guidelines

#### ***Student Eligibility***

- First time university/college students may receive a bursary within two years from their public school graduation date and either student or immediate family must be living in the County.
- Students returning to their second to fourth year of studies may apply to receive a bursary. Student's immediate family must be living within Mackenzie County.
- Mature students are eligible to receive a bursary at the discretion of the Finance Committee. The student's ~~immediate family~~ must be living within Mackenzie County. These students will be given third priority.
- Students enrolled in part time studies will be eligible for a bursary prorated to the number of months studied compared to a full time program.
- Must be enrolled in a post-secondary education or certified trade institution.
- Must commit to live and work in the Mackenzie region for a six-month period upon graduation of post-secondary education for each bursary received.
- Must be able to demonstrate commitment to community and education.

Note: Bursary applications received after initial deadline will be awarded on a first come first served basis

#### ***Return Service Agreement***

Every student selected to receive a Mackenzie County Bursary must sign an agreement. The Agreement commits the student to live and work within the Mackenzie region for a six-month period upon graduation of post-secondary studies for each bursary received. The length of return services is based on the total value of bursary support with three months of return service for each \$500 of total bursary support or any portion thereof. For example: a bursary of \$1000 has a return service agreement of six months.

Students not returning to work within the Mackenzie region may be expected to reimburse bursary grants received.

#### ***Bursary Amount***

The usual amount of the bursary is \$1,000.00; however both the number and value of bursaries available each year may vary.

Successful Bursary recipients will receive notification in May; however, the funds will not be provided until the Return Service Agreement has been signed and you have provided us with confirmations of acceptance from the post-secondary institution of your choice and of tuition paid.



***Application Must Include:***

First time applicants

- A cover letter including reason for application, the field of study, career goal and date of graduation.
- 3 reference letters: 1 public school or college or university related, and 2 personal references.

Returning applicants

- A cover letter including reason for application, the field of study, career goal and date of graduation.
- Proof of course completion (academic transcript) (To be submitted as soon as available)
- Proof of course registration or Receipt of tuition paid (To be submitted as soon as available)

***Application deadline***

The deadline for **receipt** of application is \_\_\_\_\_ at **4:30 p.m.** at the following address:

Finance Committee, Mackenzie County  
Box 640, Fort Vermilion, Alberta T0H 1N0  
Fax: (780) 927-4266  
Email: [office@mackenziecounty.com](mailto:office@mackenziecounty.com)

**MACKENZIE COUNTY BURSARY APPLICATION FORM (SCHEDULE A)**

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**CONTACT INFORMATION** (please print)

Full Name: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City/Town: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Street Address or Land Location: \_\_\_\_\_

Number of Years Lived in Region: \_\_\_\_\_

**EDUCATIONAL INFORMATION**

Name of Public School: \_\_\_\_\_ Graduation Date: \_\_\_\_\_

Provide a list of the grade twelve subjects, with final grade, that you are using as entry level for post-secondary or trade education. (Please provide a copy of your transcripts if available.)

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***Returning Students: Please provide a copy of your most recent transcripts.***

Post-Secondary Institution: \_\_\_\_\_

Program of Study: \_\_\_\_\_

Length of Program Studies you plan to attend:  1yr.  2 yr.  3 yr.  4yr.  more

Date you expect to graduate: \_\_\_\_\_ 20\_\_\_\_

**PERSONAL INFORMATION**

Please explain how your choice of post-secondary education will benefit the Mackenzie County area?

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Please list any community involvement and past work experiences.

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Please list any extracurricular activities, hobbies and interests.

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**Your application may not be considered if information is missing.  
Have you answered all the questions?**

**APPLICANT DECLARATION**

I declare that:  
to the best of my knowledge, the information given on this application is true.

I agree to:  
provide any information needed to verify any statement made on this application.

I understand that:  
I may have to repay my bursary if I do not fulfil my return service agreement.  
I may be denied a bursary if I have made any false or misleading statements on this application.

I consent to:  
The use of my name and/or photograph by Mackenzie County for the purposes of publicizing the Mackenzie County Bursary Program.

X \_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date Signed

## RETURN SERVICE AGREEMENT

**THIS AGREEMENT** made this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

**BETWEEN**

**Mackenzie County**  
(referred to as the "Sponsor")

**and**

\_\_\_\_\_  
(referred to as the "Student")

of the \_\_\_\_\_ of \_\_\_\_\_, in the Province of Alberta

**WHEREAS** the Sponsor has established a bursary to provide assistance to eligible students and to promote the development of vocational or professional expertise within the Mackenzie region; and

**WHEREAS** the Student has applied to the Sponsor for a Bursary to assist him in his course of studies: and

**WHEREAS** a Bursary consists of a financial assistance award from the Sponsor; and

**WHEREAS** the Student has undertaken to work and provide services in the Sponsor region; now

**THEREFORE** the parties agree as follows:

1. For the purposes of this agreement, "sponsor region" means the area within the boundaries of the Mackenzie County.
2. Upon approval of the Student's application by the Sponsor and upon receipt of confirmations of the Student's registration in the course of studies and of tuition paid, the Sponsor will pay to the Student the sum of \$ \_\_\_\_\_ as an award in order for the Student to commence the course of studies as outlined in the Student's bursary application.
3. The Student
  - a) agrees and undertakes to obtain, within six (6) months from the last day of his/her studies, employment in the Mackenzie region for a continuous period of \_\_\_\_\_ months.

- b) agrees and acknowledges that his employment under (a) is to be in an occupation or field of endeavor which relates to his course of studies and is to be otherwise satisfactory to the Sponsor;
  - c) Must annually provide written information to the Sponsor regarding the status and location of employment; commencing on the date on which employment is obtained in accordance with this Agreement and until the completion of work commitments under this Agreement;
  - d) Must in writing notify the Sponsor within seven (7) days of the following events:
    - i) a withdrawal from the course of studies; or
    - ii) a failure to maintain a passing grade in his course of studies in any academic year; or
    - iii) a change of address.
4. The Sponsor may, in its absolute discretion, require repayment in full by the Student of the Bursary to the Sponsor for failure to comply with clause 3 of this Agreement or upon the occurrence of one or more of the events in clause 3(d). Repayment will occur according to the following schedule based on total value of awards received:
- ≤ \$500 repayment due within 3 months of invoice date
  - \$500-\$1000 repayment due within 6 months of invoice date
  - > \$1000 repayment due within 1 year of invoice date
5. If the Sponsor requires repayment of the financial assistance for failure to maintain employment in accordance with clause 3(a), the Sponsor may, in its absolute discretion, consider the employment commitment under clause 3(a), to be partially fulfilled and accordingly reduce the repayment obligations of the Student under this Agreement on a pro rata basis.
6. The Sponsor may waive a default of this Agreement only by written notice to the Student.
7. The Student agrees and acknowledges that he has the sole obligation to seek employment and lodging to fulfill his commitment under this Agreement and that there is no obligation upon the Sponsor to provide any employment position or lodging place to help fulfill this commitment.
8. The Student allows the Sponsor to release his name as a bursary recipient for advertising and recognition of the bursary.
9. All notices and other written communications required or permitted under this Agreement can be delivered by hand, or sent by registered mail or faxed to the addressee as follows:

To the Sponsor: c/o Mackenzie County  
P.O. Box 640  
Fort Vermilion, AB  
T0H 1N0  
Phone: (780) 927-3718  
Fax: (780) 927-4266

To The Student \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
Phone: ( ) \_\_\_\_\_  
Fax: ( ) \_\_\_\_\_

**IN WITNESS WHEREOF** the parties hereto have executed this Agreement on the date first written above.

**SIGNED IN THE PRESENCE OF**

_____ Signature of Witness	_____ Signature of Student or Parent/Guardian if Student is under 18
Printed name of Witness:	_____
Address of Witness:	_____
Postal Code of Witness:	_____
Phone Number of Witness	_____

**TO BE COMPLETED BY THE SPONSOR**

_____ Witness	_____ Signature of Sponsor
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Mackenzie County

# REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>August 28, 2019</b>
<b>Presented By:</b>	<b>Jennifer Batt, Interim Director of Finance</b>
<b>Title:</b>	<b>Financial Reports – January 1, 2019 to July 31, 2019</b>

**BACKGROUND / PROPOSAL:**

The Finance Department provides financial reports to Council as per policy.

Chuckegg fire response costs are not included in the financial reports:

Invoices to date (August 16, 2019) total \$5,310,698, and payroll and honorariums in the approximate amount of \$855,674.

We have received advances in the amount of \$1,962,495 to date.

Weekly updates were being provided to the Disaster Recovery program lead, to ensure reimbursement of costs are timely. Council will continue to be provided updates along with the monthly financial reports.

**OPTIONS & BENEFITS:**

Financial Reports to Council

Council shall receive the following reports monthly:

- Statement comparing actual operating revenues and expenditures to budget for the year-to-date (January – July 31, 2019)
- A report of funds invested in term deposits and other securities
  - (January – July 2019)
- Project progress reports including expenditures to budget for the year-to-date

Author: J. Batt Reviewed by: \_\_\_\_\_ CAO: \_\_\_\_\_

**COSTS & SOURCE OF FUNDING:**

N/A

**SUSTAINABILITY PLAN:**

N/A

**COMMUNICATION / PUBLIC PARTICIPATION:**

N/A

**POLICY REFERENCES:**

Policy FIN010 – Financial Reports

**RECOMMENDED ACTION:**

Simple Majority       Requires 2/3       Requires Unanimous

That the financial reports for January to July 2019 be received for information.

Author: J. Batt      Reviewed by: \_\_\_\_\_      CAO: \_\_\_\_\_



# Mackenzie County Statement of All Units - January 1 - July 31, 2019

	2017 Actual	2018 Budget	2019	2019 Actual	\$ Variance
	Total	Total	Budget	Total	(Remaining)
<b>OPERATING EXPENSES</b>					
110-Wages and salaries	\$7,108,121	\$7,449,750	\$7,564,332	\$4,459,917	-\$3,104,415
132-Benefits	\$1,377,797	\$1,530,550	\$1,574,472	\$878,381	-\$696,091
136-WCB contributions	\$78,085	\$115,500	\$120,191	\$57,981	-\$62,210
142-Recruiting	\$19,227	\$15,000	\$15,000	\$7,623	-\$7,377
150-Isolation cost	\$92,184	\$100,900	\$100,800	\$49,939	-\$50,861
151-Honoraria	\$579,179	\$684,200	\$705,300	\$618,700	-\$86,600
211-Travel and subsistence	\$343,183	\$419,900	\$512,586	\$221,941	-\$290,645
212-Promotional expense	\$71,341	\$84,000	\$50,500	\$10,993	-\$39,507
214-Memberships & conference fees	\$130,382	\$157,550	\$165,345	\$90,819	-\$74,526
215-Freight	\$93,365	\$116,000	\$138,450	\$50,833	-\$87,617
216-Postage	\$53,504	\$46,550	\$56,050	\$31,172	-\$24,878
217-Telephone	\$123,156	\$144,010	\$139,970	\$64,189	-\$75,781
221-Advertising	\$72,961	\$72,850	\$79,500	\$59,180	-\$20,320
223-Subscriptions and publications	\$7,630	\$11,650	\$11,150	\$5,573	-\$5,577
231-Audit fee	\$75,600	\$90,000	\$90,000	\$103,600	\$13,600
232-Legal fee	\$109,152	\$85,000	\$85,000	\$40,228	-\$44,772
233-Engineering consulting	\$56,742	\$169,000	\$213,000	\$34,338	-\$178,662
235-Professional fee	\$1,582,817	\$1,655,900	\$505,040	\$347,463	-\$157,577
236-Enhanced policing fee	\$150,067	\$312,600	\$320,600	\$40,000	-\$280,600
239-Training and education	\$84,345	\$151,200	\$119,254	\$44,754	-\$74,500
242-Computer programming	\$89,701	\$122,100	\$207,500	\$127,646	-\$79,854
243-Waste Management			\$589,200	\$231,604	-\$357,596
251-Repair & maintenance - bridges	\$75,406	\$42,000	\$44,500		-\$44,500
252-Repair & maintenance - buildings	\$153,643	\$206,250	\$139,315	\$62,767	-\$76,548
253-Repair & maintenance - equipment	\$344,519	\$363,200	\$416,985	\$199,249	-\$217,736
255-Repair & maintenance - vehicles	\$119,764	\$129,800	\$104,500	\$44,723	-\$59,777
258-Contract graders	\$110,488	\$150,850	\$656,736	\$161,655	-\$495,081
259-Repair & maintenance - structural	\$1,643,522	\$1,888,050	\$1,586,350	\$289,214	-\$1,297,136
260-Roadside Mowing & Spraying		\$0	\$407,800		-\$407,800
261-Ice bridge construction	\$131,094	\$130,000	\$120,000	\$109,730	-\$10,270
262-Rental - building and land	\$28,746	\$65,800	\$66,200	\$48,450	-\$17,750
263-Rental - vehicle and equipment	\$73,965	\$89,350	\$145,234	\$44,545	-\$100,689
266-Communications	\$103,920	\$119,100	\$151,605	\$94,305	-\$57,300
271-Licenses and permits	\$9,850	\$12,900	\$25,875	\$5,888	-\$19,987
272-Damage claims	\$3,560	\$5,000	\$5,000	\$5,000	\$0
274-Insurance	\$398,646	\$322,800	\$397,800	\$332,302	-\$65,498
342-Assessor fees	\$286,581	\$260,000	\$280,000	\$98,520	-\$181,481
290-Election cost	\$12,372	\$5,000	\$3,000		-\$3,000
511-Goods and supplies	\$1,107,408	\$881,700	\$919,209	\$424,800	-\$494,409
515-Lab Testing			\$45,250	\$15,006	-\$30,244
521-Fuel and oil	\$817,731	\$815,050	\$1,009,274	\$310,053	-\$699,221
531-Chemicals and salt	\$321,301	\$341,800	\$407,800	\$216,706	-\$191,094
532-Dust control	\$545,077	\$1,065,000	\$802,000	\$395,175	-\$406,825
533-Grader blades	\$214,340	\$144,000	\$152,000	\$5,788	-\$146,212
534-Gravel (apply; supply and apply)	\$1,611,653	\$3,961,000	\$2,135,000	\$107,732	-\$2,027,268
543-Natural gas	\$88,256	\$92,750	\$122,175	\$73,346	-\$48,829
544-Electrical power	\$668,089	\$672,350	\$706,545	\$343,239	-\$363,306
550-Carbon Tax	\$73,658	\$112,500	\$122,000	\$44,884	-\$77,116
710-Grants to local governments	\$1,336,499	\$1,721,400	\$2,330,249	\$48,528	-\$2,281,721
735-Grants to other organizations	\$2,063,041	\$2,222,819	\$2,406,054	\$1,978,749	-\$427,305
747-School requisition	\$6,512,618	\$6,193,622	\$6,193,455	\$2,997,316	-\$3,196,139
750-Lodge requisition	\$461,788	\$581,534	\$608,794		-\$608,794
Designated Industrial Properties		\$42,379	\$96,741		-\$96,741
810-Interest and service charges	\$24,104	\$25,000	\$23,000	\$14,546	-\$8,454
831-Interest - long term debt	\$510,030	\$472,500	\$623,034	\$212,157	-\$410,877
832-Principle - Long term debt	\$1,691,602	\$1,926,300	\$1,632,479	\$841,924	-\$790,555
763-Contributed to Capital Reserve	\$13,350	\$148,400	\$499,977		-\$499,977
764-Contributed to Capital Reserve	\$171,250	\$1,267,781	\$1,649,727		-\$1,649,727
921-Bad Debt	\$49,552	\$646,000	\$250,000	\$19,475	-\$230,525
Non-TCA projects	\$1,316,224	\$2,708,576	\$1,839,141	\$330,475	-\$1,508,666
DRP Expense Claims				\$4,676,739	
<b>TOTAL EXPENSES</b>	<b>\$35,392,186</b>	<b>\$43,366,771</b>	<b>\$42,488,044</b>	<b>\$22,129,855</b>	<b>-\$25,034,928</b>
<b>Excluding Requisitions</b>	<b>\$28,417,779</b>	<b>\$36,549,236</b>	<b>\$35,589,054</b>	<b>\$19,132,539</b>	

# Mackenzie County Statement of All Units - January 1 - July 31, 2019

	2017 Actual	2018 Budget	2019	2019 Actual	\$ Variance
	Total	Total	Budget	Total	(Remaining)
<b>OPERATING REVENUES</b>					
100-Municipal Taxes	\$23,443,283	\$24,555,603	\$25,673,767	\$25,724,557	\$50,790
101-Lodge Requisition	\$455,825	\$581,584	\$608,794	\$607,686	-\$1,108
102-School Requisition	\$6,521,520	\$6,172,537	\$6,193,455	\$6,094,757	-\$98,698
Designated Industrial Properties		\$42,379	\$96,741	\$97,630	\$889
124-Frontage	\$103,557	\$103,250	\$99,450	\$73,576	-\$25,874
261-Ice Bridge	\$130,000	\$140,000	\$140,000	\$120,000	-\$20,000
420-Sales of goods and services	\$577,825	\$498,400	\$490,916	\$409,222	-\$81,694
421-Sale of water - metered	\$3,075,611	\$3,122,750	\$3,076,120	\$1,944,700	-\$1,131,420
422-Sale of water - bulk	\$998,789	\$952,050	\$980,682	\$621,150	-\$359,532
424-Sale of land	\$8,000	\$0	\$10,000		-\$10,000
510-Penalties on taxes	\$1,030,335	\$1,300,000	\$700,000	\$314,817	-\$385,183
511-Penalties of AR and utilities	\$59,519	\$65,750	\$29,000	\$16,091	-\$12,909
520-Licenses and permits	\$46,704	\$39,000	\$41,000	\$37,774	-\$3,226
521-Offsite levy	\$21,851	\$0	\$20,000	\$9,826	-\$10,174
522-Municipal reserve revenue	\$70,980	\$60,000	\$60,000	\$35,521	-\$24,479
526-Safety code permits	\$241,453	\$225,000	\$225,000	\$98,729	-\$126,271
525-Subdivision fees	\$30,350	\$35,000	\$35,000	\$51,375	\$16,375
530-Fines	\$22,685	\$50,000	\$30,000	\$5,104	-\$24,896
531-Safety code fees	\$9,764	\$9,000	\$9,000	\$3,975	-\$5,025
550-Interest revenue	\$452,659	\$500,000	\$500,000	\$155,611	-\$344,389
551-Market value changes	-\$2,319	\$125,500			\$0
560-Rental and lease revenue	\$127,969	\$0	\$136,455	\$48,674	-\$87,781
570-Insurance proceeds	\$3,234	\$0			\$0
592-Well drilling revenue		\$0	\$25,000		-\$25,000
597-Other revenue	\$124,614	\$91,500	\$56,000	\$31,919	-\$24,081
598-Community aggregate levy	\$118,216	\$80,000	\$50,000		-\$50,000
630-Sale of non-TCA equipment	\$16,146	\$0		\$30,000	\$30,000
790-Tradeshow Revenues	\$23,248	\$30,000		\$10	\$10
840-Provincial grants	\$788,122	\$1,475,400			\$0
909-Other Sources -Grants		\$3,090,983	\$42,000	\$40,069	-\$1,931
911-MSI Grant			\$112,630		-\$112,630
912-FRIAA Grant			\$301,520		-\$301,520
913-ACP Grant			\$108,306		-\$108,306
915-FCSS Grant			\$298,682	\$169,612	-\$129,070
919-Other Grants			\$267,414	\$57,000	-\$210,414
920-ML	\$2,500				\$0
930-Sale of Asset	\$552,560			\$4,000	\$4,000
949-RB-ZA Reserve			\$3,482		-\$3,482
951-RB-LC Reserve			\$2,393		-\$2,393
957-GCR Reserve			\$15,000		-\$15,000
972-GOR Reserve			\$2,048,820		-\$2,048,820
976-GOO Reserve			\$1,417		-\$1,417
990-Over/under tax collections		\$0			\$0
<b>TOTAL REVENUE</b>	<b>\$39,055,001</b>	<b>\$43,345,686</b>	<b>\$42,488,044</b>	<b>\$36,803,385</b>	<b>-\$5,684,659</b>
<b>Excluding Requisitions</b>	<b>\$32,077,656</b>	<b>\$36,549,186</b>	<b>\$35,589,054</b>	<b>\$30,003,313</b>	

MACKENZIE COUNTY

Non-TCA Projects 2019 INCLUDING CARRY FORWARDS

CODE	Project Description	TOTAL PROJECT BUDGET	2019 BUDGET	TOTAL COSTS	2019 COSTS	2019 REMAINING BUDGET	External Funding				Internal Funding			Notes
							FGTF Grant	MSI Grant	Other Grant	Other Sources (non grant)	Municipal levy	Restricted Surplus (previous years)	RS-type	
<b>(12) - Administration Department</b>														
7.12.30.15	Wolf Bounty (CF 2016)	125,000	40,817	\$101,095	16,912.49	\$23,905						40,817	GOR	
7.12.30.16	Caribou/Industry Protection Strategy (CF 2016)	405,356	50,000	\$405,378	50,022.56	\$22						50,000	GOR	
7.12.30.18	Cumulative Effects Assessment Study (CF 2017)	270,000	178,306	91,694.17	-	\$178,306		108,306				70,000	GOR	
7.12.30.22	FV - Asset Management (2018)	45,000	45,000	-	-	\$45,000						45,000	GOR	
7.12.30.24	FRIAA Firesmart Program(Hutch Lake & Zama)	301,520	301,520	249,012	249,012	\$52,508		301,520						FRIAA Funding
7.12.30.25	Northwest Species at Risk Committee (3 yr)	150,000	150,000	-	-	\$150,000						150,000	GOR	CM 19-08-435
	<b>Total department 12</b>	<b>1,296,876</b>	<b>765,643</b>	<b>847,180</b>	<b>315,947</b>	<b>449,696</b>	-	-	<b>409,826</b>	-	-	<b>355,817</b>	-	-
<b>(23) - Fire Department</b>														
7.23.30.01	FV - Fire Dept Training Props (2018)	30,000	30,000	-	-	30,000				15,000	-	15,000	GOR	50/50 FVFD
7.23.30.04	LC - Fire Dept Training Props	20,000	20,000	-	-	20,000				10,000	10,000			50/50 LCFD
	<b>Total department 23</b>	<b>50,000</b>	<b>50,000</b>	-	-	<b>50,000</b>	-	-	-	<b>25,000</b>	<b>10,000</b>	<b>15,000</b>	-	-
<b>(26) - Enforcement</b>														
	<b>Total department 26</b>	-	-	-	-	-	-	-	-	-	-	-	-	-
<b>(32) - Public Works</b>														
7.32.30.04	ZA - Aspen Drive Ditch Repair (CF 2016)	60,000	54,600	5,400	-	54,600						54,600	GOR	
7.32.30.12	LC & FV - Road Disposition - Survey Work (CF 2014)	50,000	40,679	9,321	-	40,679						40,679	GOR	
7.32.30.13	Assumption Hill Improvement (ditching) (CF 2014)	20,000	17,290	2,710	-	17,290						17,290	GOR	
7.32.30.22	Zama Road Frost Heaves	150,000	150,000	-	-	150,000						150,000	GOR	Repair frost heaves in road & CM 19-08-435
	<b>Total department 32</b>	<b>280,000</b>	<b>262,569</b>	<b>17,431</b>	-	<b>262,569</b>	-	-	-	-	-	<b>262,569</b>	-	-
<b>(33) - Airport</b>														
7.33.30.01	Airport Master Plan (CF 2016)	75,000	66,496	8,504	-	66,496						66,496	GOR	
7.33.30.03	FV Airport Development (CF 2016)	16,382	9,169	7,213	-	9,169						9,169	GOR	
7.33.30.04	Airport Operations/Safety Manuals	30,000	30,000	-	-	30,000						30,000	GOR	Required by Nav Canada and Transport Canada
	<b>Total department 33</b>	<b>121,382</b>	<b>105,666</b>	<b>15,716</b>	-	<b>105,666</b>	-	-	-	-	-	<b>105,665</b>	-	-
<b>(41) - Water</b>														
7.41.30.08	LC - La Crete Future Water Supply Concept (2018)	200,000	190,910	9,090	-	190,910						190,910	GOR	
7.41.30.09	Water Diversion License Review	35,000	18,342	18,114	1,457	16,886						18,342	GOR	
	<b>Total department 43</b>	<b>235,000</b>	<b>209,252</b>	<b>27,204</b>	<b>1,457</b>	<b>207,796</b>	-	-	-	-	-	<b>209,252</b>	-	-
<b>(42) - Sewer</b>														
7.42.30.01	LC - Future Utility Servicing Plan (2018)	85,000	23,771	61,229	-	23,771						23,771	GOR	
	<b>Total department 43</b>	<b>85,000</b>	<b>23,771</b>	<b>61,229</b>	-	<b>23,771</b>	-	-	-	-	-	<b>23,771</b>	-	-
<b>(43) - Solid Waste Disposal</b>														
	<b>Total department 43</b>	-	-	-	-	-	-	-	-	-	-	-	-	-



**MACKENZIE COUNTY**

**TCA Projects 2019 INCLUDING CARRY FORWARDS**

Project Description	TOTAL PROJECT BUDGET	2019 BUDGET	TOTAL COSTS	2019 COSTS	2019 REMAINING BUDGET	External Funding				Internal Funding				Notes
						FGIF Grant	MSI Grant	Other Grant	Other Sources (non-grant)	Municipal levy	RS-type	Restricted Surplus (previous years)	Debtenture	
ZC - Admin Building Tree Planting (CF 2017)	15,000	10,489	4,511	-	10,489						GCR	10,489		
Land Purchase (South of High Level) (CF 2015)	13,000	12,895	105	-	12,895						GCR	12,895		
FV Office HVAC Photocopy Room/Meeting Room 1/Council Chambers (2018)	30,000	30,000	10,614	10,614	19,386						GOR	30,000		
Information Technology Budget	45,000	45,000	3,856	3,856	41,144						GOR	45,000		
FV Office Rear Gate	8,500	8,500	11,815	11,815	(3,315)						GOR	8,500		
Emergency Generator - La Crete	45,000	45,000	-	-	45,000						GCR	45,000		CM 19-07-375

<b>Total department 12</b>	<b>156,500</b>	<b>151,884</b>	<b>30,901</b>	<b>26,285</b>	<b>125,599</b>	-	-	-	-	-	-	<b>151,884</b>	-	
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**(23) - Fire Department**

FV - Training Facility (CF 2017)	20,000	11,350	8,650	-	11,350				10,000		GCR	1,350		Other Sources - VFVD 50%
LC - Deck Gun (Tompkins) (2018)	15,000	15,000	-	-	15,000		15,000							
LC - Pison Intake Valve and Booster Reel (Tompkins) (2018)	18,500	18,500	-	-	18,500		8,600				V&E	9,900		Motion 18-03-243
LC - Fire Truck (2018)	500,000	450,006	210,628	160,634	289,372		450,006							Motion # 18-02-146 - Switched to MSI June 27 18-06-483
Fire Truck 2011 Peterbuilt	86,355	86,355	-	-	86,355						GCR	86,355		CM 19-08-424
<b>Total department 23</b>	<b>639,855</b>	<b>581,211</b>	<b>219,278</b>	<b>160,634</b>	<b>420,577</b>	-	<b>473,606</b>	-	<b>10,000</b>	-	-	<b>97,605</b>	-	

**(32) - Transportation Department**

FV - Rebuild Eagles Nest Road (2 miles) (2018)	800,000	785,985	14,015	-	785,985	602,111					RDR	183,874		
LC - Chipseal North & South Access (2018)	275,000	275,000	800	800	274,200		275,000							
LC - Rebuild Airport Road (2 miles) (2018)	800,000	776,011	529,368	505,379	270,632						GCR	776,011		
LC - Rebuild Blue Hills Road (2 miles) (2018)											GCR	774,252		
LC - Rebuild Range Road 180 N (2 miles) (2018)	800,000	774,252	49,286	23,537	750,715						RDR	40,687		
LC - Engineering & Design for 113 Street and 109 Ave (CF 2015)	100,000	40,687	59,313	-	40,687						RDR	40,687		
LC - Overlay River Road (2018)	880,000	843,125	36,875	-	843,125		843,125							Motion 18-06-483
Gravel Reserve (CF 2014)	150,000	92,357	57,643	-	92,357						RDR	92,357		
LC - Teachers Loop Asphalt & Sidewalk (CF 2017)	416,428	404,903	479,888	468,363	(63,460)		254,475				RDR/GCR	150,428		
LC - Bridges to New Lands - Township Rd1020 (CF 2017)	1,000,000	585,612	415,295	907	584,705			168,476					417,136	
11 mile Culvert Replacement	150,000	150,000	-	-	150,000		150,000							
88 Connector Overlay	3,530,670	3,530,670	-	-	3,530,670								3,530,670	
AWD Graders x 3	1,684,668	1,684,668	-	-	1,684,668			620,544			V&E	1,064,124		
FV - Loader	350,000	350,000	306,821	306,821	43,179				25,000		V&E	325,000		
FV - Rebuild Lambert Point Road (1 1/4 miles)	385,000	385,000	2,729	2,729	382,271		385,000							
LC - Overhead Shop Crane	100,000	100,000	-	-	100,000						GCR	100,000		
LC - Sidewalk Sweeper	160,000	160,000	-	-	160,000			5,000			V&E	155,000		
LC - Truck Replacement	45,000	45,000	43,196	43,196	1,804			1,500			V&E	43,500		
LC - 98 Ave Micro Surfacing (1200 meters)	220,000	220,000	800	800	219,200		220,000							
Overlays	350,000	350,000	283,569	283,569	66,431		350,000							
Rebuild Blumenort Road East	440,000	440,000	-	-	440,000		440,000							
Rebuild Machesis Lake Road	440,000	440,000	-	-	440,000		440,000							
Rebuild Range Rd 175 (2 miles)	650,000	650,000	3,398	3,398	646,602		650,000							
Oil Rocky Lane Road (5.5 km) - School to Store Road	215,250	215,250	-	-	215,250		215,250							
ZA - Truck Replacement	45,000	45,000	42,410	42,410	2,590			1,500			V&E	43,500		
LC - 9 Street Lights - 94 Ave 106 St to Pioneer Drive (See Note 1)	75,000	75,000	-	-	75,000						GCR	75,000		
FV - Rebuild Butter town Road (See Note 2)	300,000	300,000	-	-	300,000		300,000							
FV - 49 Ave-54 St Asphalt	51,000	51,000	45,375	45,375	5,625		51,000							
FV - 49 Street Asphalt	81,500	81,500	62,300	62,300	19,200		81,500							
<b>Total department 32</b>	<b>14,494,516</b>	<b>13,851,019</b>	<b>2,433,082</b>	<b>1,789,585</b>	<b>12,061,434</b>	<b>602,111</b>	<b>4,655,350</b>	<b>168,476</b>	<b>653,544</b>	-	-	<b>3,823,733</b>	<b>3,947,806</b>	

**(33) - Airport**

FV - Parking Lot Drainage Improvements (CF 2017)	20,000	20,000	-	-	20,000						IC-AIR	20,000		
<b>Total department 33</b>	<b>20,000</b>	<b>20,000</b>	<b>-</b>	<b>-</b>	<b>20,000</b>	-	-	-	-	-	-	<b>20,000</b>	-	

**MACKENZIE COUNTY**

**TCA Projects 2019 INCLUDING CARRY FORWARDS**

Project Description	TOTAL PROJECT BUDGET	2019 BUDGET	TOTAL COSTS	2019 COSTS	2019 REMAINING BUDGET	External Funding				Internal Funding				Notes
						FGIF Grant	MSI Grant	Other Grant	Other Sources (non-grant)	Municipal levy	RS-type	Restricted Surplus (previous years)	Debtenture	
<b>(41) - Water Treatment &amp; Distribution Department</b>														
LC - Well Number 4 (CF 2016)	1,072,500	900,095	173,182	777	899,318						RWTR/GCR	900,095		
ZA - Water Treatment Plant Upgrading (CF 2017)	933,569	784,047	149,522	-	784,047			611,560			RWTR	172,487		
FV - Frozen Water Services Repairs (River Road) (CF 2015)	280,700	98,238	182,462	-	98,238						RWTR	98,238		
LC - Waterline Bluehills (CF 2015)	833,250	691,042	142,528	320	690,722						RWTR	691,042		
LC - Rural Potable Water Infrastructure (CF 2015)	6,322,882	101,024	6,319,071	97,213	3,811						GCR/RWTR	101,024		
FV - Rural Water Supply North of the Peace River (2018)	420,000	179,763	245,147	4,909	174,854						GOR	179,763		Motion 18-05-398 & 18-10-763 \$20,000 from 2017 Non TCA Project - HL Rural Comprehensive Water Study, \$400,000
<b>Total department 41</b>	<b>9,862,901</b>	<b>2,754,207</b>	<b>7,211,913</b>	<b>103,219</b>	<b>2,650,988</b>	-	-	611,560	-	-	-	2,142,649	-	
<b>(42) - Sewer Disposal Department</b>														
ZA - Lift Station Upgrade (CF 2013-2017)	1,964,606	1,691,609	273,971	975	1,690,635			1,034,250			WTRSWR/DR	657,359		
LC - Sanitary Sewer Expansion (CF 2016)	148,000	10,289	137,711	-	10,289						GCR	10,289		
<b>Total department 42</b>	<b>2,112,606</b>	<b>1,701,899</b>	<b>411,682</b>	<b>975</b>	<b>1,700,924</b>	-	-	1,034,250	-	-	-	667,648	-	
<b>(43) - Waste</b>														
Build Up Berm - Blumenort WTS (CF 2017)	9,000	9,000	-	-	9,000						IC-WST	9,000		
Waste Bin Replacement Program	20,000	20,000	-	-	20,000				8,000		GCR	12,000		
<b>Total department 43</b>	<b>29,000</b>	<b>29,000</b>	-	-	<b>29,000</b>	-	-	-	8,000	-	-	21,000	-	
<b>(61) - Planning &amp; Development</b>														
FV - Streetscape (CF 2017)	100,394	79,416	22,355	1,376	78,039						IC-DV/GCR/GOR	79,416		CM 19-04-274
LC - Streetscape (CF 2017)	93,227	34,368	93,220	34,360	7						GCR/GOR	34,368		CM 19-04-275
<b>Total department 61</b>	<b>193,621</b>	<b>113,783</b>	<b>115,574</b>	<b>35,736</b>	<b>78,047</b>	-	-	-	-	-	-	113,784	-	
<b>(63) - Agriculture</b>														
HL - Rural Drainage - Phase II & Phase III (CF 2014/2015)	1,181,000	77,808	1,103,192	-	77,808						DR	77,808		
LC - Buffalo Head/Steep Hill Water Management (Phase I) (CF 2014/2015)	7,458,569	122,484	7,339,927	3,843	118,642						GCR	122,484		Motion 18-11-885
Aq Fieldman Truck	45,000	45,000	42,410	42,410	2,590			1,500			V&E	43,500		
<b>Total department 63</b>	<b>8,684,569</b>	<b>245,293</b>	<b>8,485,529</b>	<b>46,253</b>	<b>199,040</b>	-	-	-	1,500	-	-	243,792	-	
<b>(71) - Recreation</b>														
FV - Rodeo Grounds (CF 2016)	30,000	17,933	12,067	-	17,933						RB-FV	17,933		
FV - Skate Shack (CF 2015)	30,000	30,000	-	-	30,000						RB-FV	30,000		
LC - Dressing Room Expansion including Gym/Weight Room (CF 2017)	482,500	1,653	480,847	-	1,653						GCR	1,653		
ZA - Water Repair in Furnace Room (CF 2017)	10,000	8,338	1,662	-	8,338						GCR	8,338		
ZA - Re-shingling Hall (CF 2017)	35,000	35,000	-	-	35,000						GCR	35,000		
FV - Facility Door Upgrades (2018)	30,000	1,525	28,475	-	1,525						GOR	1,525		
LC - Renovate Old Dressing Rooms (2018)	30,000	30,000	-	-	30,000				15,000		GOR	15,000		
FV - Arena Header Replacement	80,000	80,000	-	-	80,000		80,000							
FV - Volleyball Court Equipment	9,000	9,000	8,961	8,961	39							9,000		
FV - Facility Downspout Replacement/Landings	8,000	8,000	-	-	8,000							8,000		
LC - Rebuild One Compressor	22,000	22,000	11,000	11,000	11,000							22,000		
LC - Olympia Conditioner Maintenance	17,963	17,963	4,000	4,000	13,963						RR-LC	9,963		CM 19-07-376
LC - Upgrade VFD Electrical Panel	4,000	4,000	2,000	2,000	2,000							4,000		
LC - Blumenort Skate Shack	100,000	100,000	50,000	50,000	50,000							100,000		
LC - Two Portable Washrooms	3,000	3,000	1,500	1,500	1,500							3,000		
LC - One Window for the Board Room	5,000	5,000	5,000	5,000	-							5,000		
ZA - Paint Exterior of Hall	30,000	30,000	-	-	30,000							30,000		
<b>Total department 71</b>	<b>926,463</b>	<b>403,412</b>	<b>605,511</b>	<b>82,461</b>	<b>320,952</b>	-	269,000	-	15,000	-	-	119,412	-	
<b>(72) - Parks &amp; Playgrounds Department</b>														
Hutch Lake Campground Improvements (CF 2017)	112,000	68,933	43,067	-	68,933						IC-REC/MR	68,933		
LC - Slide & Swings Big Back Yard (CF 2017)	32,866	2,987	31,163	1,285	1,703						MR	2,987		
FV - Processor / Splitter (2018)	33,200	33,200	-	-	33,200						V&E	33,200		
River Search & Rescue Access Plan - Atlas & Tompkins Landing Boat Launch	30,000	30,000	-	-	30,000						GCR	30,000		
Vanquard Subdivision Playground Equipment	30,000	30,000	-	-	30,000						MR	30,000		
DA Thomas Stairs	20,000	20,000	-	-	20,000						GCR	20,000		
Wadlin Lake Dock Piling Improvements - Firewood Compound	13,000	13,000	2,955	2,955	10,045						GCR	13,000		
<b>Total department 72</b>	<b>271,066</b>	<b>198,120</b>	<b>77,186</b>	<b>4,240</b>	<b>193,880</b>	-	-	-	-	-	-	198,120	-	

MACKENZIE COUNTY

TCA Projects 2019 INCLUDING CARRY FORWARDS

Project Description	TOTAL PROJECT BUDGET	2019 BUDGET	TOTAL COSTS	2019 COSTS	2019 REMAINING BUDGET	External Funding				Internal Funding				Notes
						FGTF Grant	MSI Grant	Other Grant	Other Sources (non-grant)	Municipal levy	RS-type	Restricted Surplus (previous years)	Debtenture	
<b>TOTAL 2019 Capital Projects</b>	<b>37,391,097</b>	<b>20,049,828</b>	<b>19,590,657</b>	<b>2,249,389</b>	<b>17,800,440</b>	602,111	5,397,956	1,814,286	688,044	-	-	7,599,627	3,947,806	
<b>Contigent on Grant Funding</b>														
FV - Rebuild Rocky Lane Road (2018)	1,000,000	1,000,000	-	-	1,000,000			500,000	495,000		RDR	5,000		contingent on grant funding
ZC - Access Pave (PH V) (CF 2014)	6,000,000	6,000,000	-	-	6,000,000			3,000,000					3,000,000	
ZA - Sewage Forcemain (2018)	1,085,000	1,085,000	-	-	1,085,000		542,500	542,500						
	<b>8,085,000</b>	<b>8,085,000</b>	-	-	<b>8,085,000</b>	-	<b>542,500</b>	<b>4,042,500</b>	<b>495,000</b>	-		<b>5,000</b>	<b>3,000,000</b>	

Funding Sources for the 2019 Approved Capital projects is as follows:

Administration to seek grant funding for below projects prior to proceeding  
 Note 1 - LC - 9 Street Lights - 94 Ave 106 St to Pioneer Drive Note 1  
 Note 2 - FV - Rebuild Butter town Road

FGTF & MSI	\$ 6,000,067
Other Grants/Sources	\$ 2,502,330
General Operating Reserve	\$ 329,788
General Capital Reserve	\$ 3,109,600
Municipal Reserve	\$ 95,987
Road Reserve	\$ 396,918
Vehicle & Equipment Reserve	\$ 1,717,724
Rural Water Reserve	\$ 1,048,862
Waste/Sewr Infrastructure Reserve	\$ 71,753
Drainage Reserve	\$ 663,414
Incomp. Cap - Airport Reserve	\$ 20,000
Incomp. Cap - Waste Reserve	\$ 9,000
Incomp. Cap - Develop. Reserve	\$ 29,416
Incomp. Cap - Recreation	\$ 5,933
Recreation Board Fort Vermillon	\$ 47,933
Recreation Board Fort Vermillon	\$ 9,963
Grants to Other Organizations	\$ 43,338
Debtenture	\$ 3,947,806
<b>TOTAL</b>	<b>20,049,832</b>

## Investment Report at the period ending July 31, 2019

### Reconciled Bank Balance on July 31, 2019

Reconciled Bank Balance **\$ 18,874,882.01**

### Investment Values on July 31, 2019

Short term investments (EM0-0377-A)	\$ 3,323,203.27
Short term T-Bill (1044265-26)	\$ 245,725.86
Long term investments (EM0-0374-A)	\$ 8,681,928.37
Short term notice on amount 31 days	\$ 3,313,124.36
Short term notice on amount 60 days	\$ 15,736.60
Short term notice on amount 90 days	\$ 25,326.39
Vision Credit Union - 2 year	\$ 2,074,680.00

**Total Investments** **\$ 17,679,724.85**

**Total Bank Balance and Investments** **\$ 36,554,606.86**

Amount committed to fund 2019 Capital Projects **\$ 7,408,309**

Amount committed to fund 2019 Non TCA Projects **\$ 1,187,851**

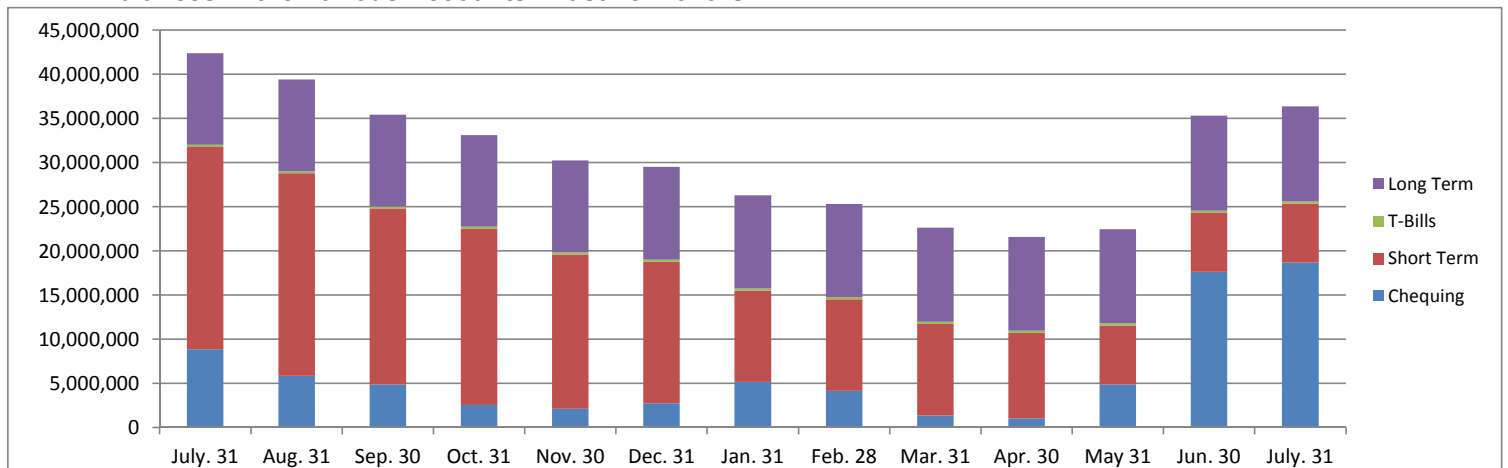
**Total Unrestricted Bank Balance and Investments** **\$ 27,958,447**

These balances include 'market value changes'.

### Revenues

	<i>Total YTD</i>	<i>Short Term YTD</i>	<i>Long Term YTD</i>
Interest received from investments	\$ 275,577.46	\$ 130,524.13	\$ 145,053.33
Interest accrued from investments but not received.	\$ 107,231.47	\$ 45,391.78	\$ 61,839.69
	<b>\$ 382,808.93</b>	<b>\$ 175,915.91</b>	<b>\$ 206,893.02</b>
Interest received, chequing account	\$ 80,969.06	\$ 80,969.06	
<b>Total interest revenues before investment manager fees</b>	<b>\$ 463,777.99</b>	<b>\$ 256,884.97</b>	<b>\$ 206,893.02</b>
Deduct: investment manager fees for investments	\$ (19,523.32)	\$ (2,462.13)	\$ (17,061.19)
<b>Total interest revenues after investment manager fees</b>	<b>\$ 444,254.67</b>	<b>\$ 254,422.84</b>	<b>\$ 189,831.83</b>

**Balances in the Various Accounts - Last 13 Months**







**CARRIED**

**OPTIONS & BENEFITS:**

Options are to pass, defeat or table first reading of the bylaw.

**COSTS & SOURCE OF FUNDING:**

Current costs will consist of advertising the public hearing and adjacent landowner letters, which will be borne by the applicant.

**SUSTAINABILITY PLAN:**

**Goal E26** That Mackenzie County is prepared with infrastructure and services for continually growing population.

**COMMUNICATION/PUBLIC PARTICIPATION:**

The bylaw amendment will be advertised as per MGA requirements, this includes all adjacent landowners. The applicant will also be required to display a rezoning notification sign on their property as per Mackenzie County Land Use Bylaw regulation.

**POLICY REFERENCES:**

Not applicable at this time.

**RECOMMENDED ACTION:**

- Simple Majority
- Requires 2/3
- Requires Unanimous

That first reading be given to Bylaw 1154-19 being a Land Use Bylaw Amendment to rezone Plan 182 1653, Block 1, Lot 2 from Agricultural "A" to Rural Industrial General "RIG", subject to public hearing input.

**Author:**     K Racine     **Reviewed by:**     C Smith     **CAO:**

**BYLAW NO. 1154-19**  
**BEING A BYLAW OF**  
**MACKENZIE COUNTY**  
**IN THE PROVINCE OF ALBERTA**

**TO AMEND THE**  
**MACKENZIE COUNTY LAND USE BYLAW**

**WHEREAS**, Mackenzie County has a Municipal Development Plan adopted in 2009, and

**WHEREAS**, Mackenzie County has adopted the Mackenzie County Land Use Bylaw in 2017, and

**WHEREAS**, the Council of Mackenzie County, in the Province of Alberta, has deemed it desirable to amend the Mackenzie County Land Use Bylaw to accommodate Industrial development.

**NOW THEREFORE**, THE COUNCIL OF THE MACKENZIE COUNTY, IN THE PROVINCE OF ALBERTA, DULY ASSEMBLED, HEREBY ENACTS AS FOLLOWS:

1. That the land use designation of the subject parcel known as:

Plan 182 1653, Block 1, Lot 2

within Mackenzie County, be rezoned from Agricultural “A” to Rural Industrial – General “RIG” as outlined in Schedule “A” hereto attached.

READ a first time this \_\_\_ day of \_\_\_\_\_, 2019.

PUBLIC HEARING held this \_\_\_ day of \_\_\_\_\_, 2019

READ a second time this \_\_\_ day of \_\_\_\_\_, 2019.

READ a third time and finally passed this \_\_\_ day of \_\_\_\_\_, 2019.

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Joshua Knelsen  
Reeve

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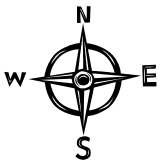
Lenard Racher  
Chief Administrative Officer

**BYLAW No. 1154-19**

**SCHEDULE "A"**

1. That the land use designation of the following property known as:

Plan 182 1653, Block 1, Lot 2 within Mackenzie County, be rezoned from Agricultural "A" to Rural Industrial – General "RIG".



FROM: Agricultural "A"

TO: Rural Industrial – General "RIG"

# LAND USE BYLAW AMENDMENT APPLICATION

APPLICATION NO. \_\_\_\_\_

NAME OF APPLICANT <i>DAVID K FLORES</i>		
ADDRESS <i>Box 84</i>		
CITY/TOWN <i>LA CLETE, AB</i>		
POSTAL CODE (RES.)	PHONE <i>780.821.0860</i>	BUS.

COMPLETE ONLY IF DIFFERENT FROM APPLICANT

NAME OF REGISTERED OWNER <i>JON DRIEDGER</i>		
ADDRESS <i>Box 1291</i>		
CITY/TOWN <i>LA CLETE, AB</i>		
POSTAL CODE	PHONE (RES.) <i>780.841.7771</i>	BUS.

**LEGAL DESCRIPTION OF THE LAND AFFECTED BY THE PROPOSED AMENDMENT**

QTR./LS.	SEC.	TWP.	RANGE	M.	OR	PLAN	BLK	LOT
<i>NE 1/4</i>	<i>11</i>	<i>106</i>	<i>15</i>	<i>45</i>				

**LAND USE CLASSIFICATION AMENDMENT PROPOSED:**

FROM: *FARM* TO: *INDUSTRIAL*

**REASONS SUPPORTING PROPOSED AMENDMENT:**

*FOR INDUSTRIAL DEVELOPMENT ONLY ON THE SOUTH 1/2 OF THIS 1/4 SECTION.*

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The personal information on this form is collected in accordance with section 33 of the Freedom of Information and Protection of Privacy (FOIP) Act for the purpose of processing this application, issuing development permits and land use bylaw enforcement. The name of the permit holder and nature of the permit are available to the public upon request. If you have any questions regarding the collection, use or disclosure of this information, please contact the FOIP Coordinator or (780) 927-3718.

I/WE HAVE ENCLOSED THE REQUIRED APPLICATION FEE OF \$ *560.00* RECEIPT NO. \_\_\_\_\_

*[Signature]* DATE *July 12/19*

APPLICANT SIGNATURE

NOTE: REGISTERED OWNER'S SIGNATURE REQUIRED IF DIFFERENT FROM APPLICANT.

*[Signature]* DATE *July 12/19*

REGISTERED OWNER SIGNATURE

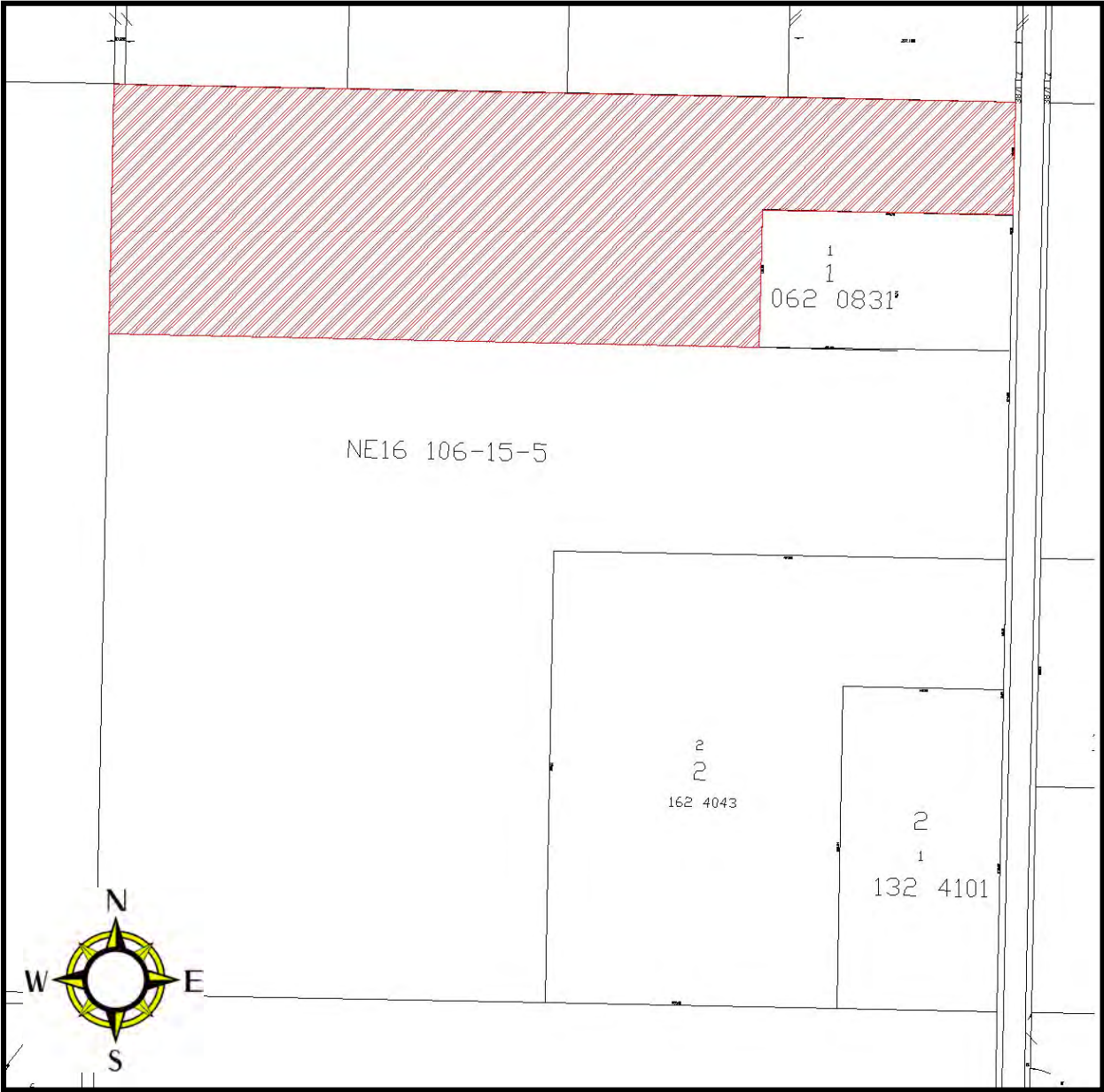
Mackenzie County  
Box 640, 4511-46 Avenue  
Fort Vermilion, AB T0H 1N0



Phone: (780) 927-3718  
Fax: (780) 927-4266  
Email: office@mackenziecounty.com  
www.mackenziecounty.com



# BYLAW AMENDMENT APPLICATION



File No. Bylaw 1154-19

**NOT TO SCALE**

**Disclaimer**

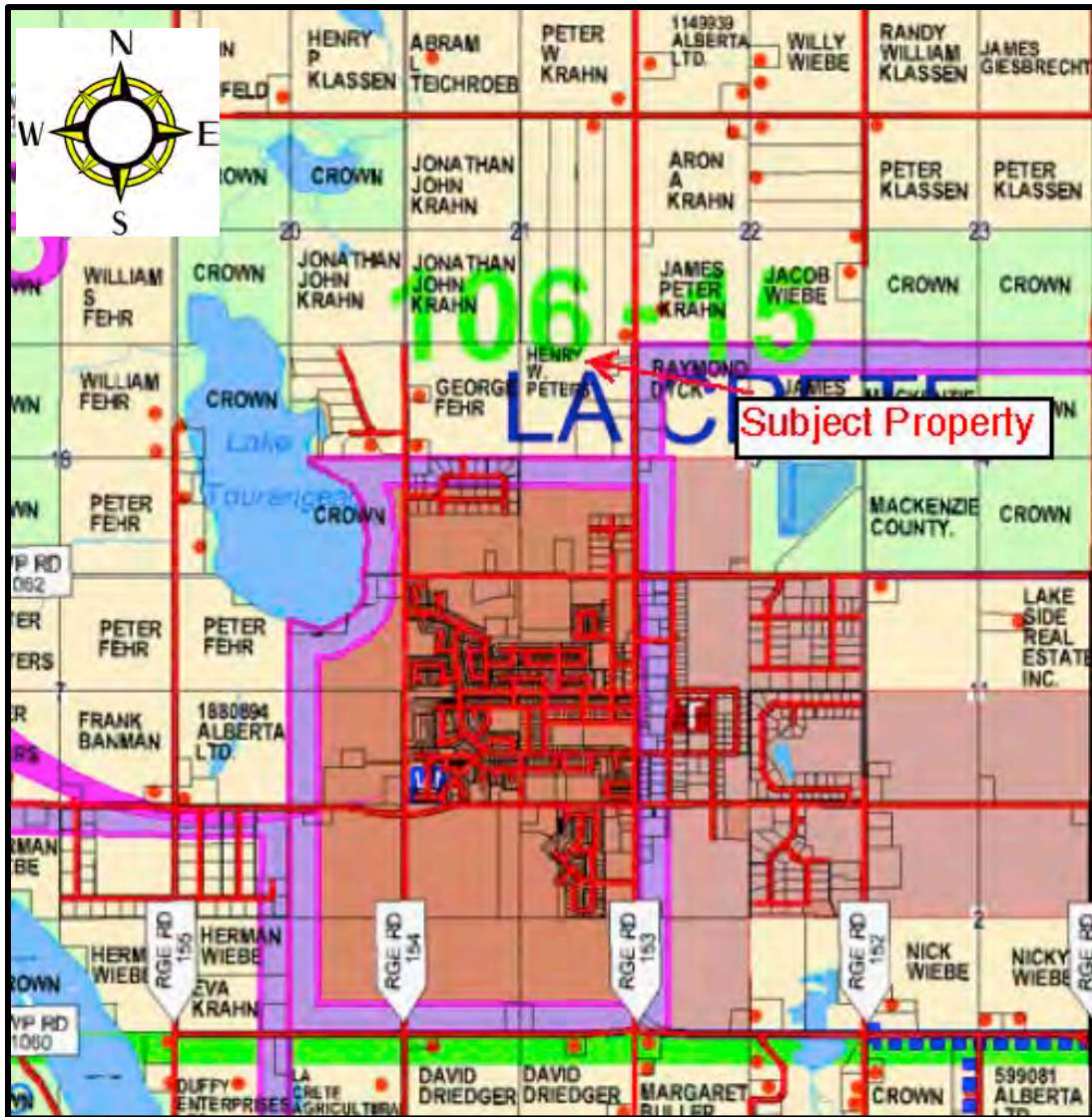
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**Mackenzie County**

# BYLAW APPLICATION



File No. Bylaw 1154-19

NOT TO SCALE

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**Mackenzie County**







Mackenzie County

# REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>August 28, 2019</b>
<b>Presented By:</b>	<b>Byron Peters, Deputy Chief Administrative Officer</b>
<b>Title:</b>	<b>Bylaw 1155-19 Land Use Bylaw Amendment to amend the definition of Dwelling-Row</b>

## BACKGROUND / PROPOSAL:

The Municipal Planning Commission recommends removing Figure 5 from the definition of Dwelling-Row in the Land Use Bylaw to accommodate a U shaped Dwelling – Row.

A developer has applied to develop his lot in Fort Vermilion by placing a Dwelling – Row on his property. The developer’s plans do not meet the current definition of a Dwelling-Row.

The developer has been in non-compliance for the past year and the Planning and Development department has been pursuing enforcement. A Stop Work Order has been placed on the property calling for the removal of the non-conforming buildings on the lot.

After discussions with a legal advisor, the development permit application must be processed despite the Stop Work Order on the property.

Therefore, development permit 152-DP-19 was presented to the Municipal Planning Commission on August 8, 2019, where the following motions were made:

**MPC-19-08-105** **MOVED** by Beth Kappelar  
(Requires Unanimous)

That the Municipal Planning Commission recommend to Council that the definition of Dwelling-Row be amended to remove Figure 5 from the Land Use Bylaw.

**CARRIED UNANIMOUSLY**

**MPC-19-08-106** **MOVED** by Beth Kappelar  
(Requires Unanimous)

That Development Permit 152-DP-19 on Plan 188TR, Block 6, Lot 1

**Author:** L Washkevich **Reviewed by:** C Smith, B Peters **CAO:** \_\_\_\_\_

in the name of Charles LaForge be TABLED.

**CARRIED UNANIMOUSLY**

This is the applicant's second development permit submission on this property for the same use.

During the first process, the applicant submitted an application for a Dwelling – Row across two (2) lots. The application was refused by the Municipal Planning Commission and the Subdivision and Development Appeal Board as it did not conform to the Land Use Bylaw.

When a development permit is refused the applicant is unable to apply for 6 months afterwards, that time frame has now passed. The previous development permit (221-DP-18) was refused on December 20, 2018. The refusal package noted these reasons:

The Development Permit application has been refused for the following reasons:

- a) The application does not meet the requirements as stated in the Mackenzie County Land Use Bylaw 1066-17 definition of a DWELLING-ROW:

**DWELLING – ROW** means a minimum of three DWELLING UNITS constructed in a row and divided vertically by common walls, and each of which has a separate entrance at ground level.

- b) Multiple homes are not allowed on one lot according to Land Use Bylaw Section 8.19.1:

No person shall construct, locate or cause to be constructed more than one DWELLING UNIT on a LOT within a HAMLET unless provided for in this BYLAW.

The Subdivision and Development Appeal Board upheld the decision made by the Municipal Planning Commission:

1. The proposed development does not meet the entire definition of DWELLING – ROW as defined by the Mackenzie County Land Use Bylaw 1066-17.
2. The individual Manufactured Homes in the proposed development are of an age (approximately 35 years) that predates the definition of Section 8.34 of the Mackenzie County Land Use Bylaw and the Board is not satisfied that the following requirements have been met:
  - a. 8.34.1 – Sound construction and appearance
  - b. 8.34.2 – Minimum requirements for roof pitch and overhang
  - c. 8.34.3 – Exterior renovation requirements prior to placement of the building on the site.

**Author:** L Washkevich **Reviewed by:** C Smith, B Peters **CAO:** \_\_\_\_\_

- d. CSA Label not available as stated in the Development Permit Application.
- 3. Multiple dwelling units are not allowed on one lot according to the Mackenzie County Land Use Bylaw Section 8.19.1. In addition, as this development straddles two lots the proposed development does not meet the required setbacks.
- 4. The drawings provided were completed by an Engineering Technologist which does not meet the requirements under the Alberta Building Code 2014 Division C 2.4.2.1.4a.
- 5. The Appellant commenced development prior to applying for and receiving approved development and safety codes permits.
- 6. The development permit process provides an opportunity for adjacent landowners to appeal a development. Failure to follow the process infringes on the rights of affected landowners.

The developer has since amalgamated his lots, and provided the necessary drawings for a Dwelling – Row. The Manufactured Homes are in the same condition but if the definition is amended, the application will be processed as a Dwelling – Row use.

The definition of a Dwelling-Row according to our Land Use Bylaw 1066-17 is:

**DWELLING – ROW** means a minimum of three DWELLING UNITS constructed in a row and divided vertically by common walls, and each of which has a separate entrance at ground level as shown in 5.

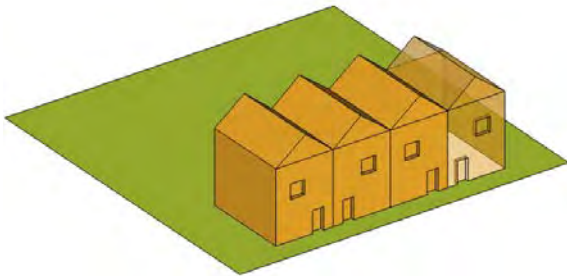


Figure 5. Dwelling - Row

Should the definition be amended, the definition will continue to state that the dwelling must be in a row but a row doesn't have to be in a straight line provided that the vertical walls are common.

In order to accommodate the development, the figure would need to be removed from the definition. A definition within the Land Use Bylaw is not to be varied by a development authority; only by bylaw amendment.

**Author:** L Washkevich      **Reviewed by:** C Smith, B Peters      **CAO:** \_\_\_\_\_

Despite the recommendation given by the Municipal Planning Commission, administration is not in favour of the proposed amendment. When the Land Use Bylaw was updated in 2017, the intention of including figures in the definition was to ensure consistency of application. Administration also recommends that if the figure is removed, that additional language should be added to the definition stating that a Dwelling – Row needs to be oriented on the property that the building aligns with the setback requirements and faces the street. If this figure is removed, it will be open to interpretation and inconsistent with the other Dwelling type definitions.

**OPTIONS & BENEFITS:**

Options are to recommend approval, not-recommend approval or table for more information.

**COSTS & SOURCE OF FUNDING:**

Costs will consist of advertising the public hearing, which will be borne by the Planning and Development operating budget.

**SUSTAINABILITY PLAN:**

N/A

**COMMUNICATION / PUBLIC PARTICIPATION:**

The bylaw amendment will be advertised as per MGA requirements and a Public Hearing will be held.

**POLICY REFERENCES:**

N/A

**RECOMMENDED ACTION:**

Simple Majority       Requires 2/3       Requires Unanimous

For discussion.

**Author:** L Washkevich      **Reviewed by:** C Smith, B Peters      **CAO:** \_\_\_\_\_

**BYLAW NO. 1155-19**  
**BEING A BYLAW OF**  
**MACKENZIE COUNTY**  
**IN THE PROVINCE OF ALBERTA**

**TO AMEND THE**  
**MACKENZIE COUNTY LAND USE BYLAW BY AMENDING THE**  
**DEFINITION OF DWELLING – ROW**

**WHEREAS**, Mackenzie County has a Municipal Development Plan adopted in 2009, and

**WHEREAS**, Mackenzie County has adopted the Mackenzie County Land Use Bylaw 1066-17 in 2017, and

**WHEREAS**, the Council of Mackenzie County, in the Province of Alberta, has deemed it desirable to revise the Mackenzie County Land Use Bylaw by amending the definition of DWELLING – ROW.

**NOW THEREFORE**, THE COUNCIL OF THE MACKENZIE COUNTY, IN THE PROVINCE OF ALBERTA, DULY ASSEMBLED, HEREBY ENACTS AS FOLLOWS:

1. That the Mackenzie County Land Use Bylaw Section 2.3.1 DEFINITIONS be amended as follows:

**DWELLING – ROW** means a minimum of three DWELLING UNITS constructed in a row and divided vertically by common walls, and each of which has a separate entrance at ground level.

2. That Mackenzie County Land Use Bylaw Section 2.3.1 DEFINITIONS be amended with the **removal** of DWELLING – ROW Figure 5 as shown below.

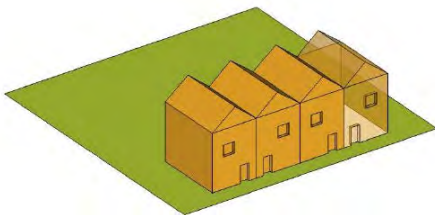


Figure 5. Dwelling - Row

READ a first time this \_\_\_\_ day of \_\_\_\_\_, 2019.

PUBLIC HEARING held this \_\_\_\_ day of \_\_\_\_\_, 2019.

READ a second time this \_\_\_\_ day of \_\_\_\_\_, 2019.

READ a third time and finally passed this \_\_\_\_\_ day of \_\_\_\_\_, 2019.

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Joshua Knelsen  
Reeve

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Lenard Racher  
Chief Administrative Officer

## Section 2 | Interpretation

3. A change of use of land or a building or an act done in relation to land or a building that results in or is likely to result in a change in the use of the land or building (also see CHANGE OF USE); or
4. A change in the intensity of use of land or a building or an act done in relation to land or a building that results in or is likely to result in a change in the intensity of use of the land or building.

**DEVELOPMENT OFFICER** means a person or persons appointed by the COUNTY pursuant to Section 624 of the Act to administer the provisions of this BYLAW.

**DEVELOPMENT PERMIT** means a document permitting a DEVELOPMENT, issued by the COUNTY pursuant to this BYLAW.

**DISCRETIONARY USE** means the use of land or buildings where a DEVELOPMENT PERMIT may or may not be issued for certain purpose that is permitted by the Development Authority according to their discretionary judgment based upon the merits of the application.

**DISMANTLED / WRECKED VEHICLE** means a vehicle that is no longer licensed or in use and is unfit for operation by virtue of its exterior or mechanical condition.

**DUGOUT** means the excavation of lands resulting in manmade features that entrap water and includes excavations for a water supply and borrow pits.

**DWELLING – APARTMENT** means a residential building, containing individual suites on multiple stories, consisting of four or more DWELLING UNITS or one to three DWELLING UNITS if the ground floor of such building is a commercial use, having a shared entrance or their own independent access as shown in Figure 3.

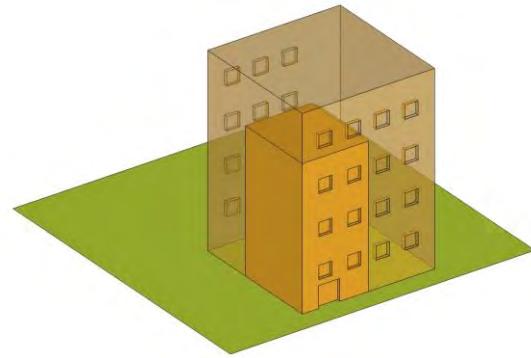


Figure 3. Dwelling - Apartment

**DWELLING – DUPLEX** means a building that is divided vertically into two DWELLING UNITS side-by-side and separated from each other by a common wall extending from the foundation to the roof and not attached to any other residential buildings as shown in Figure 4.

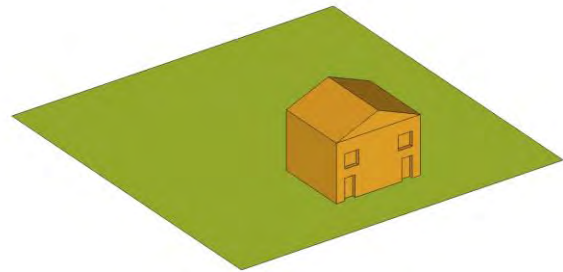


Figure 4. Dwelling - Duplex

**DWELLING – EMERGENCY SERVICES** means a residential unit containing one (1) or more habitable rooms that provide living accommodations and is intended as a temporary residence for emergency personnel, as an ACCESSORY USE, to a non-residential principal use.

## Section 2 | Interpretation

**DWELLING – GROUP HOME** means a facility that provides special care for individuals who are in need of adult supervision, and that is licensed by the appropriate public authority. A group home located within a residential type LAND USE DISTRICT or which is adjacent to a residential LAND USE DISTRICT shall be limited to six (6) persons excluding staff and shall be located in a building designed as a dwelling.

**DWELLING – ROW** means a minimum of three DWELLING UNITS constructed in a row and divided vertically by common walls, and each of which has a separate entrance at ground level as shown in Figure 5.

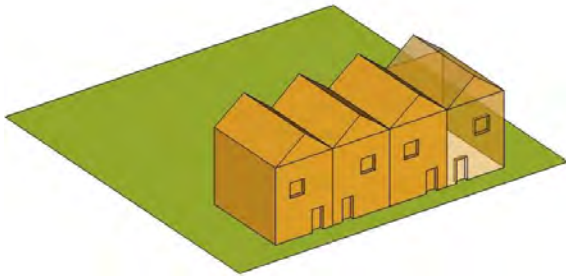


Figure 5. Dwelling - Row

**DWELLING – SINGLE FAMILY** means a DEVELOPMENT consisting of only one DWELLING UNIT which is separate from any other DWELLING UNIT or building, as shown in Figure 6, and which is supported on a PERMANENT FOUNDATION or BASEMENT, and which meets the requirements for a residence as specified within the *Alberta Building Code*.

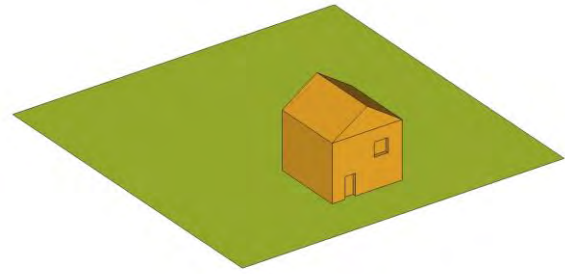


Figure 6. Dwelling - Single Family

**DWELLING – STACKED ROW HOUSING** means a dwelling that includes three (3) or more DWELLING UNITS arranged two deep, either vertically so that DWELLING UNITS are placed over others, or horizontally so that DWELLING UNITS are attached at the rear as well as at the side. Each DWELLING UNIT shall have separate and individual access, not necessarily directly to GRADE, provided that no more than two DWELLING UNITS may share access to GRADE as shown in Figure 7.

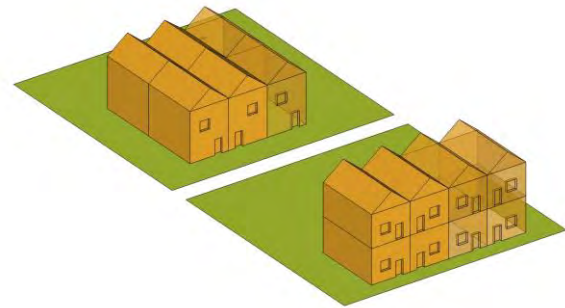


Figure 7. Dwelling - Stacked Row Housing

**DWELLING UNIT** means a residential unit containing one (1) or more habitable rooms that provide living accommodations and is intended as a permanent residence, as an ACCESSORY USE, to a non-residential principal use.





Mackenzie County

# REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>August 28, 2019</b>
<b>Presented By:</b>	<b>Byron Peters, Deputy Chief Administrative Officer</b>
<b>Title:</b>	<b>Township Road 1042 Road Allowance Use</b>

## **BACKGROUND / PROPOSAL:**

The Township Road 1042 road allowance is located immediately north of Highway 697 in the Blue Hills area. Because the highway diverges from the Twp Rd 1042 road allowance as the highway heads west, there is approximately 11 miles of road allowance that is undeveloped and parallels the highway.

There have been several discussions regarding the best use of road allowances over the years, with the most recent direction being as follows.

November 13, 2018 council passed Motion 18-11-910

*That a three (3) year moratorium be placed on the development of road allowances for non-municipal use until new policies and procedures are in place to determine priority, and future use.*

In addition to this blanket motion affecting all road allowances, the last time that a road closure bylaw was presented to Council for the Twp Rd 1042 road allowance (October 24, 2018), Council denied the closure and provided direction that the County reconsider the road allowance use.

Administration has investigated some options for Council's consideration. To officially close the road allowance and create a utility right-of-way along that same corridor would require a substantial amount of paperwork and require significant surveyor involvement. Administration has not requested a quote to complete this work, but the cost and effort would be substantial enough for it to be a capital project. This option is also complicated by some portions of the road allowance having been previously consolidated into the adjacent quarter sections, and areas where the road allowance is still required in order to provide access to yardsites.

**Author:** B Peters      **Reviewed by:** \_\_\_\_\_      **CAO:** \_\_\_\_\_

Based on some of the road allowance use and road building requests received during the past year, administration also recommends that Policy PW039 be amended to include a section that explicitly states that the County will deny any road building request that does not meet a County objective, such as providing access to a previously unserved quarter section or a new yardsite. The current policy does not include any language specifically stating the criteria/threshold for a request to be approved/not approved.

**OPTIONS & BENEFITS:**

Clarity specifying the intended future use of the Twp Rd 1042 corridor would benefit administration, Council and the public.

Moratoriums, or other direction only provided through a motion, tend to get lost over time and as a result are only a temporary policy direction. In order to ensure the direction is applied consistently over time, the direction needs to be formally included in a policy or bylaw.

**COSTS & SOURCE OF FUNDING:**

Costs will depend on the direction provided by council.

**SUSTAINABILITY PLAN:**

N/A

**COMMUNICATION / PUBLIC PARTICIPATION:**

The communication and public participation for this item will vary, depending on the overall direction provided by council.

**POLICY REFERENCES:**

N/A

**RECOMMENDED ACTION:**

Simple Majority       Requires 2/3       Requires Unanimous

For discussion.

Author: B Peters      Reviewed by: \_\_\_\_\_      CAO: \_\_\_\_\_



Mackenzie County

# REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>August 28, 2019</b>
<b>Presented By:</b>	<b>Len Racher, Chief Administrative Officer</b>
<b>Title:</b>	<b>Mackenzie Region Aboriginal Interagency Committee Meetings</b>

## **BACKGROUND / PROPOSAL:**

The Mackenzie Region Aboriginal Interagency Committee (MRAIC) would like to invite Mackenzie County to assign a council member to attend their meetings. MRAIC meets once per month, from September through June on the first Tuesday and are open for anyone to take part; membership is inclusive, flexible and diverse. It is not required that everyone attend every meeting.

MRAIC promotes a collaborative and holistic approach while engaging in solutions-based dialogue that embraces culture and history, and strives to enhance individual and community work towards the best possible outcomes for Aboriginal children, families and communities. Our informal format provides an open avenue for agency representatives, community members to network with one another and share ideas, resources and programming information. On occasion subcommittees may be formed if need arises.

There are two elements to the interagency: the monthly meeting and the email network platform. Members attend meetings when they can and sign up to receive email correspondence that helps share program, event and referral information. We try to keep the information relevant to our catchment area and can share out to the other Aboriginal Interagency email networks in Grande Prairie, High Level and Peace River when regional initiatives come up.

Please see attached information from the Mackenzie Region Aboriginal Interagency Committee Meetings.

## **OPTIONS & BENEFITS:**

Author: \_\_\_\_\_ Reviewed by: \_\_\_\_\_ CAO: \_\_\_\_\_

**COSTS & SOURCE OF FUNDING:**

N/A

**SUSTAINABILITY PLAN:**

N/A

**COMMUNICATION / PUBLIC PARTICIPATION:**

N/A

**POLICY REFERENCES:**

Policy ADM050 Council/Administration Protocol

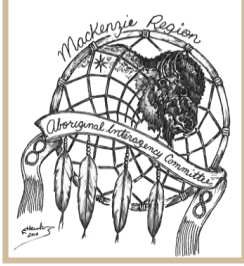
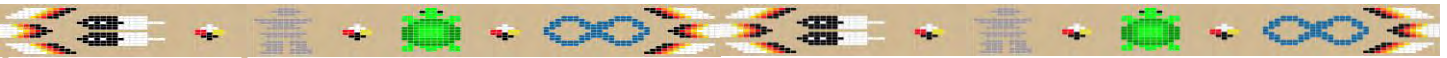
**RECOMMENDED ACTION:**

Simple Majority       Requires 2/3       Requires Unanimous

That the following Councillors be appointed to the Mackenzie Region Aboriginal Interagency Committee for a one-year term ending October 2020.

- 
- 

Author: \_\_\_\_\_ Reviewed by: \_\_\_\_\_ CAO: \_\_\_\_\_



*Mackenzie Region Aboriginal Interagency Committee*

*Bag 900-15, 9721-96 avenue, Peace River AB T8S 1T4*

Mackenzie County  
4511-46 avenue  
Box 640  
Fort Vermillion, AB  
T0H 1N0

Dear Reeve Knelsen & Council,

The Mackenzie Region Aboriginal Interagency Committee (MRAIC) would like to invite Mackenzie County to assign a council member to attend our meetings. MRAIC meets once per month, from September through June on the first Tuesday and are open for anyone to take part; membership is inclusive, flexible and diverse. It is not require that everyone attend every meeting.

MRAIC promotes a collaborative and holistic approach while engaging in solutions-based dialogue that embraces culture and history, and strives to enhance individual and community work towards the best possible outcomes for Aboriginal children, families and communities. Our informal format provides an open avenue for agency representatives, community members to network with one another and share ideas, resources and programming information. On occasion subcommittees may be formed if need arises.

There are two elements to the interagency: the monthly meeting and the email network platform. Members attend meetings when they can and sign up to receive email correspondence that helps share program, event and referral information. We try to keep the information relevant to our catchment area and can share out to the other Aboriginal Interagency email networks in Grande Prairie, High Level and Peace River when regional initiatives come up.

Thank you in advance for your consideration.

In the Spirit of Strengthening our circle,

Wendy Goulet  
Administrative Support  
Aboriginal Services, NW CSS  
[Wendy.Goulet@gov.ab.ca](mailto:Wendy.Goulet@gov.ab.ca).



# Mackenzie Region Aboriginal Interagency Committee

## Schedule 2019/20

### Background

The Mackenzie Region Aboriginal Interagency Committee (MRAIC) is an informal information sharing network that is hosted by Community Social Services (CSS), Northwest Alberta since 2007. There are two primary elements to the interagency, the monthly meeting and the email network platform (NWAboriginalServices@gov.ab.ca ). Members are invited to attend meetings when they are available, as well as sign up to receive email correspondence that helps share program, event and referral information. We work to keep the information relevant to the catchment areas, and are able to share information with other AICs, with email networks in Grande Prairie, High Level, High Prairie and Peace River.

### Meetings

MRAIC meets once per month, from September through June on the first Tuesday and are open for anyone to take part; membership is inclusive, flexible and diverse. It is not required that everyone attends every meeting. Below is a listing of the meetings that will be held during the upcoming year. All meetings are held at the High Level Native Friendship Centre, 10904 95 Street, from 10:30 am -1:00 pm, unless otherwise determined.

### 2019-20 Meeting Schedule

September 3, 2019	November 5, 2019	January 7, 2020	March 3, 2020	May 5, 2020
October 1 2019	December 3, 2019	February 4, 2020	April 7, 2020	June 2, 2020

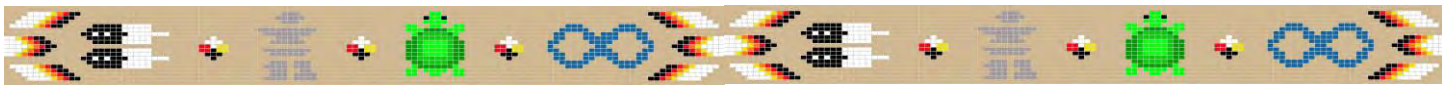
### Format

MRAIC promotes a collaborative and holistic approach while engaging in solutions-based dialogue that embraces culture and history, and strives to enhance individual and community work towards the best possible outcomes for Aboriginal children, families and communities. Our informal format provides an open avenue for agency representatives, community members to network with one another and share ideas, resources and programming information. On occasion other subcommittees may be formed if need arises. Attendance is open to anyone and we do not require that everyone attends every meeting.

If you have anything that you would like added to the meeting’s agenda, or if you would like to do a short presentation about your programs and services at a meeting, please contact [Wendy Goulet](#). We do have AV equipment available.

Please keep in mind the round table portion of our meetings will not be recorded. For more information, including each of the four regional Aboriginal Interagency Committee’s (AIC) vision, mission, terms of reference, co-chair’s name and contact, visit the <https://northwestaic.com/>

The AIC website also has a mass of information and resources that impact Aboriginal issues so please feel free to explore. If you have any questions contact us [NWAboriginalServices@gov.ab.ca](mailto:NWAboriginalServices@gov.ab.ca)



## MACKENZIE REGION ABORIGINAL INTERAGENCY COUNCIL

• MRAIC •

### TERMS of REFERENCE

#	ITEM	DETAILS
1	<b>NAME</b>	Mackenzie Region Aboriginal Interagency Council (MRAIC)
2	<b>GENERAL PURPOSE</b>	<p>MRAIC’s purpose develops from a vision of the Aboriginal community set within a support system that consists of an expanding set of circles that all have a responsibility to the community. These expanding circles of support include the parents, the Elders, Education, Health, social development agencies, political systems and other stakeholders.</p> <p>MRAIC will strengthen this support system through advocacy and ensuring communication flow between the circles of support. Advocating for Aboriginal culture is seen as key to MRAIC’s success.</p> <p>MRAIC will operate in a respectful and collaborative manner, with appreciation for all cultures within the surrounding area including the Cree, Beaver, Dene, Metis, Inuit and non-aboriginal peoples.</p> <p>MRAIC operations will be in accordance with Aboriginal culture, traditions values and beliefs resulting in a promotion of Aboriginal ways of helping.</p> <p>MRAIC works to addressing social and health issues impacting on the Aboriginal community in the Mackenzie Region.</p> <p>The area served by MRAIC will be from Garden River as the Eastern Boundary, Carcajou as a southern boundary, Rainbow Lake as a western boundary and the N.W. T. border as the northern boundary.</p>
3	<b>MEMBERSHIP &amp; COMPOSITION</b>	<p>MRAIC is an informal committee made up of community groups and organizations. Membership is voluntary; however, a commitment to the committee is strongly desired. Active participation at regular meetings and on sub-committees is also strongly desired, in order to address matters of importance to the community.</p> <p>MRAIC is inclusive and will accept and encourage membership by all individuals and groups committed.</p> <p>Suggested members include the surrounding Aboriginal Communities, Community Supports, Government Agencies and other stakeholders.</p> <p>Members will ordinarily send alternates when unable to attend regular meetings.</p>

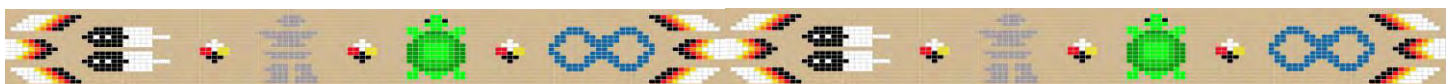
## MRAIC - TERMS of REFERENCE

		<p>MRAIC members are accountable to their respective employers if applicable.</p> <p>A person/agency is no longer a member when notification is provided to the council. The membership list will be reviewed semi-annually, January and September, and listed persons/agencies not attending for an extended period will be removed from the list.</p>
4	<b>MEETINGS</b>	<p>MRAIC meeting location is primarily at the High Level Native Friendship Centre.</p> <ul style="list-style-type: none"> <li>• Smudging and prayer will occur at the start of the MRAIC meeting.</li> <li>• Closing prayer will occur at the end of the MRAIC meetings.</li> <li>• MRAIC meetings will occur monthly on the first Tuesday of every month.</li> <li>• Meetings will begin promptly at 10:30 AM.</li> <li>• A consensus meeting model will be utilized.</li> </ul> <p>The agenda package will be distributed, via email three days in advance of the meetings. Agenda items will be accepted at the meetings. Sharing circle items will not be recorded.</p> <p>MRAIC will use a standing agenda format at regular meetings.</p> <p>Northwest Community Social Services will provide administrative support primarily for the purpose of taking minutes and distribution of documents.</p>
#	ITEM	DETAILS
5	<b>LEADERSHIP, GOVERNANCE &amp; ELECTIONS</b>	<p>MRAIC is accountable to the communities within the Mackenzie Region.</p> <p>Co-chairs will consist of two people elected by the MRAIC membership.</p> <p>Co-chairs will demonstrate commitment through attendance at regular meetings.</p> <p>Co-chairs' responsibilities include:</p> <ul style="list-style-type: none"> <li>• Chair the MRAIC meeting</li> <li>• Promote and build relationships in the local area</li> <li>• Follow-up on task completion</li> </ul> <p>Co-chairs are elected for a two year term, with one co-chair being elected every other year in the month of April.</p> <p>MRAIC will solicit funds as required and as funding grants come available. The council will be resourceful and creative in securing funding.</p> <p>Northwest Community Social Services will provide hosting support and will consider support for culturally significant events.</p> <p>MRAIC operating year is April 1 to March 31 of the following year.</p>



## MRAIC - TERMS of REFERENCE

6	<b>REPORTING</b>	<p>The following reports, for information, will be generated:</p> <ul style="list-style-type: none"> <li>• Agendas, for distribution to members</li> <li>• Meeting Minutes, for distribution to members</li> </ul>
7	<b>COMMITTEES</b>	<p>MRAIC may, from time to time establish committees to carry out defined projects. These committees are Ad Hoc by design and are dissolved at a determined time.</p> <p>Standing committees may be established as required and approved by the members. These committees are expected to provide ongoing support to MRAIC in a defined area of work.</p>
#	ITEM	DETAILS
8	<b>COMMUNICATION</b>	<p>External communication is the responsibility of the Co-Chairs or their designate.</p> <p>Internal communications is the responsibility of the Co-Chairs, usually assigned to administration.</p>
9	<b>PROMOTION &amp; RECOGNITION</b>	<p>Newspapers, radio, posters, Northwest Region Community and Social Services, Aboriginal Services email, etc. provide venues for MRAIC news, information and event publicity.</p> <p>Members are considered ambassadors for MRAIC and will speak positively when occasions are presented.</p> <p>MRAIC will celebrate successes and honour member achievement as determined.</p> <p>Ad Hoc and Standing Committees may be recognized as determined by the members.</p>
10	<b>REVIEW &amp; EVALUATION</b>	<p>A summary describing MRAIC activities and accomplishments will be provided to the membership by the officers in April of the operating year.</p> <p>The term of reference will be reviewed every 2 years in October.</p>
11	<b>DISOLUTION</b>	<p>Should MRAIC dissolve, all assets including monies held in accounts will be distributed to a recognized charity determined by the members.</p>





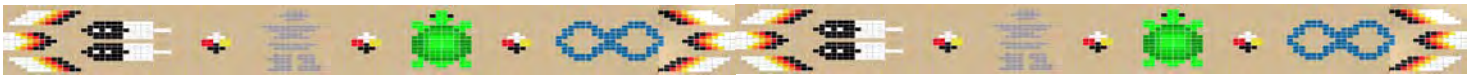
# Mackenzie Region Aboriginal Interagency Council Meeting

## High Level Native Friendship Centre

### October 1, 2019

#### Agenda

<b>1.0</b>	<b>Opening</b>	Co-Chair	<p>1.1 Smudge and opening prayer.</p> <p>1.2 Welcoming &amp; land acknowledgement. <i>(We acknowledge the homeland of the many diverse First Nations and Metis people whose ancestors have walked this land since time immemorial. We are grateful to work, live and learn on the traditional territory of Treaty 8.</i></p> <p>1.3 Meeting Called to Order</p> <p>1.4 Introductions (to the left of Co-Chair)- Name / Organization</p>
<b>2.0</b>	<b>Agenda</b>	Co-Chair	<p>2.1 Amendments/Additions</p> <p>2.2 Approval</p>
<b>3.0</b>	<b>Previous Minutes</b>	Co-Chair	<p>3.1 September 3,2019</p> <p>3.2 Approval</p>
<b>4.0</b>	<b>Action Items / Old Business</b>		4.1
<b>5.0</b>	<b>Presentation</b>	Darla Wanuch	5.1 High Level Community Policing Society (DVR/VSU)
<b>6.0</b>	<b>Additional Items</b>		6.1
			6.2
			6.3
			6.4
<b>7.0</b>	<b>Sharing Circle</b> <i>NOT RECORDED</i>	Agency Updates	<p><b><u>Sharing Circle Reminders</u></b></p> <ul style="list-style-type: none"> <li>• <i>Share a brief program or organization description, plus new and upcoming programs and services.</i></li> <li>• <i>Keep information sharing under 5 minutes to allow for everyone to be able to share, especially if there is a large group.</i></li> <li>• <i>Be prepared to take your own notes on the items that pertain to your organization.</i></li> </ul>
<b>8.0</b>	<b>Next Meeting</b>	All	<p>Date: October 1, 2019 @ 10:30am to 1:00pm</p> <p>Location: High Level Friendship Centre (10904-95 street, High Level)</p>
<b>9.0</b>	<b>Adjournment</b>	All	<b>Closing Prayer</b>



**Mackenzie Region Aboriginal Interagency Council Meeting**  
**High Level Native Friendship Centre**  
**May 7, 2019**  
**Minutes**

**Attendees:**

Carla Lafferty, AHS  
 Debra Loonskin, NLC Student  
 Edith Didzena, FVSD  
 Fallon Clarke, FCSS TOHL

Julie Klassen, FVSD  
 Josephine Salopree, FNHC  
 Leana Watson, NLC Student  
 Lianne Drew, Safe House

Lori Roberts, AHS  
 Melody Brodour, HLNFS  
 Rhonda Wheele, President HLNFC

**1. Opening of the meeting**

- 1.1 Welcoming and we acknowledge the Indigenous people and ancestors whose land we are on  
Rhonda Wheele, Co- Chair.
- 1.2 Smudge & Opening prayer provided by
- 1.3 Call to Order - at 10:44 am.
- 1.4 Introductions – Name and Organization representing Introductions

**2. Agenda**

- 2.1 Consensus to accept the agenda with additions:

**3. Approval of Minutes**

- 3.1 April 2, 2019 – consensus to accept.

**4. Business Arising from the minutes**

- 4.1 Agency Presentation Sign-up Sheet for 2019 - Circulated

**5. Other Items**

- 5.1 Peace River Pow Wow June 1 & 2, 2019. Hand Games Tournament**

**7.0 Sharing Circle (Agency Updates) Not Recorded.**

Closing prayer by  
 Adjournment @ 11:55 am

Next Meeting  
 TIME: 10:30 am – 1:00 pm  
 PLACE: High Level Native Friendship Centre  
 (10904 – 95 street, High Level)  
 DATE: June 4, 2019





Mackenzie County

# REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>August 28, 2019</b>
<b>Presented By:</b>	<b>Len Racher, Chief Administrative Officer</b>
<b>Title:</b>	<b>Canadian Bison Association – Grant Extension to Invest in Dealing with Diseased Northern Bison</b>

**BACKGROUND / PROPOSAL:**

The Canadian Bison Association requested a grant extension to continue investing in the long-term strategy to deal with the diseased northern bison, including those in the Wood Buffalo National Park. The Minister of Agriculture and Forestry has denied their request and the Canadian Bison Association is subsequently requesting that the Minister reconsider the decision.

The Canadian Bison Association has drafted a letter to the Minister with the support of several partners to aid in their request; these partners are identified on the letter as signatories. As Mackenzie County has been identified as a signatory on this letter, Council approval would be required.

Councillor Jorgensen will provide additional information on the matter at the meeting, including why the County should not be supporting this request.

**OPTIONS & BENEFITS:**

**COSTS & SOURCE OF FUNDING:**

**SUSTAINABILITY PLAN:**

Author: C. Gabriel Reviewed by: \_\_\_\_\_ CAO: \_\_\_\_\_

**COMMUNICATION / PUBLIC PARTICIPATION:**

**POLICY REFERENCES:**

**RECOMMENDED ACTION:**

Simple Majority       Requires 2/3       Requires Unanimous

For discussion.

Author: C. Gabriel      Reviewed by: \_\_\_\_\_      CAO: \_\_\_\_\_



ALBERTA  
AGRICULTURE AND FORESTRY

*Office of the Minister  
MLA, Innisfail-Sylvan Lake*

AUG 02 2019

Sharif Fahmy  
President, Canadian Bison Association  
Suite 200 – 1660 Pasqua Street  
PO BOX 3116  
Regina, SK  
S4P 3G7

Dear Mr. Fahmy:

Thank you for your February 6, 2019, letter requesting an extension to a grant for the Canadian Bison Association to continue investing in the long-term strategy to deal with the diseased northern bison, including those in Wood Buffalo National Park. I am pleased to see that this grant has supported some interim work associated with this issue.

Given the extensive history associated with this grant, which has been active since 2000, and the inability to utilize the funds for the intended purpose despite changes to the terms and conditions and previous extensions, I have elected not to approve your request for another extension to the Term of the grant. Please have the Canadian Bison Association return the balance of the funds to the Government of Alberta. Our most recent report indicates that the balance of funds is \$178,600. Please verify the balance and provide your reconciliation, including interest earned, with a cheque payable to the Province of Alberta.

The approximate total above takes into account expenditures of \$30,970.04 and \$31,869.89 for helicopter surveillance, reimbursement from Alberta Beef Producers for above in the amount of \$28,670.20, and subsequent expenditures of \$22,974 and \$7,835.25 for Bison watch signage. Also included is a return from an investment account of \$8,637.53 and allocation of \$20,000 for TB research which was never acted on.

If you have any questions regarding this matter, you are welcome to contact my office.

Sincerely,

Honourable Devin Dreeshen  
Minister, Agriculture and Forestry

cc: Dr. Keith Lehman, Chief Provincial Veterinarian, Agriculture and Forestry



**Canadian Bison Association**  
**Association Canadienne Du Bison**  
Suite 200-1660 Pasqua Street  
P.O. Box 3116, Regina, SK S4P 3G7  
(306) 522-4766 Phone  
(306) 522-4768 Fax

August 30, 2019

Honourable Devin Dreeshen  
Minister, Agriculture and Forestry  
229 Legislature Building  
10800 – 97<sup>th</sup> Avenue  
Edmonton Alberta T5K 2B6

Dear Minister Dreeshen;

Subject: **Grant Extension to Invest in Dealing with Diseased Northern Bison**

The signatories to this letter are requesting that you reconsider your decision not to extend for another year the funds initially made available for the project entitled “*Managing Disease Risk in Alberta’s Wood Bison with Special focus on Bison to the West of Wood Buffalo National Park.*”

Maintaining disease-free herds has been and is a priority for the Canadian cattle and bison industries. The tuberculosis and brucellosis infected bison herds in and around Wood Buffalo National Park continue to be a threat to commercial bison and cattle production and our tuberculosis-free trade status.

Dating back to 1999-2000, the bison and cattle industries worked with the federal and provincial governments where projects were planned and funding was organized. Because of a sequence of events and the inability to obtain all the approvals required from northern communities to capture wild diseased bison, there was concern that the funding provided would lapse. To ensure funding, the Province of Alberta provided a \$235,000 grant to the Canadian Bison Association (CBA) to be used solely for research of northern diseased bison and it was to be matched with federal funding. Although ideas were exchanged, there was no substantive activity on the file until 2011.

In 2011 the Working and Stakeholder Groups (Members listed at end of letter) recommended that \$135,000 be allocated to support an interim management strategy with \$100,000 to develop a plan for the eradication of brucellosis and tuberculosis in Northern Alberta. In 2012, on the recommendation of these groups, \$20,000 was provided to complete research that involved the capture of diseased bison in the north. Funding was also provided by the U.S. bison industry. Again, because of the inability to secure all the required approvals, the project was halted and the \$20,000 was returned to the CBA.

Approximately \$65,000 has been invested in surveillance and communication projects between 2012 and 2019. Although these projects have been valuable, there is still the

need for a long-term strategy to eradicate the diseased bison in the north as well as a need to develop better tools for surveillance and management of wild bison. The Working and Stakeholder Groups reviewed a number of options and recommended the need to focus on a long-term solution and development of better tools to manage wild bison.

With the support of the Parks Canada Agency and the Western College of Veterinary Medicine, a research strategy was developed that was not reliant on the capture of wild bison. The planned research involves using bison calves placed in the Vaccine and Infectious Disease Organization-International Vaccine Centre (VIDO-InterVac), a containment Level 3 facility for biosafety located on the University of Saskatchewan Campus, to determine if two vaccines that have proven effective for cattle actually work to prevent disease in bison. The long-term goal is to identify vaccines and better diagnostic tests for bovine tuberculosis, which would ultimately reduce the risk to adjacent cattle and bison herds in northern Alberta.

The Working and Stakeholder Groups strongly supported this project as a major step to a longer-term solution to the brucellosis and tuberculosis problem in northern diseased bison. To this end, bison have been acquired and held at facilities on the U of S campus in Saskatoon. In addition to the \$150,000 grant supported by the Working and Stakeholder Groups, Parks Canada and the University of Saskatchewan are contributing over \$200,000 to this project. The significant benefits from this \$350,000 investment in research is substantial and will be lost without the support of the grant.

Maintaining vibrant cattle and bison industries and substantially reducing the disease risks requires that the problem of the diseased northern bison be addressed. The proposed project has created significant momentum for a solution – momentum that has evaded previous Working and Stakeholder groups - and will lead to evidence-based solutions that will benefit both bison and cattle producers in northern Alberta.

The present momentum, planned resources, and substantial time invested will be lost with the cancellation of the grant. This will jeopardize future collaborative work to find long-term solutions to the northern diseased bison issue. Moving forward with the project will reinforce the stakeholders' commitment, including that of governments, to dealing with this very important issue. For these reasons we request that the funding be reinstated to complete this project.

Respectfully,

Canadian Bison Association

Bison Producers of Alberta

Parks Canada

Alberta Beef Producers

Canadian Cattlemen's Association

Mackenzie County

**Working and Stakeholder Groups Include representation from:** Canadian Cattlemen's Association, Alberta Beef Producers, Bison Producers of Alberta, Canadian Bison Association, Canadian Food Inspection Agency, Mackenzie County, Alberta Environment and Parks, Alberta Animal Health and Assurance Branch, Alberta Agriculture and Forestry, an Independent Producer, and more recently Parks Canada providing project lead.







Mackenzie County

## REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>August 28, 2019</b>
<b>Presented By:</b>	<b>Byron Peters, Deputy Chief Administrative Officer</b>
<b>Title:</b>	<b>Municipal Planning Commission Meeting Minutes</b>

### **BACKGROUND / PROPOSAL:**

The minutes of the August 8, 2019 Municipal Planning Commission meetings are attached.

### **OPTIONS & BENEFITS:**

N/A

### **COSTS & SOURCE OF FUNDING:**

N/A

### **SUSTAINABILITY PLAN:**

N/A

### **COMMUNICATION / PUBLIC PARTICIPATION:**

N/A

### **POLICY REFERENCES:**

Author: B. Peters Reviewed by: \_\_\_\_\_ CAO: \_\_\_\_\_

**RECOMMENDED ACTION:**

- Simple Majority       Requires 2/3       Requires Unanimous

That the Municipal Planning Commission meeting minutes of August 8, 2019 be received for information.

**Author:** B. Peters      **Reviewed by:** \_\_\_\_\_      **CAO:** \_\_\_\_\_

**MACKENZIE COUNTY  
Municipal Planning Commission Meeting**

**Mackenzie County Office  
La Crete, AB**

**Thursday, August 8, 2019 @ 10:00 a.m.**

**PRESENT:** Erick Carter Chair, MPC Member  
Beth Kappelar Vice Chair, MPC Member  
John W Driedger MPC Member  
David Driedger Councillor, MPC Member

**REGRETS:** Jacquie Bateman Councillor, MPC Member

**ADMINISTRATION:** Caitlin Smith Planning Supervisor  
Kristin Racine Planner  
Lynda Washkevich Development Officer  
Nicole Friesen Administrative Assistant/Recording Secretary

**MEMBERS OF THE PUBLIC:** Charles LaForge  
Lucille Labrecque

**MOTION 1. CALL TO ORDER**

Erick Carter called the meeting to order at 10:03 a.m.

**2. ADOPTION OF AGENDA**

David Driedger left the meeting at 10:06 a.m.

**MPC-19-08-099 MOVED** by Beth Kappelar

That the agenda be adopted with the addition of the following item:

5. e) 152-DP-19 Charles LaForge  
Dwelling-Row (7 Units) in "H-R1"  
Plan 188TR, Block 6, Lot 1

**CARRIED**

David Driedger rejoined the meeting at 10:07 a.m.

**3. MINUTES**

**a) Adoption of Minutes**

\_\_\_\_\_  
\_\_\_\_\_

**MPC-19-08-100 MOVED** by Beth Kappelar

That the minutes of the July 25<sup>th</sup>, 2019 Municipal Planning Commission meeting be adopted as presented.

**CARRIED**

b) **Business Arising from Previous Minutes**

None.

4. **TERMS OF REFERENCE**

For information.

5. **DEVELOPMENT**

- a) **158-DP-17 Jeff Plett (Time Extension)  
Home Based Business Minor (Firewood Sales) in “H-R1”  
Plan 752 1580, Block 8, Lot 8 (La Crete)**

**MPC-19-08-101 MOVED** by David Driedger

That a time extension for 158-DP-17 on Plan 752 1580, Block 8, Lot 8 in the name of Jeff Plett be granted to expire on August 14, 2021.

**CARRIED**

- b) **144-DP-19 Kyle Johnson  
Cottage with 25% Setback Variance in “CREC”  
Plan 922 2231, , Lot 26 (Hutch Lake)**

**MPC-19-08-102 MOVED** by Beth Kappelar

That Development Permit 144-DP-19 on Plan 922 2231;;26 in the name of Kyle Johnson be APPROVED with the following conditions:

Failure to comply with one or more of the attached conditions shall render this permit Null and Void

1. A 25% **Setback Variance** for the Cottage from the sides is hereby granted. The Cottage shall be 9.1 meters (30 feet) from both the side yard property lines.
2. **Remaining minimum building setbacks: 12.2 meters (40 feet) from all other property lines.**

\_\_\_\_\_  
\_\_\_\_\_

3. The cottage shall be no more than two storeys in height and 186.0 square meters (2,002 square feet) in area.
4. A 10.0m (32.8ft) minimum radius around all structural DEVELOPMENTS on the site which should be free of all trees, shrubs and fine fuels.
5. A reduced fuel zone radius of 20.0m (65.6ft) minimum from (i) above in which flammable trees are thinned, all dead & down and dead standing material is removed, all branches, living, or dead, on residual coniferous trees shall be removed to a height of 2.0m (6.6ft) above ground level.
6. **Any additional tree clearing on the lot has to be approved by a development authority.**
7. A minimum of two (2) parking stalls is required.
8. The site shall be landscaped as required by the Development Authority to ensure proper vegetation and tree coverage for appearance and drainage purposes.
9. The site shall be of a style and appearance which is compatible with the natural qualities of the recreation area. The character and appearance of all DEVELOPMENT on each recreation LOT shall be maintained to minimize any adverse impacts which may occur on adjacent recreation LOTS or the recreation area in general.
10. All water and sewage disposal must conform to the requirements of the Hutch Lake AREA STRUCTURE PLAN and Alberta Private Sewage Systems Standard of Practice 2015.
11. **This permit approval is subject to the access to the property being constructed to County standards.** PRIOR to installation of a new access or changing location of existing access, complete a Request for Access form by contacting the Operational Services Department for Mackenzie County at 780-928-3983. Access to be constructed at the developers' expense.
12. No construction or development is allowed on or in a right-of-way. It is the responsibility of the developer/owner/occupant to investigate the utility rights-of-way, if any, that exist on the property prior to commencement of any construction and to ensure that no construction or development is completed on any utility right-of-way.

13. The total site area (lot) shall have a positive surface drainage without adversely affecting the neighbouring properties.
14. The Developer shall at all times comply with all applicable Federal, Provincial and Municipal legislation and regulations and County Bylaws and resolutions relating to the development of the lands.

**CARRIED**

**c) 147-DP-19 Susana Neufeld (4 Life)  
Home Based Business Minor in "H-R1"  
Plan 752 1580, Block 8, Lot 5 (La Crete)**

**MPC-19-08-103 MOVED** by John W Driedger

That Development Permit 147-DP-19 on Plan 752 1580, Block 08, Lot 05 in the name of Susana Neufeld be APPROVED with the following conditions:

Failure to comply with one or more of the attached conditions shall render this permit Null and Void

1. **This development permit may be revoked at any time, if, in the opinion of the Development Authority, the Home Based Business, Minor has become detrimental or otherwise incompatible with the amenities of the neighborhood.**
2. **This development permit expires August 14, 2021. Should the Home Based Business, Minor still be in operation, a new development permit will be required.**
3. **At all times, the privacy of the adjacent dwellings shall be preserved and the Home Based Business shall not unduly offend the surrounding residents by way of excessive lighting, noise, traffic, congestion, late visitations by clients.**
4. **The business shall be operated by the resident of the principal dwelling and may include one (1) non-resident employee.**
5. The Home Based Business shall not involve client and customer visits outside of the hours of **8:00 a.m. – 6:00 p.m.**
6. The Municipality has assigned the following address to the noted property (**10205 – 100<sup>th</sup> Avenue**). You are required to display the address (**10205**) to be clearly legible from the street and be on a contrasting background. The minimum size of the characters shall be four inches in height.

7. No construction or development is allowed on a right-of-way. It is the responsibility of the developer/owner/occupant to investigate the utility rights-of-way, if any, that exist on the property prior to commencement of any construction and to ensure that no construction or development is completed on any utility right-of-way.
8. Home Based Businesses are limited to one sign not exceeding 1.1 square meters (12 square feet) in area.
9. The sign shall not be placed within the Road Right of Way.
10. The site and sign shall be kept in a safe, clean, and tidy condition, or may be required to be renovated or removed.
11. The sign shall:
  - a. Not obstruct the orderly and safe flow of vehicular and pedestrian traffic,
  - b. Not unduly interfere with the amenities of the district,
  - c. Not materially interfere with or affect the use, enjoyment or value of neighbouring properties, and
  - d. Not create visual or aesthetic blight.
12. Illumination of any signs must not negatively affect, nor pose a safety hazard to, an adjacent site or street.
13. Wiring and conduits of any signs must be concealed from view.
14. The total site area (lot) shall have a positive surface drainage without adversely affecting the neighbouring properties.
15. The Developer shall at all times comply with all applicable Federal, Provincial and Municipal legislation and regulations and County Bylaws and resolutions relating to the development of the lands.

**CARRIED**

**d) 150-DP-19 Esther Anderson (Homeschool Advantage)  
Home Based Business Minor in "H-R1B"  
Plan 052 3802, Block 37, Lot 1**

**MPC-19-08-104 MOVED** by Beth Kappelar

That Development Permit 150-DP-19 on Plan 052 3802, Block 37, Lot 01 in the name of Esther Anderson be APPROVED with the following conditions:

\_\_\_\_\_  
\_\_\_\_\_



Failure to comply with one or more of the attached conditions shall render this permit Null and Void

1. **This development permit may be revoked at any time, if, in the opinion of the Development Authority, the Home Based Business, Minor has become detrimental or otherwise incompatible with the amenities of the neighborhood.**
2. **This development permit expires August 14, 2021. Should the Home Based Business, Minor still be in operation, a new development permit will be required.**
3. **At all times, the privacy of the adjacent dwellings shall be preserved and the Home Based Business shall not unduly offend the surrounding residents by way of excessive lighting, noise, traffic, congestion, late visitations by clients.**
4. **The business shall be operated by the resident of the principal dwelling and may include one (1) non-resident employee.**
5. The Home Based Business shall not involve client and customer visits outside of the hours of **8:00 a.m. – 6:00 p.m.**
6. The Municipality has assigned the following address to the noted property (**10803 – 98<sup>th</sup> Avenue**). You are required to display the address (**10803**) to be clearly legible from the street and be on a contrasting background. The minimum size of the characters shall be four inches in height.
7. No construction or development is allowed on a right-of-way. It is the responsibility of the developer/owner/occupant to investigate the utility rights-of-way, if any, that exist on the property prior to commencement of any construction and to ensure that no construction or development is completed on any utility right-of-way.
8. Home Based Businesses are limited to one sign not exceeding 1.1 square meters (12 square feet) in area.
9. The sign shall not be placed within the Road Right of Way.
10. The site and sign shall be kept in a safe, clean, and tidy condition, or may be required to be renovated or removed.
11. The sign shall:

\_\_\_\_\_  
\_\_\_\_\_

- a. Not obstruct the orderly and safe flow of vehicular and pedestrian traffic,
  - b. Not unduly interfere with the amenities of the district,
  - c. Not materially interfere with or affect the use, enjoyment or value of neighbouring properties, and
  - d. Not create visual or aesthetic blight.
12. Illumination of any signs must not negatively affect, nor pose a safety hazard to, an adjacent site or street.
13. Wiring and conduits of any signs must be concealed from view.
14. The total site area (lot) shall have a positive surface drainage without adversely affecting the neighbouring properties.
15. The Developer shall at all times comply with all applicable Federal, Provincial and Municipal legislation and regulations and County Bylaws and resolutions relating to the development of the lands.

**CARRIED**

Erick Carter left the meeting at 10:50 a.m. and rejoined at 10:52 a.m.

**e) 152-DP-19 Charles LaForge  
Dwelling-Row (7 Units) in "H-R1"  
Plan 188TR, Block 6, Lot 1**

**MPC-19-08-105** **MOVED** by Beth Kappelar  
(Requires Unanimous)

That the Municipal Planning Commission recommend to Council that the definition of Dwelling-Row be amended to remove Figure 5 from the Land Use Bylaw.

**CARRIED UNANIMOUSLY**

**MPC-19-08-106** **MOVED** by Beth Kappelar  
(Requires Unanimous)

That Development Permit 152-DP-19 on Plan 188TR, Block 6, Lot 1 in the name of Charles LaForge be TABLED.

**CARRIED UNANIMOUSLY**

**6. SUBDIVISIONS**

**a) 35-SUB-19 Andrew Peters  
10.14 Acre Subdivision  
SE 11-107-15-W5M (North La Crete)**

**MPC-19-08-107** **MOVED** by David Driedger

That Subdivision Application 35-SUB-19 in the name of Andrew Peters on SE 11-107-15-W5M be APPROVED with the following conditions:

1. This approval is for a **TYPE B** subdivision, 10.14 acres (4.10 hectares) in size.
2. Applicant/developer shall enter into and abide by a Development Agreement with the Mackenzie County which shall contain, but is not limited to:
  - a) Prior to any development on the proposed subdivision, the developer shall obtain a development permit from the Municipality.
  - b) Provision of a road and access to both the subdivision and the balance of the lands in accordance with Mackenzie County standards at the developer's expense.
  - c) All sewage disposals shall conform to the Alberta Private Sewage Systems Standard of Practice 2015.
    - I. The existing septic discharge line shall be relocated as shown on the Tentative Plan drafted by Borderline Surveys JOB # 190098 to meet the current Alberta Private Sewage Systems Standards of Practice 2015, or the installation of a new sewer system that meets the setback regulation will be accepted. Proof of either the relocation of the existing line is required or an Approved Sewer permit for a new system. **This shall be completed prior to registration of the subdivision at Alberta Land Titles.**
  - d) **Provision of a storm water management plan. Contact Planning and Development staff at 780-928-3983 to discuss the requirements for your subdivision.**
  - e) Any outstanding property taxes are to be paid on the land proposed to be subdivided prior to registration.
  - f) Provision of utility right-of-way as required by ATCO Electric, Telus and Northern Lights Gas and others.

\_\_\_\_\_  
\_\_\_\_\_

- g) Provision of and negotiations for utility rights-of-way and/or easements as required by utility companies. The Developer shall be responsible for any line relocation or correction costs that occur as a result of this development. Responses from utilities companies are shown in Schedule "C" hereto attached.
- h) **Mackenzie County shall not be held liable for any concerns, issues or damages related to and/or resulting from the water tables and any other water problems as a result of any low land levels of the proposed development. It is the responsibility of the developer to ensure that adequate drainage and other precautions are taken to avoid water seepage into the dwellings/basement and/or flooding of the basement, and/or any ancillary buildings.**

**CARRIED**

**7. MISCELLANEOUS**

- a) **Bylaw 11xx-19 Land Use Bylaw Amendment  
Rezone from Agricultural "A" to Rural Industrial-General "RIG"  
Plan 182 1653, Block 1, Lot 2 (La Crete Rural)**

**MPC-19-08-108** **MOVED** by Beth Kappelar

That the Municipal Planning Commission recommend to Council to approve Bylaw 11xx-19 being a Land Use Bylaw Amendment to rezone Plan 182 1653, Block 1, Lot 2 from Agricultural "A" to Rural Industrial General "RIG", subject to public hearing input.

**CARRIED**

**8. IN CAMERA**

None.

**9. MEETING DATES**

- ❖ Thursday, August 22, 2019 @ 10:00 a.m. in Fort Vermilion
- ❖ Thursday, September 12, 2019 @ 10 a.m. in La Crete
- ❖ Thursday, October 3, 2019 @ 10 a.m. in Fort Vermilion

Erick Carter left the meeting at 11:19 a.m.

**10. ADJOURNMENT**

\_\_\_\_\_  
\_\_\_\_\_

**MPC-19-08-109** **MOVED** by Beth Kappelar

That the Municipal Planning Commission Meeting be adjourned at 11:20 a.m.

**CARRIED**

These minutes were adopted this 22<sup>nd</sup> day of August, 2019.

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Erick Carter, Chair



**RECOMMENDED ACTION:**

Simple Majority       Requires 2/3       Requires Unanimous

That the Community Services Committee meeting minutes of August 7, 2019 be received for information.

Author: B. Peters      Reviewed by: \_\_\_\_\_      CAO: \_\_\_\_\_

**MACKENZIE COUNTY  
Community Services Committee Meeting**

**August 7, 2019  
10:00 AM**

**Fort Vermilion Meeting Room 2  
Fort Vermilion, Alberta**

**PRESENT:**

Lisa Wardley	Chair
Peter Braun	Councillor
Cameron Cardinal	Councillor/Vice-Chair (Teleconference)

**ADMINISTRATION:**

Doug Munn	Director of Community Services
Len Racher	Chief Administration Officer
Dave Fehr	Director of Operations
Don Roberts	Zama Site Manager

**ABSENT:**

Josh Knelsen	Reeve
David Driedger	Councillor

Minutes of the Community Services Committee meeting for Mackenzie County held on August 7, 2019 in Meeting Room 1 at the Fort Vermilion County Office.

**CALL TO ORDER: 1. a) Call to Order**

Chair Lisa Wardley called the meeting to order at 10:05 a.m.

**AGENDA: 2. a) Adoption of Agenda**

**MOTION CS-19-08-137 MOVED** by Councillor Cardinal

That the agenda be accepted as amended.

**CARRIED**

**MINUTES FROM PREVIOUS MEETING: 3. a) Minutes of the April 3, 2019 Community Services Committee Meeting**

**MOTION CS-19-08-138 MOVED** by Councillor Driedger

That minutes of the April 3, 2019 Community Services Committee meeting be accepted as amended.

**CARRIED**



**OLD BUSINESS**

**4. a) DA Thomas Park Stairs/Walkway**

**MOTION CS-19-08-139** **MOVED** by Councillor Cardinal

That administration seeks alternative options and pricing quotes for the metal stair case.

**CARRIED**

**OLD BUSINESS:**

**4. b) Campground Updates (Verbal)**

**MOTION CS-19-08-140** **MOVED** by Councillor Braun

That the purchase of the wood processor be referred to Council for a decision.

**CARRIED**

**MOTION CS-19-08-141** **MOVED** by Councillor Braun

That the Campground updates be accepted for information.

**CARRIED**

**Chair Wardley recessed the meeting at 10:48 a.m. and reconvened at 10:58 a.m.**

**NEW BUSINESS:**

**5. a) Playgrounds (Vanguard & Big Backyard)**

**MOTION CS-19-08-142** **MOVED** by Councillor Braun

That the playground equipment be installed summer 2020.

**CARRIED**

**NEW BUSINESS:**

**5. b) Long Term lots at Wadlin**

**MOTION CS-19-08-143** **MOVED** by Councillor Braun

That the discussion of the long term lots be tabled until the next Community Services Committee Meeting.

**CARRIED**

**NEW BUSINESS:**

**5. c) Items for 2020 Budget**

**MOTION CS-19-08-144** **MOVED** by Councillor Cardinal

That the proposed items listed be included in the 2020 budget.

Pilings for Hutch lake dock  
Campsite development (site lots0  
Vangard playground fencing  
Tree planting program  
La Crete arena playground anchor repairs  
Wadlin lake playground equipment replacement  
Jubilee Park Waterline  
Recycled rubber tree/light post rings

**CARRIED**

**ADDITIONS:** 6 a) Firesmart

**MOTION CS-19-08-145** **MOVED** by Councillor Braun

That the discussion on the Firesmart program be accepted for information.

**CARRIED**

**NEXT MEETING DATE:** 7. a) Meeting Dates

Next meeting September 4, 2019 @ 10:00am out at Hutch Lake

**ADJOURNMENT:** 8. a) Adjournment

**MOTION CS-19-08-146** **MOVED** by Councillor Braun

Meeting was adjourned at 12:22 p.m.

**CARRIED**

These minutes will be presented to the Community Services Committee for approval on September 4, 2019.

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Lisa Wardley, Chair





Mackenzie County

# REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>August 28, 2019</b>
<b>Presented By:</b>	<b>Len Racher, Chief Administrative Officer</b>
<b>Title:</b>	<b>Information/Correspondence</b>

## **BACKGROUND / PROPOSAL:**

The following items are attached for your information, review, and action if required.

- Action List
- Correspondence – Mackenzie Regional Waste Management Commission (Tipping Fee Increase)
- Correspondence – Alberta Emergency Management Agency (2018 Northern Alberta Disaster Recovery Program – Municipal Payment Summary)
- Correspondence – VSI Services (Second Quarter Report)
- Correspondence – Town of Peace River (GST Audit Review)
- Correspondence – Minister of Agriculture and Forestry (Bill 6 Consultations)
- Correspondence – Minister of Agriculture and Forestry (Chuckegg Creek Wildfire)
- Correspondence – Minister of Transportation (Reclassification of Service Rigs and Replacing of Rural Roads Permits)
- Alberta Government News Release – Greater Local Input in Caribou Recovery Planning
- Municipal Affairs – Interim MSI and GTF Funding Allocations
- High Level Public School – Bursary Thank-you
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## **OPTIONS & BENEFITS:**

Author: C. Gabriel Reviewed by: \_\_\_\_\_ CAO: \_\_\_\_\_

**COSTS & SOURCE OF FUNDING:**

**SUSTAINABILITY PLAN:**

**COMMUNICATION / PUBLIC PARTICIPATION:**

**POLICY REFERENCES:**

**RECOMMENDED ACTION:**

Simple Majority       Requires 2/3       Requires Unanimous

That the information/correspondence items be accepted for information purposes.

Author: C. Gabriel      Reviewed by: \_\_\_\_\_      CAO: \_\_\_\_\_

## Mackenzie County Action List as of August 13, 2019

### *Council Meeting Motions Requiring Action*

Motion	Action Required	Action By	Status
<b>May 28, 2013 Council Meeting</b>			
13-05-375	That the Zama Access paving be the first capital priority for paving a road outside a hamlet boundary and that administration continue reviewing options and applying for provincial and/or federal grants as these may become available with intent to complete the paving of this road.	Len	Expression of Interest Submitted
<b>February 22, 2016 Council Meeting</b>			
16-02-135	That the County covers the additional cost of the survey on Plan 5999CL, Lot E to date and have administration release a copy of the report to the landowner informing them that the initial investigation survey has been completed.	Byron	Refer to Motion 18-06-411  In progress. Meeting with landowners.
<b>May 10, 2016 Regular Council Meeting</b>			
16-05-354	That administration be authorized to proceed as follows in regards to the Zama Crown Land Procurement: <ul style="list-style-type: none"> <li>• cancel PLS 080023;</li> <li>• <b>pursue acquisition of land parcels as identified on the map presented in red;</b></li> <li>• identify a parcel of land to be subdivided from Title Number 102 145 574 +1 (Short Legal 0923884; 21; 1) and offered for trade or sale to Alberta Environment and Parks due to its unsuitability for a hamlet development , specifically the land use restrictions per Alberta Energy Regulator.</li> </ul>	Don	PLS Cancelled.  Asset list with all leases, caveats, dispositions, easements, etc.  Response Received from AEP 2017-11-27.  Application submitted.  RFD to Council once response is received to our application.
<b>July 12, 2016 Regular Council Meeting</b>			
16-07-526	That the County pursue purchasing the leased lands at the Hutch Lake campground.	Doug Len	Application for purchase of Hutch Lake has been filed.
<b>August 9, 2016 Regular Council Meeting</b>			
16-08-599	That administration proceed with registering the utility right of way on NE 3-106-15-W5M and NW 3-106-15-W5M. (La Crete SE Drainage Ditch)	Byron	Re-negotiating with landowners. Re-survey completed.
<b>April 11, 2017 Regular Council Meeting</b>			
17-04-254	That administration bring back options for an additional sub-class under residential for lots too small to legally develop.	Byron	In progress. LUB Amendment

Motion	Action Required	Action By	Status
August 23, 2017 Council Meeting			
17-08-593	That administration proceed with meeting with the developers and draft an off-site levy bylaw for the La Crete Sanitary Sewer Expansion project.	Fred Byron	Finalizing report then draft offsite levy bylaw.
September 25, 2017 Council Meeting			
17-09-650	That administration work with the Mackenzie Ski Hill Society to obtain a Registered Road Disposition (RRD) disposition for the road, and that the County commits to an endeavor to assist, as per current policy, to cover a portion of road construction costs to the proposed ski hill in the Buffalo Head Hills.	Dave	Paperwork complete. Waiting for approvals. Disposition is in place.
February 27, 2018 Council Budget Meeting			
18-02-146	That the replacement of the 1995 GMC Fire Truck be approved with an initial down payment of \$50,000 coming from the Vehicle & Equipment and Emergency Services Reserve and that the balance be paid, up to a maximum of \$500,000, upon receipt with funding coming from the Vehicle & Equipment and Emergency Services Reserve <b>and that the 1995 GMC Fire Truck be disposed upon arrival of the replacement.</b>	Doug	Funding transfer complete.  MSI Funding as per Motion 18-06-483  Disposal expected in Sept 2019
April 25, 2018 Council Meeting			
18-04-314	That administration be authorized to proceed with a Department License of Occupation (DLO) for existing and future walking trail expansion on SE 14-106-15-W5 once the title transfer has been completed for SE 15-106-15-W5.	Doug	Application submitted. FNC process
18-04-315	That administration move forward in purchasing more land north of the existing Hutch Lake Cabins and that final costs be brought back to Council for decision.	Doug	Sketch plan completed. Application to purchase is in progress.
May 23, 2018 Council Meeting			
18-05-399	That the County apply for funding under the Green Infrastructure Projects Grant and the Alberta Municipal Water and Wastewater Partnership Grant for the Zama Sewage Forcemain project.	Fred	Application submitted for GIPG.
June 12, 2018 Council Meeting			
18-06-432	That the County apply to Alberta Environment & Parks for a bank stabilization and clean-up along the Peace River in the Hamlet of Fort Vermilion as a result of the ice jam flooding event.	Dave	In progress. Need engineering report.
June 27, 2018 Council Meeting			
18-06-471	That the operating costs for the proposed La Crete Wellness Centre be brought back for review prior to passing the Borrowing Bylaw.	Doug	Society to provide operation costs.
August 14, 2018 Council Meeting			
18-08-564	That the Agricultural Service Board create a follow-up procedure for weed notices and Agricultural Appeal Board decisions.	Grant	Draft going to next ASB meeting.

Motion	Action Required	Action By	Status
<b>October 9, 2018 Council Meeting</b>			
18-10-763	That administration proceeds with the water diversion licences as discussed.	Fred	In progress
<b>October 24, 2018 Council Meeting</b>			
18-10-849	That the operation of the Handi-Van program be passed on to a non-profit community organization and that administration be directed to request Expressions of Interest from the community.	Doug	LC and FV Agreements have been signed. Item Complete.
<b>November 13, 2018 Regular Council Meeting</b>			
18-11-883	That the stray livestock discussion be referred to the Agricultural Service Board for review and recommendation to Council.	Grant	ASB meeting
18-11-885	That the Zama Water Treatment Improvements Project be retendered with a project scope change.	Fred	In progress
18-11-910	That a three (3) year moratorium be placed on the development of road allowances for non-municipal use until new policies and procedures are in place to determine priority, and future use.	Byron Dave	Advertised In progress
<b>January 14, 2019 Budget Council Meeting</b>			
19-01-010	That the Zama Road LOC project report be received for information and that the bridge request from Paramount be brought back for consideration.	Len	Discuss at Paramount Meeting
<b>January 16, 2019 Regular Council Meeting</b>			
19-01-025	That administration redraft a condensed Public Consumption of Cannabis Survey, with consumption meaning smoking or vaping.	Carol	Committee of the Whole Meeting 2019-07-23
<b>February 12, 2019 Regular Council Meeting</b>			
19-02-063	That administration continue to investigate the pros and cons of de-registering the Zama Airstrip with NavCanada and that it be brought back to Council.	Don	In progress
<b>February 27, 2019 Regular Council Meeting</b>			
19-01-117	That administration proceed with Plan 5999CL in Fort Vermilion as discussed.	Byron	In progress
<b>March 12, 2019 Regular Council Meeting</b>			
19-03-169	That Mackenzie County proceed with stakeholder and community engagement to identify rural industrial lands neighbouring the hamlet of La Crete.	Byron	Fall/Winter 2019
19-03-171	That the draft smoke management bylaw be redrafted with the following: <ul style="list-style-type: none"> <li>No burning within the white zone (agricultural land) without a permit. No burning between November 1<sup>st</sup> and February 28<sup>th</sup>.</li> <li>No burning within the green zone within 10 miles of a major roadway without a permit.</li> </ul>	Carol Len	In progress Under review due to jurisdiction restrictions under the MGA



Motion	Action Required	Action By	Status
19-03-186	That Mackenzie County investigate partnering with the Town of High Level and the Town of Rainbow Lake to host the 2022 Alberta Summer Games.	Byron	Tri-Council Meeting discussion Deadline for submissions was June 2, 2019 for 2020.
<b>March 27, 2019 Regular Council Meeting</b>			
19-03-203	That Mackenzie County attempt to become part of the new monitoring committee for Wood Buffalo National Park.	Byron	
19-03-210	That Mackenzie County continue to fund the RCMP Enhanced Policing Position – School Resource Officer, subject to financial contribution by the Fort Vermilion School Division; and that Mackenzie County continue to fund the second RCMP Enhanced Policing Position (½ time School Resource Officer and ½ time La Crete Community Policing).	Len Carol Doug	In progress
19-03-211	That administration work with the Fort Vermilion School Division and the RCMP to review and bring back a revised Memorandum of Understanding for Enhanced Policing services.	Len Carol Doug	Meeting held 2019-04-04 MOU in progress. Waiting for response from FVSD.
19-03-214	That Municipal Affairs be invited to meet with Council to discuss ongoing concerns within the County.	Len Carol	In progress
<b>April 8, 2019 Regular Council Meeting</b>			
19-04-232	That administration be directed to apply for funding to complete a scoping audit for the La Crete and Fort Vermilion Recreation Complexes through the Recreation Energy Conservation (REC) Program and, if successful, bring these audits back to Council for further direction.	Doug	Application approved. Next application phase.
19-04-245	That Bylaw 1134-19 being a Road Closure Bylaw to close the land between Plan 142 0594, Block 34, Lot 8 and Lot 9 for the purpose of consolidation be forwarded to the Minister of Transportation for approval, and that purchaser of the laneway be required to install a chainlink fence on both sides of the walkway, with the walkway being ten feet wide within 30 days of the signing of the agreement.	Byron	Submitted to Municipal Affairs for approval.
19-04-246	That Policy DEV001 Urban Development Standards for Industrial Use zoned land be brought back to include an option for a Council approved variance.	Byron	In progress
19-04-247	That the County secure a 40 meter right of way on 100 <sup>th</sup> Street in La Crete for future main street widening and that administration move forward to close 100A Street.	Byron	

Motion	Action Required	Action By	Status
19-04-250	That the bridge request from Paramount Resources be added to the agenda for the Paramount meeting on June 13, 2019.	Len	In progress
April 24, 2019 Regular Council Meeting			
19-04-273	That Foothills Developments Ltd. be required, in order to proceed with development, to pay for the 1.604 acres in Municipal Reserve owing in cash for Phases 5 & 6 and that the 0.532 acres owing for Phase 7A be taken from the agreed upon 4 acres owing for all future development for a total of 5.072 acres.	Byron	Letter sent 2019-08-19 regarding MR owing
May 7, 2019 Regular Council Meeting			
19-05-308	That administration be authorized to enter into a new Subscriptions and Advertising Memorandum of Agreement with Mackenzie Report Inc. for a three-year term ending in July, 2023 at a rate of \$54,000 per year.	Carol	Completed
19-05-315	That administration research October dates for the Lobby Government Effectively Seminar and that the Town of High Level and Rainbow Lake be invited to participate if they are willing to cost share.	Carol	Tri-Council Meeting
June 12, 2019 Regular Council Meeting			
19-06-334	That the road construction supervisor/quality control be re-advertised and received for information.	Dave	
19-06-350	That Mackenzie County requests that the Minister of Municipal Affairs grant a time extension for the completion of Inter-municipal Collaboration Frameworks and Inter-municipal Development Plans between Mackenzie County and the Town of High Level and the Town of Rainbow Lake until one (1) year after the conclusion of the process/review to consider a new municipality within Mackenzie County.	Byron	In progress
19-06-353	That the 2018 Annual Report be compiled and released to the public by the end of July and that Council reconsider public engagement in the fall of 2019.	Carol	In progress.
19-06-356	That a letter be sent to the Minister of Transportation regarding the reclassification of service rigs, mirroring the concerns of Northern Sunrise County and the Rural Municipalities of Alberta.	Len	Completed
19-06-358	That Mackenzie County waive the municipal tax charges on power bills for customers affected by the evacuation up to a total maximum cost of \$500.00.	Jennifer	In Progress
19-06-365	That Mackenzie County work towards identifying gaps, improvements, and solutions for emergency events.	Len	Committee of the Whole August 27, 2019

<b>Motion</b>	<b>Action Required</b>	<b>Action By</b>	<b>Status</b>
19-06-366	That a three-week extension be granted to the Stop Orders issued on May 15, 2019 due to the impact on mail delivery because of the wildfires.	Byron	
<b>July 24, 2019 Regular Council Meeting</b>			
19-07-384	That first reading be given to Bylaw 1145-19 being a Land Use Bylaw Amendment to rezone Plan 162 0364, Block 24, Lots 18, 19, 20, 21 & 22 from Hamlet Residential 1A "H-R1A" to Hamlet Residential 1B "H-R1B", subject to public hearing input.	Byron	Public Hearing 2019-08-28
19-07-393	That first reading be given to Bylaw 1148-19 being a Land Use Bylaw Amendment to rezone Plan 892 2718,, Lot 2 & NE 26-105-15-W5M from Agricultural "A" to Rural Industrial General "RIG" to accommodate Natural Resource Processing, subject to public hearing input.	Byron	Public Hearing 2019-08-28
19-07-398	That first reading be given to Bylaw 1150-19 being a Land Use Bylaw amendment to rezone SE 8-106-15-W5M from Urban Fringe "UF" to Hamlet Residential 1B "H-R1B to accommodate Dwelling – Single Family developments with or without a Garage – Attached, subject to public hearing input.	Byron	Public Hearing 2019-09-10
<b>August 13, 2019 Regular Council Meeting</b>			
19-08-412	That first reading be given to Bylaw 1152-19 being a Land Use Bylaw Amendment to rezone Part of NE 11-106-15-W5M from Agricultural "A" to Rural Industrial General "RIG", subject to public hearing input.	Byron	Public Hearing (to be scheduled)
19-08-413	That administration investigate with the Disaster Recovery Program regarding the loss of access to grazing leases.	Jennifer	
19-08-414	That the Fort Vermilion Streetscape be authorized to replace and reinstall the Fort Vermilion River Sign and that administration apply for funding through the Disaster Recovery Program for the ice jam event.	Doug Jennifer	
19-08-423	That administration bring back options for the chip seal project.	Dave	
19-08-424	That funds in the amount of \$86,355.00 be provided from the General Capital Reserve for the purchase of a 2011 Peterbuilt 367 T/A Fire Truck.	Jennifer	
19-08-427	That the position of Manager of Emergency & Protective Services be TABLED to the next meeting for more information.	Doug	2019-08-28
19-08-430	That Bylaw 1116-18 being a Road Closure Bylaw to close a portion of lane between Lots 1 & 3MR, Block 2, Plan 052 2360 for the purpose of consolidation be forwarded to the Minister for approval.	Byron	Forward to Minister for Approval

Motion	Action Required	Action By	Status
19-08-432	That the lookout deck drawing as shown in the Fort Vermilion Streetscape Design Plan be approved and that administration be authorized to move forward with obtaining cost estimates for the project and pursue the Community Facility Enhancement Program (CFEP) grant application.	Byron	
19-08-433	That the Fort Vermilion Streetscape Implementation Committee proposed tree planting project be approved which includes three (3) chokecherry trees being planted on each of the lots located at 5001 River Road (ATB), 5005 River Road and 5001 44 <sup>th</sup> Avenue.	Byron	
19-08-435	That \$150,000 be reallocated from the Zama Road Frost Heaves project in support of the three year research data project for the Northwest Species at Risk (NWSAR) Committee.	Jennifer	
19-08-440	That the following items be added to the September 4, 2019 Tri-Council meeting for discussion: <ol style="list-style-type: none"> <li>1. Lobby Government Effectively Seminar</li> <li>2. Regional Economic Discussions</li> <li>3. 2022 Alberta Summer Games</li> <li>4. Regional Emergency Management Bylaw</li> </ol>	Len	Completed. Met with Tri-Council CAO Secretariat 2019-08-19 to discuss the agenda.
19-08-442	That a letter be sent to the provincial government requesting the roll-back of moratoriums within caribou ranges in Mackenzie County.	Byron	
19-08-444	That a letter be sent to regional and territorial stakeholders, and the First Nations, in support of the extension of Highway 58 east through Wood Buffalo National Park as a critical northern connector.	Len	In progress.



## **Mackenzie Regional Waste Management Commission**

July 26, 2019

Mr. Len Racher, CAO  
Mackenzie County  
Box 640  
Fort Vermilion, AB  
T0H 1Z0

### **Re: Tipping Fee Increase**

At the May 1, 2019 meeting, the Mackenzie Regional Waste Management Commission approved a tipping fee increase of \$12.00 per tonne. The tipping fee will increase from the present \$66.00 per tonne to \$78.00 per tonne effective January 1, 2020.

This was necessary due to increasing cost and the decreasing amount of Municipal Solid Waste (MSW) received. In 2018 we received 13,022 tonne compared to 15,392 tonne in 2014.

Hydrocarbon Contaminated Soil (HCS) has subsidized the operational cost at the Landfill. Prior to the construction of the Industrial Cell, Alternative Daily Cover soil was the revenue generator. Many landfills subsidize the MSW with revenue from the Industrial Waste Cell such as the Peace River landfill where residential tipping fees are \$32.00 per tonne. However, with the Oil and Natural Gas sector in an economic downturn, this source of revenue has also decreased. Some Companies are delaying remediation work while others are exploring other options. One company for example had planned to haul soil to the landfill from a spill but decided to stockpile onsite and are exploring the option of building their own cell to avoid the hauling cost.

Operationally we are decreasing cost wherever possible. A new position was approved and filled because of all the extra work with the contaminated soil. That employee has been laid off due to shortage of



work. An equipment operator left in mid-May and that position has been left vacant. We just have a casual operator as required.  
For comparison, I have included tipping fee rates in other landfills.

### **Aqaterra – Grande Prairie**

Normal Refuse - \$95.00 per tonne (minimum charge \$10.00)  
Special Handling - \$190.00 per tonne – (minimum charge \$20.00)  
Difficult handling mixed load.

### **Clairemont Landfill – Grande Prairie**

Commercial/Industrial - \$95.00 per tonne  
Residential non-member - \$95.00 per tonne  
Mixed Loads - \$190.00 per tonne  
Clean Wood Waste - \$47.50 per tonne

### **Whitecourt**

Residential Domestic Bagged Waste >150kg - \$100.00 per tonne.  
Mixed Material Not Separated - \$200.00 per tonne.  
Residential Domestic Bagged Waste <150kg – no charge

### **North Peace Regional Landfill – Fairview**

Residential – no charge  
Commercial/Institutional - \$80.88 per tonne (below cost, subsidized by non-member)  
Non-member - \$161.76 per tonne  
Mixed Load Charge (Sorting Fee) - \$250 per hour plus tonnage

Members are requisitioned for the Residential Waste

### **Peace River Landfill**

Main Pit - \$32.00 per tonne  
Non-Member \$77.50 per tonne  
Wood pit/Dry Waste - \$26.00 per tonne  
Non-Member - \$77.50 per tonne  
Mixed Loads - \$180.00 per tonne

### **MD Big Lakes – High Prairie Area**

6,000 tonne per year so operates on an AEP Code of Practice, lower Regulatory Cost.

Member - \$50.49 per tonne

Non-Member - \$99.75 per tonne

Construction and Demolition Waste - \$99.75 per tonne

Associate Member Rate - \$75.00 per tonne

### **Westlock Landfill**

Residential charges - \$70.00 per tonne

Commercial Charges - \$85.00 per tonne

Non-Member Rates – Double the Tipping Fee

Double the Tipping fee for loads with over 25% recyclable material

### **Foothills Regional Landfill**

Minimum charge up to 100kg - \$10.00

General Household and Commercial Waste - \$102.00 per tonne

Hard to Handle Waste - \$159.00 per tonne

Construction and Demolition Waste - \$150.00 per tonne

Clean Wood - \$50.00 per tonne

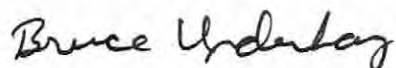
Yard Waste and Branches - \$70.00 per tonne

### **Mountain View Regional Landfill – Didsbury Landfill**

Landfill (sorted) - \$95.00 per tonne

Landfill (unsorted) - \$138.00 per tonne

Thank you



Bruce Underhay, Manager MRWMC



July 29, 2019

Lenard Racher, Chief Administrative Officer  
Mackenzie County  
PO Box 640  
Fort Vermillion, AB T0H 1N0

Dear Lenard Racher:

**RE:2018 Northern Alberta Disaster Recovery Program– Municipal Payment Summary**

I am writing to advise that the Disaster Recovery Program has received your request for \$58,671.68. A payment summary and a listing of eligible costs are enclosed. As you had remaining advance of \$500,000.00, no payment will be forthcoming. A payment summary listing all eligible costs is enclosed.

Project Number	Project Description	Amount Submitted	Amount Paid Against Advance
<b>Advance Outstanding after last reconciliation</b>			<b>\$500,000.00</b>
2	Clean-up	\$58,671.68	\$55,287.20
<b>Total</b>		<b>\$58,671.68</b>	<b>\$55,287.20</b>

<b>Advance Outstanding after current reconciliation</b>	<b>\$444,712.80</b>
---	---------------------

Please be advised that these projects are now closed. The total remaining to reconcile with the advance payment, after this submission is taken into account, is \$444,712.80.

Please be assured that throughout this process, we will continue to work with you to finalize your claim. If you have any questions or concerns, please contact your Case Manager, Rufaro Dube at 780-638-4101 or by email at [Rufaro.dube@gov.ab.ca](mailto:Rufaro.dube@gov.ab.ca).

Sincerely

Eric Winterburn  
Manager, Municipal Recovery

Attachment





**V.S.I. SERVICES (1980) LTD**

A nonprofit organization providing veterinary care in Alberta

**BOX 137**

FAIRVIEW AB T0H 1L0

PH 780 835 5440

vsiservices16@gmail.com

August 4, 2019

Mr. Len Racher, CAO  
 Mackenzie County  
 Box 640  
 Fort Vermilion, AB T0H 1N0

Dear Len,

I am sending this letter as a follow up to the second quarter report of VSI expenditures, for your jurisdiction, that was e-mailed to [gsmith@mackenziecounty.com](mailto:gsmith@mackenziecounty.com) and [csarapuk@mackenziecounty.com](mailto:csarapuk@mackenziecounty.com)

Following is an estimate of your current VSI account status:

	Claims		Payments		Balance
Jan. 1, 2019				\$	(5,312)
Payments in 2019		\$	54,800	\$	49,488
First Quarter	\$ 12,035			\$	37,453
Second Quarter	\$ 17,498			\$	19,955

Administrative fees and investment income have not been calculated or included for the first six months of 2019.

Overall for VSI there is a 1.2% decrease in total claims for the second quarter of 2019 compared to 2018. Total costs have decreased \$ 2,968 over the same time period.

Seven (7) of the sixteen (16) VSI jurisdictions had an increase in their second quarter costs. Increases ranged from 9.2 to 49.8 % of 2018 second quarter costs. Decreases in the other nine (9) jurisdictions ranged from 0.3 % to 39.9 % of 2018 second quarter costs.

For the year VSI cost increased by 3.2% or \$11,828. Five (5) jurisdictions have increases between 1.2 and 72.1% for the year, nine (9) have decreases between 0.5 and 34.4%

Your 2019 second quarter claims are \$ 1,476 (9.2%) higher than they were in 2018. For the year you are \$3,867 (15.1%) over last year's pace.

If you have any questions or if you detect any errors in the report or in my calculations in this letter please let me know.

Yours sincerely

---

 Rik Vandekerkhove, Manager

cc Grant Smith  
 Colleen Sarapuk





August 5, 2019

File: 12/120

## Municipalities of Alberta

### Re: Town of Peace River GST Audit Concern

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Colleague,

In May 2019, following a routine GST audit, the Town of Peace River was advised by the Canada Revenue Agency (CRA) that our intermunicipal cost sharing agreements were assessed as being subject to Federal Goods and Services Tax (GST). The Town's third-party auditing firm, MNP, appealed the ruling, but CRA maintained that the agreements are taxable and subsequently issued a demand letter for over \$600,000.

The Town is extremely concerned by the implications of this ruling and the effect it will have on *all* Alberta municipalities, particularly on Intermunicipal Collaboration Frameworks. Municipal Affairs has contacted Town administration and shares our concerns on this issue.

On direction from Council, the Town has contacted FCM, AUMA, RMA, and NADC. FCM concurs that this finding has serious implications for all municipalities nationwide and has submitted our case to an independent tax lawyer for legal review. In addition, the Town is working with AUMA on an Emergency Resolution to be presented in September. Finally, we are engaging in a concerted advocacy campaign with Provincial and Federal elected officials, along with prospective Federal candidates. We believe it is critical that this re-interpretation be reviewed, and the tax status of cost-sharing agreements be clarified.

The Town requests that your Council join us in our advocacy effort. We invite you to contact AUMA, FCM or any other advocacy body who may be able to assist in having this ruling reconsidered. We further ask you to consider contacting your respective MLAs and MPs, along with any other official or candidate who can press for a reconsideration of this ruling.

Thank you for your attention to this very serious matter.

Sincerely,

A handwritten signature in black ink that reads "Christopher J. Parker". The signature is written in a cursive style and is positioned above a horizontal line.

Christopher J. Parker, CLGM, CAO  
THE TOWN OF PEACE RIVER





## TOWN OF PEACE RIVER Briefing Document

**Presenter:** Mayor and Council, Town of Peace River  
**Topic:** GST Audit Review

---

### **Background**

On March 4, 2019 the Town of Peace River underwent our routine GST/PSB (Public Service Body) Audit. The Town's previous audit was conducted in 2011.

On May 3, Canada Revenue Agency (CRA) released their results which assessed GST on "a supply of a right to enter, to have access to, or to use property of the government, municipality, or other body". CRA ruled that the "town supplied a right to use the municipal property to other municipalities through the use of cost-sharing agreements." The amount of the reassessment was \$609,571.41.

To be clear: the cost-sharing agreements in question have been in place since at least 2002. The specific agreement examined in 2019 was the same agreement in place during the audit in 2011. However, in the recent audit, CRA reinterpreted the questions of 'supply', 'public purpose' and 'third party benefit' with respect to cost-sharing agreements.

Town of Peace River facilities have a flat payment scale which does not discriminate on the basis of residence. No passes, rights of use or access are provided as a result of these contributions and the agreements are specifically worded towards regional benefit.

### Appeal and Review

The Town appealed the initial ruling and on July 16, we were told the ruling was upheld. Interest on the outstanding amount has been accruing since April 25, and on July 22, the Town was notified by CRA that the case has proceeded to collections. On direction from our Council, the Town will be continuing the appeal process with CRA. This could take up to a year.

### Concerns

This ruling – a reinterpreting of CRA bulletin on GST for Grants and Subsidies - has set a number of precedents which will be problematic for municipalities:

1. An auditor is now permitted to 'parse' an existing agreement to justify a finding even if the remainder of the agreement contradicts that finding.
2. Municipalities are no longer able to rely on the GST/HST Technical Information Bulletin B-067 with respect to determining supply as it relates to on-going programs of financial support.
3. It is no longer clear which cost-share items may be now assessed as supply. Furthermore, transactions not contained within the cost-share agreement are being assessed as though they were. Examples drawn from the Town's case include:
  - a. A \$3000 contribution to Canada Day Fireworks. This item is not part of the cost sharing agreement and no direct benefit was provided to the grantor.

- b. \$4000 in contributions to the Healthcare Attraction and Retention Committee. Again, not part of any cost-sharing agreement and any supply provided by this group falls within the public interest.
  - c. 50% of the salary of an RCMP Liaison Officer – not subject to any cost sharing agreement.
  - d. \$8,000,000 in donations to the capital costs of constructing a new regional multiplex. In addition to not being subject to the cost-share agreement, the contributions did not confer a supply of access to any property or service made by the municipality. This item was the most frustrating (and most costly) as the Town has been requesting funding for four years and the only time the Federal government acknowledged this project was to tax it.
4. The required ICF Agreements will now have to include a tax provision. Given the lack of consistency in how the regulation is being applied, this could prove extremely challenging in terms of determining which services should be considered supply. Municipalities must be prepared to have a future auditor reinterpret the agreements yet again. The cost of reversing any collection or remitting will create a substantial economic burden.

Our Council has passed the following Motions:

*MOTION-19-07-261 Councillor Good moved that the Town contact AUMA and FCM to get legal advice and proceed as recommended.*

*MOTION CARRIED*

*MOTION-19-07-262 Councillor Needham moved that the Town consider undertaking some political advocacy work to raise awareness of the issue both Federally and Provincially across all party lines.*

*MOTION CARRIED*

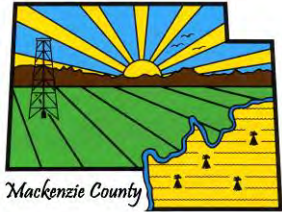
#### Action

The Town has submitted this issue to FCM, AUMA, NADC, RMA, and Municipal Affairs. All of these bodies are extremely concerned about the precedent represented in this ruling. FCM is seeking an independent legal review of the issue and is considering intervenor status. AUMA is assisting the Town in preparing an Emergency Resolution to be presented in September.

In addition, the Town is actively engaging Provincial and Federal officials as well as prospective Federal candidates on this matter.



**Christopher J. Parker, CLGM, CAO**  
THE TOWN OF PEACE RIVER



## Mackenzie County

P.O. Box 640, 4511-46 Avenue, Fort Vermilion, AB T0H 1N0  
P: (780) 927-3718 Toll Free: 1-877-927-0677 F: (780) 927-4266  
www.mackenziecounty.com  
office@mackenziecounty.com

August 14, 2019

The Honourable Devin Dreeshen  
Minister of Agriculture and Forestry  
229 Legislature Building  
10800-97 Avenue  
Edmonton, AB  
T5K 2B6

Dear Minister:

**RE: BILL 6 – ENHANCED PROTECTION FOR FARM AND RANCH  
WORKERS ACT – CONSULTATIONS**

Mackenzie County is aware that Bill 6 consultations are underway and scheduled in various locations across the province in order to gather feedback from farmers, ranchers, and other stakeholders. Mackenzie County is situated in the most northwestern part of the province and consists of 12 percent of Alberta's landmass. Additionally the County hosts over 50% of Alberta's organic farmers and a high percentage of family farms.

As such, Mackenzie County respectfully requests that a consultation session be held in one of our communities to allow our residents the same opportunity to participate in this process without having to travel a great distance and incur significant travel costs. Currently the nearest consultation locations are Fairview, Grande Prairie, and High Prairie, all of which are approximately 400 – 500 kilometers away.

We are also aware that there is an online survey available for those that are unable to attend, however we feel that our residents should be provided the same opportunity for in person consultation, as it is a much more valuable and personal conversation.

Minister of Agriculture & Forestry

Page 2

August 14, 2019

Thank you for your consideration and we look forward to hearing from you. Please feel free to contact me at (780) 926-7405 or contact our Chief Administrative Officer, Len Racher, at (780) 927-3718 or by email to [lracher@mackenziecounty.com](mailto:lracher@mackenziecounty.com).

Yours sincerely,

A handwritten signature in black ink, appearing to read "Josh Knelsen".

Josh Knelsen  
Reeve  
Mackenzie County

c: Dan Williams, MLA – Peace River  
Mackenzie County Council  
Ernie Peters, Chair, Mackenzie County Agricultural Service Board

**From:** [Logan Skretting](#)  
**To:** [Carol Gabriel](#)  
**Cc:** [dan\\_williams@assembly.ab.ca](mailto:dan_williams@assembly.ab.ca); [Peace River](#); [Tim Schultz](#)  
**Subject:** RE: Bill 6 Consultations  
**Date:** August 15, 2019 11:17:29 AM  
**Attachments:** [2019-08-14 Alberta Agriculture and Forestry - Bill 6 Consultations.pdf](#)

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Good morning,

I am writing in response to the attached letter we received yesterday.

Thank you for your interest in the Farm Freedom and Safety Act consultations.

We are wrapping up consultations by the end of August in order to move forward with the repeal and replace of Bill 6.

The limited time and budgetary constraints have forced us to make some tough decisions.

Unfortunately, there are no available dates in the remainder of August.

However, we happily invite you to attend any of the 3 scheduled stops in the Peace region.

Thursday, August 22	10-12noon	Grande Prairie Saskatoon Lake Hall	83007 TWP 722 Wembley
Thursday, August 22	3-5pm	Fairview Grande Prairie Regional College (Room 144)	11235 98 Ave Fairview TOH 1L0
Friday, August 23	3-5pm	High Prairie Legion	4721 51 Ave High Prairie TOG 1E0

We understand the distance some may have to travel.

For those unavailable to attend, we offer the online survey.

<https://www.alberta.ca/farm-freedom-and-safety-engagement.aspx>

Thank you for reaching out

**Logan Skretting**  
**Ministerial Assistant**  
**Agriculture and Forestry**  
**780 427 4833**

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## Mackenzie County

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www.mackenziecounty.com  
office@mackenziecounty.com

August 14, 2019

The Honourable Devin Dreeshen  
Minister of Agriculture and Forestry  
229 Legislature Building  
10800 – 97 Avenue  
Edmonton, AB  
T5K 2B6

Dear Minister:

**RE: CHUCKEGG CREEK WILDFIRE 2019**

Mackenzie County expresses gratitude and many thanks for all your hard work and support through the largest disaster our municipality has ever seen, the 2019 Chuckegg Creek Wildfire.

Mackenzie County requests that an investigation of the Chuckegg Creek Wildfire be conducted, including land management practices and the financial implications imposed on our County. We ask that there be an opportunity for our community members to provide their input as well.

Thank you in advance for your consideration of this request, we look forward to possibly meeting with you at the RMA Conference in November. If you have any questions, please feel free to contact me (780) 926-7405 or our Chief Administrative Officer, Len Racher, at (780) 927-3718 or by email to [lracher@mackenziecounty.com](mailto:lracher@mackenziecounty.com).

Sincerely,

Josh Knelsen  
Reeve  
Mackenzie County

c: Dan Williams, MLA – Peace River  
Mackenzie County Council





## *Mackenzie County*

P.O. Box 640, 4511-46 Avenue, Fort Vermilion, AB T0H 1N0  
P: (780) 927-3718 Toll Free: 1-877-927-0677 F: (780) 927-4266  
www.mackenziecounty.com  
office@mackenziecounty.com

August 14, 2019

The Honourable Ric McIver  
Minister of Transportation  
320 Legislature Building  
10800 – 97 Avenue  
Edmonton, AB  
T5K 2B6

Dear Minister:

**RE: RECLASSIFICATION OF SERVICE RIGS AND REPLACING OF RURAL  
ROADS PERMITS**

Mackenzie County is in receipt of the letter from Northern Sunrise County regarding the Reclassification of Service Rigs and Replacing of Rural Road Permits. Mackenzie County is in support of their letter and agree that:

- Municipalities maintain and direct traffic patterns on their local roads according to what the road were designed to be able to handle.
- Reclassifying service rigs as off-road vehicles such as farm equipment would be a detriment to municipalities, and that
- Rural road permits need to be left in control of the municipality that they are in as they know which roads are best for handling the different types of traffic.

It would be beneficial to Mackenzie County to know when an increase in traffic is forthcoming in order to maintain and schedule regular maintenance of our roads. A road use agreement much like we have with the logging and gravel industries, would protect the existing infrastructure and the safety of all users. It is recommended that this new law be adjusted to ensure all service rigs contact the affected municipality prior to entry. We believe this to be a solution of best fit for all parties involved.

Minister of Transportation

Page 2

August 14, 2019

Thank you in advance for your consideration of this request. If you have any questions, please feel free to contact me (780) 926-7405 or our Chief Administrative Officer, Len Racher at (780) 927-3718 or by email to [lracher@mackenziecounty.com](mailto:lracher@mackenziecounty.com).

Sincerely,

A handwritten signature in black ink, appearing to read "Josh Knelsen".

Josh Knelsen

Reeve

Mackenzie County

c: Dan Williams, MLA – Peace River  
Mackenzie County Council

**From:** alberta.news@gov.ab.ca  
**Sent:** August 15, 2019 8:30 AM  
**To:** Carol Gabriel  
**Subject:** News Release: Greater local input in caribou recovery planning

## Greater local input in caribou recovery planning

August 15, 2019 [Media inquiries](#)

Local perspectives will play a larger role in caribou recovery planning following the establishment of three sub-regional caribou task forces in Alberta.

Regional experts, including representatives of municipalities, Indigenous communities, industry, recreational users and environmental non-government organizations, will provide recommendations to government regarding land-use planning and caribou recovery actions. The three sub-regional planning task forces will focus on the northwest, northeast, and west-central areas of Alberta, where caribou habitats exist.

“In accordance with our commitments made during the election, we are looking to develop a common-sense approach to protecting Alberta’s woodland caribou populations while balancing economic and employment concerns. We will be engaging experts and stakeholders in a variety of areas – Indigenous communities, industry, biologists and hunters and trappers to name a few – to create a made-in-Alberta solution that protects jobs and access while ensuring woodland caribou populations thrive long-term.”

*Jason Nixon, Minister of Environment and Parks*

“We are pleased the Government of Alberta is making caribou a priority and engaging with key stakeholders and local communities. Regional perspectives should be considered in land-use planning and caribou recovery, and the Canadian Association of Petroleum Producers appreciates the opportunity to participate in the process.”

*Tim McMillan, president and CEO, Canadian Association of Petroleum Producers*

“Creating caribou sub-regional task forces that involve all key stakeholders is fundamental in continuing to move this file forward. As a municipal leader, I believe these task forces will help to ensure the overall sustainability of caribou in Alberta, and ensure that a land use-centred foundation is utilized that considers all users of the land base. Having municipalities at the table provides for a balanced approach to consider the socio-economic impacts of potential plans from a sustainability and viability perspective.”

*Maryann Chichak, mayor, Whitecourt*

The province will work with industry and local communities, including First Nations, over the summer to nominate representatives to participate in the sub-regional task forces. Other stakeholders and affected land users will have opportunities to contribute to working groups or planning committees working under the guidance of the task forces. It is expected that the task forces will begin their work this fall.

All Albertans will have an opportunity to shape sub-regional range plans that result from the recommendations of the task forces through a thorough public engagement process.

The mandate of the task forces includes support for a working landscape that will balance social, environmental and economic interests.

The establishment of the sub-regional planning task forces fulfils a government platform commitment to form a caribou range task force.

The province is also gathering public feedback on the draft agreement with the federal government for caribou recovery under Section 11 of the federal *Species At Risk Act*. Albertans can provide their feedback at [talkaep.alberta.ca](http://talkaep.alberta.ca) until Oct. 6.

## **Related information**

- [Sub-regional caribou task forces](#)
- [Public feedback for Section 11 draft agreement](#)

## **Media inquiries**

## Jess Sinclair

587-873-5564

Press Secretary, Environment and Parks

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- [Caribou range planning](#)
  - **Caribou sub-regional task forces**
  - [Caribou protection plan](#)
  - [Caribou range maps](#)
  - [Draft Provincial Woodland Caribou Range Plan](#)

## Caribou sub-regional task forces

The Alberta government is establishing three caribou sub-regional task forces to advise government on sub-regional planning, including caribou recovery actions.

### Caribou sub-regional task forces

In August 2019, the province created three caribou sub-regional task forces that will advise government on land-use planning at a local scale, including caribou recovery actions. Sub-regional plans will be built on a foundation of science and socio-economic assessments, which help us to understand how sub-regional plans work within local and regional economies.

Initially, the task forces will focus their efforts on providing recommendations to government on draft sub-regional plans for Cold Lake, Bistcho Lake and Upper Smoky planning areas, which will address recovery outcomes for the Bistcho, Cold Lake, Narraway, and Redrock-Prairie Creek caribou ranges.

Click below for maps of sub-regional planning areas:

- [Cold Lake sub-regional planning area](#) (PDF, 655 KB)
- [Bistcho Lake sub-regional planning area](#) (PDF, 724 KB)
- [Upper Smoky sub-regional planning area](#) (PDF, 774 KB)

Each Caribou Sub-regional Task Force will include representatives from local municipalities, Indigenous peoples and communities, the energy sector, the forestry sector, trappers, recreational users, environmental non-government organizations, and other local stakeholders and knowledge holders.

Task force membership will be determined by early September. Other stakeholders and affected land users will have opportunities to contribute to working groups or planning committees working under the guidance of the task forces. It is expected that the sub-regional task forces will begin their work this fall.

The Cold Lake sub-regional plan will be drafted by the end of 2019, with Bistcho following in the spring of 2020, and Upper Smoky by the fall of 2020.

There will be future opportunities for all Albertans to shape plans before they are finalized. The province will conduct public and Indigenous consultation related to any draft sub-regional plans that flow from recommendations of the task forces.

## **Draft Provincial Woodland Caribou Range Plan**

Alberta's 2017 Draft Provincial Woodland Caribou Range Plan built upon previous work to develop actions and strategies to meet provincial and federal caribou population and habitat objectives. That draft plan is available to the caribou sub-regional task forces as a resource when considering caribou outcomes within each sub-region. To review the draft plan, see:

- [Draft Provincial Woodland Caribou Range Plan](#)
- [Draft Range Plan Highlights: Alberta's Approach to Achieve Caribou Recovery](#)

## **Related information**

- [Alberta Woodland Caribou Recovery Plan](#)
- [Caribou Protection Plan](#)
- [Caribou Range Maps](#)
- [Species at Risk Publications and Web Resources: Mammals](#)

See under the Woodland Caribou section of this page for the following document: *Status of the Woodland Caribou (Rangifer tarandus caribou) in Alberta*











- [Woodland Caribou Policy for Alberta](#)
- [Draft Canada - Alberta Conservation Agreement for Woodland Caribou \(s.11\)](#)

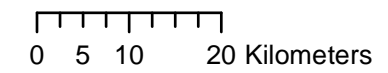
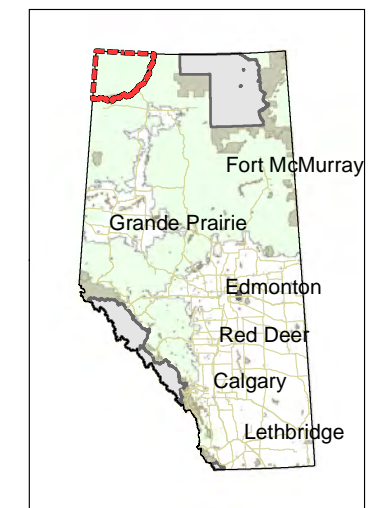
## **Federal Recovery Strategies and Guiding Documents**

- [Action Plan for the Woodland Caribou \(Rangifer tarandus caribou\), Boreal Population, in Canada - Federal Actions](#)
- [Recovery Strategy for the Woodland Caribou, Boreal population \(Rangifer tarandus caribou\) in Canada](#)
- [Recovery Strategy for the Woodland Caribou, Southern Mountain population \(Rangifer tarandus caribou\) in Canada](#)
- [Report on the Progress of Recovery Strategy Implementation for the Woodland Caribou \(Rangifer tarandus caribou\), Boreal population in Canada for the Period 2012 to 2017](#)



## Bistcho Lake Sub-regional Plan

-  Bistcho Lake Sub-regional Boundary
-  Green Area
-  White Area
-  Provincial Park or Protected Area
-  First Nations Reserve
-  Metis Settlement
-  Population Centre
-  Hydrography
-  Primary Highway
-  Secondary Highways



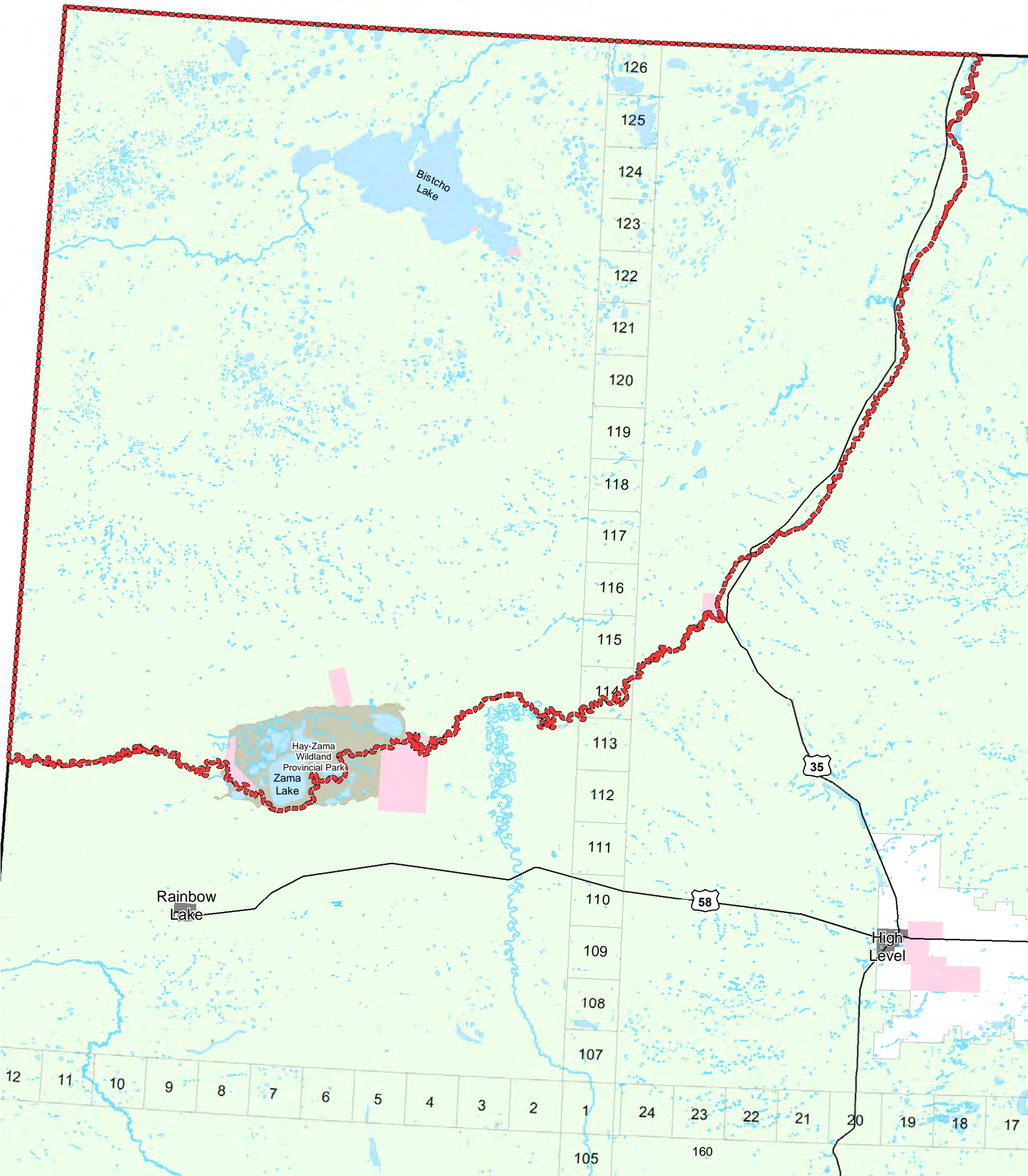
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Coordinate System: NAD83 10TM AEP Forest  
 Prepared By: Air, Biodiversity and Policy Integration Branch,  
 Policy and Planning Division CAR 19-007  
 Prepared For: Planning Branch  
 Date of Completion: July 24<sup>th</sup>, 2019.

Alberta Environment and Parks

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## Carol Gabriel

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**From:** MA.geptbranch@gov.ab.ca  
**Sent:** August 14, 2019 3:01 PM  
**To:** Office  
**Subject:** Interim MSI and GTF Funding Allocations

Dear Chief Elected Officials,

As you know, the provincial budget has been delayed until the fall this year due to the provincial election. I recognize this delay has created some uncertainty for municipalities and Metis Settlements as grant funding is contingent on the provincial budget.

To help mitigate these concerns, I am pleased to announce our government has decided to provide interim funding allocations to municipalities and Metis Settlements in advance of the budget under the Municipal Sustainability Initiative (MSI) and the Federal Gas Tax Fund (GTF). The funding allocations under the GTF reflect the entire 2019 amount that will be allocated while the final decisions on grant funding under the MSI will be made as part of the normal budget process.

In addition, I am pleased to announce that to reduce red tape for municipalities and Metis Settlements, the MSI Operating program has been streamlined for 2019. Spending plans will no longer be required to receive payment of the operating allocations. Instead, municipalities and Metis Settlements will only need to report on how they used the funding. More information will be available in the program guidelines.

**The interim allocations are available on the Alberta Government website [here](#).** Further information on how these amounts were determined is provided below. You will receive written confirmation of these funding amounts soon, and program guidelines will be available by September.

### Municipal Sustainability Initiative

A total of \$597 million is being made available to municipalities and Metis Settlements under the MSI at this time. This includes \$260 million under the MSI capital component, \$307 million under the Basic Municipal Transportation Grant component, and \$30 million under the MSI operating component. These interim allocations will ensure local governments have access to a significant amount of capital funding while the Provincial government reviews the findings of the Blue Ribbon Panel on Alberta's Finances. Final decisions on the total amount of MSI for this year and funding targets for future years will be announced as part of the fall budget.

### Gas Tax Fund

GTF allocations are based on \$473.5 million in funding Alberta is expected to receive from the Government of Canada. This includes the one-time payment of \$229.5 million announced in March 2019, and represents the entire amount of GTF funding for this year.

Allocations for individual municipalities and Metis Settlements have been calculated by applying the GTF funding formula to the regular funding of \$244 million and to the additional funding of \$229.5 million. This means the minimum allocation for local governments other than summer villages has effectively been doubled to \$100,000, and the base allocations for summer villages has effectively been doubled to \$10,000.

Both the regular and top-up allocations are subject to the current GTF program terms and conditions. Payment of 2019 GTF funding is subject to Alberta receiving the transfer of funds from the federal government, in

addition to municipalities and Metis Settlements meeting their standard reporting and project commitment requirements.

I look forward to working with you to continue to support the public infrastructure that is essential to your community and Alberta's economic growth.

Sincerely,

Kaycee Madu  
Minister of Municipal Affairs



CLASS  
of  
2019



*Thank You*

*Mackenzie County*

*for sponsoring a 2019 bursary to support graduating high school students in the furthering of their education.*

**2019 Bursary Recipients**

Jordan Schartner

Austin Morris

Tianna Hinson

Tatiana Malmquist

Tyler Bateman

Alyssa Lamberton